ANNUAL TOWN REPORT

1957

INDEX

Citizens of Saugus:

In my opinion, one of the specific duties of a Town Manager is to keep the people of his community fully informed as to the operation of their local government. With that thought in mind this report is being published in order to acquaint you with all the facts pertaining to your Town government, to let you know of the progress that has been made in the community during the past year and to acquaint you with the many problems that confront your Town and which must be met in the near future.

The main objective of any municipal government is to render to the people of the community services essential to their well-being, to maintain with a high degree of efficiency the physical structure of the community, improve its financial condition, pay adequate wages to all personnel and to attain all of these goals within the ability of the people to pay the costs. That has been my objective in over twenty-five years as an official in municipal government. That is the program that I am operating under in the Town of Saugus and it is the type of program that I hope to continue just as long as I remain here as Town Manager. I believe that these objectives have been to a great degree fully attained in the Town of Saugus during the year 1957.

A review of salaries paid in the cities and towns of Essex County and other cities and towns close by Saugus outside of Essex County will show that Saugus Town employees are close to the top of the list and fare very well in comparison with their brethren in other communities.

The tremendous road program completed by our Public Works Department this year, coupled with extraordinary repairs to the Sweetser School, the Emerson School, the Felton School fire escape and new boilers in the Oaklandvale and Cliftondale Schools are proof that the physical structure of the Town is being improved.

Children of Empire:

[illegible]

[illegible]

[illegible]

A reduction in the bonded debt of $203,000 in 1956, $203,000 in 1957 and a reduction of $5.00 in the tax rate during 1957 furnish ample proof that we are achieving our objectives and doing it within the ability of our people to pay.

On January 1, 1956 our Excess and Deficiency account totalled $91,008.00 of which $8,442 was free cash. On January 1, 1957 our Excess and Deficiency totalled $203,404 of which $89,249.00 was free cash and I am happy to state that as of January 1, 1958 our surplus amounted to $312,056.29 of which $225,514.00 was free cash. With a reduction of $406,000 in the Town Debt and an increase of $211,048.68 in our Excess and Deficiency account, with an increase of $217,068.00 in our free cash, it can readily be seen that the Town's financial structure is much stronger than two years ago.

In the following pages of this pamphlet, you will find reports from your Department Heads in more detail. It is my hope that we can compile this report in such a way as to give to you, the people of Saugus, a clear picture of the manner in which your Town government functions and the cost of operating your various Town Departments.

In conclusion may I say that the accomplishments of the past year and a half would not have been possible unless I had received the wholehearted cooperation of all members of the Board of Selectmen and our Department Heads. To them I offer my sincere thanks for the manner in which they have cooperated with me during the past year.

I have always believed that the achievements of the past are the gurantees of the future and I sincerely hope that the record that we have compiled during 1956 and 1957 can be emulated in 1958 and 1959.

However, there are three major problems facing the Town at the present time which will entail large expenditures in the near future. The need of replacing some of our antiquated schools and the need for more classrooms is apparent to all who have studied the problem. Extension of our Sanitary sewer system cannot be delayed much longer as conditions in some sections of Town are real serious. The replacement of some seven miles of cement water mains should be undertaken. However, I believe that the school and sanitary sewer problems deserve our first consideration.

At the present time the total debt of the Town of Saugus is $2,794,000 and interest charges on this debt for 1958 will cost Saugus taxpayers $73,934.75. Ten dollars of the Saugus Tax Rate for 1958 will go for interest and maturity payments. I am hoping that we can make further reductions in our total debt before we embark upon any program that will entail the borrowing of any monies.

Furthermore our Master Plan for the Town should be completed early in 1958 and should serve as a guide to us all in solving the aforementioned problems.

Daniel E. McLean

Daniel E. McLean
Town Manager

REPORT OF THE TOWN ACCOUNTANT

To the Town Manager:

In accordance with the provisions of Chapter 41, Section 61 of the General Laws of Massachusetts, I herewith submit the Annual Report of all financial transactions by Town Officials and Departments and a statement of the Financial Condition of the municipal government for the year ending December 31, 1957.

Town Indebtedness

On January 1, 1957 the sum of $2,997,000 was outstanding in bonded debt. During the year 1957 $50,000 matured on Sewer Bonds, $15,000 on Water Bonds and $138,000 on School Bonds leaving a balance of $2,794,000 outstanding on December 31, 1957.

A total of $79,167.25 was paid for interest due on all bonds. The Commonwealth of Massachusetts paid to the Town the sum of $69,544.91 through the School Building Assistance Commission, as assistance on the 1957 maturity of all School Bonds. Included in this report is a statement of the total cost of all bond maturities and interest due annually for the years 1958 through 1974 inclusive.

Temporary Loans

The Town Treasurer borrowed $800,000 to finance the municipal government in anticipation of taxes. All temporary loans were paid off by December 6, 1957. The total sum borrowed was $100,000 less than in 1956.

The Town appropriation of $12,000 for interest payments on temporary loans was apportioned $614.70 to Chapter 90 highway loans

and $9,457.16 to Tax Anticipation loans, leaving a balance of $1,928.14 as of December 31, 1957.

Again in 1957 it was necessary to borrow money as a temporary Chapter 90 highway loan. The sum of $54,000 was borrowed which will carry over to 1958 and be paid off in that year with receipts from the County and State.

Tax Titles and Tax Possessions

On January 1, 1957 there was $22,099.20 outstanding on Tax Titles. With redemptions and additions for unpaid taxes, abatements and refunds the December 31, 1957 balance was $16,662.35 showing a reduction of $5,436.85 for the year ending 1957.

On January 1, 1957 there was $90,471.68 outstanding as unsold Tax Possessions. Gains on sales and land taken by the Treasurer brought this figure up to $109,214.69. Collections and net losses amounted to $16,021.16. This left an outstanding balance of $93,193.53 or an increase of $2,721.85 over the January first balance.

General Financial Condition

The Assessors Recapitulation Sheet for the year 1957 showed the Estimated Receipts, which includes Income Taxes, Corporation Taxes, Meal Taxes and Town Income, as a total of $873,201.41 which was used in computing the 1957 tax rate of $64.90. As in 1956 this figure for Estimated Receipts proved to be a conservative one and the actual amount received was $940,283.45 or a net gain of $64,279.46 for the year.

In Town appropriations the sum of $36,633.53 was unexpended and was transferred to the Revenue account from departmental balances.

The Surplus Revenue (E & D) at the end of 1957 carried a balance of $312,056.89. This was an increase of $108,652.84 over the 1956 balance and a total increase of $221,048.49 over the 1955 balance. The upward trend in this account is indicative of a healthy and sound financial structure in the Municipal Government of Saugus.

"Free Cash" for 1957 will be well over $200,000 marking the highest balance of "Free Cash" in the history of the Town.

In conclusion, I wish to thank the Town Officials, the State Auditor, Department Heads and employees who have co-operated with this department throughout the year.

Respectfully submitted,

Irving E. Campbell

Irving E. Campbell
Acting Town Accountant

TOWN OF SAUGUS

BALANCE SHEET

December 31, 1957

ASSETS

GENERAL

CASH:		
General		574,314.96
Special Deposits:		
Surplus War Bonus Fund		784.91
Advance for Petty:		
Collector		100.00
Accounts Receivable:		
Taxes:		
Levy of 1955:		
Personal Property	47.92	
Real Estate	1.80	
		49.72
Levy of 1956:		
Poll	38.00	
Personal Property	323.64	
		361.64
Levy of 1957:		
Poll	1,774.00	
Personal Property	3,681.74	
Real Estate	80,680.13	
		86,135.87
MOTOR VEHICLE AND TRAILER EXCISE:		
Levy of 1955	8.01	
Levy of 1957	31,104.54	
		31,112.55
SPECIAL ASSESSMENTS:		
Sewer Assessments Added to taxes 1957	34.81	
Sewer Rentals Added to Taxes 1957	90.50	
Committed Sewer Interest 1956	2.05	
Committed Sewer Interest 1957	10.36	
Sidewalk Assessments Added to Taxes:		
Levy of 1956	191.68	

Levy of 1957	81.85	
Committed Sidewalk Interest 1957	25.39	
Unapportioned Sidewalk Assessments	131.25	
Sewer Rentals:		
June 1957	149.50	
December 1957	885.00	
Unappostioned Water Main Assessments	802.56	
		2,404.95
SPECIAL TAXES:		
Estates of Deceased Persons		513.03
Tax Titles And Possessions:		
Tax Titles	16,662.35	
Tax Possessions	93,193.53	
		109,855.88
DEPARTMENTALS:		
Ambulance	465.20	
General Relief:		
State	81.68	
Cities & Towns	976.35	
Aid to Dependent Children	2,731.05	
Old Age Assistance, Cities & Towns	1,075.63	
		5,329.91
WATER:		
Liens Added to Taxes:		
Levy of 1956	7.75	
Levy of 1957	3,533.80	
Rates:		
June 1957	3,998.92	
December 1957	13,188.08	
Maintenance	5,222.15	
		25,950.70
AID TO HIGHWAYS:		
State	10,358.48	
County	8,689.83	
		19,048.31
UNPROVIDED FOR OR OVERDRAWN ACCOUNTS:		
Underestimates 1957:		
State:		
Abatement Smoke Nuisance	8.55	
Metropolitan District Com:		
Serial Bonds	248.10	
Serial Bond Interest	157.53	
Charles River Basin - Maintenance	20,699.85	
County:		
Tax	10,373.15	
Tuberculosis Hospital	3,327.99	
		34,815.17

OVERLAY DEFICITS:		
Levy of 1953	118.58	
Levy of 1954	124.08	
Levy of 1955	379.51	
Levy of 1956	781.94	
Levy of 1957	637.87	
		2,041.98
COURT JUDGMENTS		22,028.35
OVERDRAWN ACCOUNTS:		
Highway Chapter 90:		
Essex Street 1955	1,450.85	
Essex Street 1956	2,176.89	
Essex Street Sidewalk & Curbing	392.08	
Board of Selectmen Chapter 179 Section 7, acts of 1947	679.25	
		4,699.07
		919,547.00

LIABILITIES AND RESERVES

TEMPORARY LOANS:		
In Anticipation of Reimbursement		54,000.00
PAYROLL DEDUCTIONS:		
Blue Cross & Blue Shield		2,945.71
OVERPAYMENTS:		
Motor Vehicle & Trailer Excise 1956	85.11	
Sidewalk Committed Interest 1955	6.36	
		91.47
GUARANTEE DEPOSITS:		
Planning Board	2.49	
Board of Appeals	188.75	
		191.24
AGENCY:		
County Dog Licenses	28.00	
Excess Sale of Lands of Low Value	5,246.98	
		5, 274.98
TAILINGS:		
Unclaimed Checks, Etc.		1,112.05
CEMETERY PERPETUAL CARE BEQUESTS		355.00
SURPLUS WAR BONDS FUND:		784.91
TRUST FUND INCOME:		
Ora Maitland Kimball Welfare Fund	1,130.59	

Johnson Library Fund	885.49	
Kimball Library Fund	359.23	
Wilson Library Fund	108.86	
Cemetery Perpetual Care Fund	5,430.04	
		7,914.21
RECOVERIES:		
Old Age Assistance		27,722.17
FEDERAL GRANTS:		
Disability Assistance:		
Administration	116.95	
Assistance	3,482.85	
Aid to Dependent Children:		
Administration	599.48	
Aid	7,928.07	
Old Age Assistance:		
Administration	11.08	
Assistance	16,629.22	
Vocational Education:		
Smith Hughes-George Bonden Funds	5,159.13	
School-Public Law 874	16,157.83	
		50,084.61
REVOLVING FUNDS:		
School Lunch	8,471.74	
School Athletics	3,035.31	
		11,507.05
APPROPRIATION BALANCES:		
General		
Selectmen-Expense	49.80	
Accounting-Salary	120.38	
Treasurer-Tax Title Foreclosure	36.10	
Collector-Expense	19.74	
Assessors-Expense	552.50	
Election & Registration-Expense	27.50	
Finance Committee-Expense	59.45	
Planning Board-Expense	126.75	
Police-Expense	53.59	
Fire-Expense	44.82	
Building-Expense	721.50	
Civilian Defense	577.50	
Health-Expense	59.00	
Highway-General Expense	705.25	
Essex Street, Sidewalk & Curbing 1956	8.84	
Walnut Street, Chapter 90 1956	661.34	
Walnut Street Sidewalk & Curbing 1956	3,458.56	
Vine Street, Chapter 90 1957	6,383.75	
Essex Street, Chapter 90 1957	17.23	
Walnut Street, Chapter 90 1957	8,225.47	

Winter Street Construction	2,318.00	
School Street Construction	2.69	
Elm Street Construction	1.78	
Appleton Street Construction	.86	
Hurd Avenue & Palham Streets	141.33	
Fairmount Avenue	1,000.00	
Oaklandvale Avenue-Drainage	832.59	
Veterans' Benefits	15.00	
School-Expense	244.50	
Advisory Committee, New High School Construction	815.27	
Repairs to Junior High School	6.97	
Ballard School Cafeteria	433.25	
Emerson School Repairs	22.97	
Roby & Centre School Hot Top	1.10	
Playground Expense	2.50	
World War Honor Roll-Repairs	1,348.42	
Printing Traffic Rules	500.00	
Water Mains, Walnut Street	449.95	
Cemetery-Expense	500.00	
Cemetery Committee	25.00	
Riverside Cemetery Enlargement	6,105.68	
Insurance Expense	11.056.32	
Old Age Assistance	35.00	
NON REVENUE:		
School Construction	65,521.61	
		113,289.86
OVERESTIMATES 1957:		
State:		
Metropolitan Parks		22,051.69
SALE OF REAL ESTATE FUND:		
Regular	8,880.00	
In Escrow	100,000.00	
		108,880.00
SALE OF CEMETERY LOTS AND GRAVES FUND		9,749.00
RECEIPTS RESERVED FOR APPROPRIATIONS:		
Sewer		11,616.98
RESERVE FUND-OVERLAY SURPLUS		283.68
REVENUES RESERVED UNTIL COLLECTED:		
Motor Vehicle & Trailer Excise	31,027.44	
Sewer	1,172.22	
Sidewalk	423.81	
Special Tax	513.03	
Tax Title & Possessions	109,855.88	

Departmental	5,329.91	
Water Maintenance	802.56	
Water	25,950.70	
Aid to Highway	4,459.95	
		179,535.50
RESERVE FOR PETTY CASH ADVANCE		100.00
SURPLUS REVENUE		312,056.89
		919,547.00

DEFERRED REVENUE ACCOUNTS

APPORTIONED SEWER ASSESSMENTS NOT DUE:	
Sewer	4,763.57
Sidewalk	3,777.18
Water Main	1,207.10
SUSPENDED ASSESSMENTS:	
Water Main	453.60
	10,201.45
APPORTIONED SEWER ASSESSMENTS REVENUE:	
Due 1958-1965	4,763.57
APPORTIONED SIDEWALK ASSESSMENT REVENUE:	
Due 1958-1965	1,207.10
SUSPENDED WATER MAIN ASSESSMENT REVENUE:	453.60
	10,301.45

DEBT ACCOUNTS

NET FUNDED OR FIXED DEBT:		
Inside Debt Limit:		
General		1,084,280.00
Outside Debt Limit:		
General	1,566,720.00	
Public Service Enterprise	143,000.00	
		1,709,720.00
		2,794,000.00

DEBT ACCOUNTS

SERIAL LOANS:		
Inside Debt Limit:		
General:		
Sewer	432,280.00	
School	652,000.00	
		1,084,280.00
Outside Debt Limit:		
General:		
Sewer	126,720.00	
School	1,440,000.00	
Public Service Enterprise:		
Water	143,000.00	
		1,709,720.00
		2,794,000.00

TRUST AND INVESTMENT ACCOUNTS

TRUST AND INVESTMENT FUNDS	
Cash and Securities	202,969.51
	202,969.51
IN CUSTODY OF TOWN TREASURER:	
George N. Wilson Library Fund	2,100.00
Benjamin N. Johnson Library Fund	5,136.98
Cemetery Perpetual Care Fund	195,711.77
Post War Rehabilitation Fund	20.76
	202,969.51

RETIREMENT SYSTEM ACCOUNTS

MUNICIPAL CONTRIBUTORY RETIREMENT SYSTEM FUNDS:	
Cash and Securities	236,626.65
CONTRIBUTORY RETIREMENT FUNDS:	
Annuity Savings Fund:	164,723.14
Annuity Savings Fund for Military Service Credited	2,633.03
Annuity Reserve Fund	22,692.15
Pension Fund	40,956.35
Undistributed Income	5,621.98
	236,626.65

RECEIPTS FROM COMMONWEALTH OF MASSACHUSETTS

1947 - 1957 Inclusive

	Income Tax	Corporation Tax	Meal Tax
1947	82,890.00	33,741.00	3,813.00
1948	78,717.00	48,182.00	3,746.00
1949	164,199.00	67,151.00	3,723.00
1950	135,440.00	45,475.00	3,891.00
1951	153,104.00	65,383.00	3,636.00
1952	161,247.00	70,759.00	7,041.00
1953	178,519.00	58,731.00	5,365.00
1954	168,749.00	62,527.00	6,338.00
1955	179,380.00	54,967.00	4,626.00
1956	196,756.00	68,562.00	5,160.00
1957	183,342.88	65,031.15	5,159.80

TAX RATES AND VALUATIONS

1947 - 1957 Inclusive

	Tax Rate	Valuation
1947	41.20	18,315,961.00
1948	39.90	18,966,179.00
1949	38.90	19,176,046.00
1950	41.00	20,536,714.00
1951	49.80	20,952,283.00
1952	56.90	21,651,809.00
1953	53.90	23,065,176.00
1954	56.40	23,854,577.00
1955	59.90	24,796,981.00
1956	69.90	26,077,896.00
1957	64.90	27,408,283.00

TOTAL COST OF BOND MATURITIES AND INTEREST

1958 to 1974 Inclusive

Year	Bonds	Interest	Total
1958	201,000.00	73,934.75	274,934.75
1959	198,000.00	60,742.25	266,742.25
1960	192,000.00	63,643.75	255,643.75
1961	192,000.00	58,600.25	250,600.25
1962	192,000.00	53,556.75	245,556.75
1963	188,000.00	48,669.50	236,669.50
1964	183,000.00	43,647.25	226,647.25
1965	183,000.00	38,813.75	221,813.75
1966	183,000.00	33,980.25	216,980.25
1967	183,000.00	29,146.75	212,146.75
1968	182,000.00	24,313.25	206,313.25
1969	166,000.00	19,507.25	185,507.25
1970	156,000.00	15,148.75	171,148.75
1971	129,000.00	11,035.25	140,035.25
1972	129,000.00	7,404.75	136,404.75
1973	127,000.00	3,793.00	130,793.00
1974	10,000.00	200.00	10,200.00
	$2,794,000.00	$594,138.50	$3,388,138.50

EXCESS AND DEFICIENCY AND FREE CASH
1947 - 1958 Inclusive

	January 1st Each Year	
	Excess and Deficiency	Free Cash
1947	87,861.00	31,664.00
1948	116,794.00	66,682.00
1949	136,704.00	148,074.00
1950	238,582.00	123,548.00
1951	202,789.00	100,184.00
1952	187,821.00	108,251.00
1953	190,126.00	116,538.00
1954	208,601.00	137,001.00
1955	84,617.00	9,315.00
1956	91,008.00	8,442.00
1957	203,404.05	87,134.97
1958	312,056.89	200,959.13

1957 RECEIPTS

GENERAL REVENUE

AXES:		
Levy of 1956:		
Real Estate	90,546.89	
Personal	3,859.90	
Poll	1,046.00	
Levy of 1957:		
Real Estate	1,506,895.68	
Personal	129,956.92	
Poll	9,712.00	
		1,742,017.39
ICENSES AND PERMITS:		
Liquor and Malt Beverages	16,206.00	
Victuallers	390.00	
Entertainment	285.00	
Auto Dealers	200.00	
Junk	20.00	
Golf	20.00	
Juke Boxes	525.00	
Gasoline	28.50	
Furniture	10.00	
Taxi Cabs	16.00	
Auctioneer	6.00	
Marriages	422.00	
Mortgages	1,590.00	
Certified Copies	114.50	
Business Certificates	18.00	
Tax Certificates	622.00	
Trailers-Chap. 583 G.L.	1,070.00	
Dog Fees	292.50	
Hunting and Fishing Fees	158.25	
Mortgage Discharges	64.00	
Sale of Poll Books	20.00	
Water Lien Releases	14.00	
Pole Locations	428.00	
Birth Certificates	2.00	
Gas Registrations	7.50	
Foreclosure	1.50	
Peddler	10.00	
Bill in Equity	4.00	
Statement of Service	1.00	22,545.75
AX TITLE REDEMPTIONS--TREASURER		15,540.63
AX POSSESSION SALES--SELECTMEN		8,333.39

FEDERAL GRANT:		
Old Age Assistance Admr.	7,893.37	
Old Age Assistance Aid	90,201.44	
Aid to Dependent Children Admr.	2,260.31	
Aid to Dependent Children Aid	10,927.50	
Disability Aid Admr.	570.17	
Disability Aid	7,611.69	
		119,464.48
COMMONWEALTH OF MASSACHUSETTS		
Income Tax	156,361.07	
Corporation Tax	86,920.61	
School Construction Assistance:		
Veterans' Memorial School	14,544.91	
High School	55,000.00	
		312,826.59
COUNTY OF ESSEX:		
Court Fines	2,141.60	
Dog Licenses	2,538.68	
		4,680.28
TOTAL FOR GENERAL REVENUE		2,225,408.51

COMMERCIAL REVENUE

SPECIAL ASSESSMENTS:		
Sewers:		
1956 Assessments	62.68	
1956 Interest	22.65	
1957 Assessments	797.24	
1957 Interest	216.27	
Paid in Advance	68.20	
Paid in Advance Interest	.82	
Fees in Lieu of Assessments	225.00	
		1,392.86
Sidewalks:		
1956 Assessments	96.55	
1956 Interest	83.77	
1957 Assessments	527.63	
1957 Interest	165.86	
Paid in Advance	107.17	
		980.98
PRIVILEGES:		
Motor Vehicle and Trailer Excise :		
Levy of 1955	179.24	
Levy of 1956	68,504.30	
Levy of 1957	163,264.52	
		231,948.06
TOTAL FOR COMMERCIAL REVENUE		234,321.90

GENERAL GOVERNMENT

ANAGER		
Premium on Boiler Insurance	8.55	
		8.55
OLLECTOR:		
Costs on Property Taxes	194.55	
Costs on M.V.E. Taxes	707.90	
Costs on Poll Taxes	555.75	
		1,458.20
UBLIC WORKS:		
Sale of Old Equipment	437.03	
Sale of Maps	86.00	
Sale of Plan	5.00	
Gas and Oil Gas Rebate	55.80	
Meter Tests	21.00	
Oil Drums Credit	62.10	
Broken Hydrants	386.39	
		1,053.32
REASURER:		
Tax Title Releases	68.00	
Land of Low Value:		
Costs	208.31	
Sale	130.00	
Chap. 44 G.L. in Lieu of Taxes	259.23	
Deposit Forfeiture	10.00	675.54
TOTAL FOR GENERAL GOVERNMENT		3,195.61

PROTECTION OF PERSONS AND PROPERTY

UILDING DEPARTMENT:		
Building Permits	2,009.00	
Sign Permits	20.00	
Town Hall Rentals	765.00	
Sale of Ordinance Books	69.00	
Excavation Permits	10.00	
Electrical Permits	1,014.00	
Junk Sales	157.92	
Removal of Gravel	130.00	
Damages	92.00	
		4,266.92
EALER OF WEIGHTS AND MEASURES:		
Sealing Fees	377.60	
State Licenses	46.00	
		423.60
OLICE DEPARTMENT:		
Firearms Permits	82.50	
Bicycle Registration	57.75	
Oil Drum Deposit Recovery	15.00	
		155.25

FORESTRY AND PARKS:		
Damage to Trees	25.00	
Tree Trimming	43.79	
		68.79
TOTAL FOR PROTECTION OF PERSONS AND PROPERTY		4914.56

HEALTH AND SANITATION

Health DEPARTMENT:		
Licenses and Permits	789.25	
Plumbing Permits	1,108.00	
Dental Fees	84.00	
Cabin Permits	7.50	
County Board of Dogs	79.50	
Mass. Tuberculosis Subsidy	1,387.14	
		3,455.39
SEWER DIVISION OF PUBLIC WORKS:		
Sewer Rentals:		
Committments:		
June 1956	150.00	
Dec. 1956	775.00	
June 1957	4,770.50	
Dec. 1957	4,004.00	
Added to 1956 Taxes	277.64	
Added to 1957 Taxes	474.50	
		10,451.64
TOTAL FOR HEALTH AND SANITATION		13,907.03

HIGHWAYS AND BRIDGES

CHAPTER 90 CONSTRUCTION:		
Contract 17008 Essex Street:		
From the State	3,991.38	
From the County	1,995.69	
Contract 17316 Essex Street:		
From the State	14,202.71	
From the County	3,212.64	
Contract 17398 Essex Street:		
From the State	12,616.20	
Contract 16737 Walnut St.		
From the State	6,789.43	
From the County	3,519.70	
Contract 16647 Walnut St.		
From the State	989.97	
Contract 17398 Walnut St.		
From the County	3,393.01	
TOTAL FOR HIGHWAY AND BRIDGES.		50,710.73

CHARITIES AND VETERANS' BENEFITS

Old Age Assistance:		
From the State	83,790.07	
From Cities and Towns	7,173.19	
From Recoveries	27,322.17	
From State Meal Taxes	5,320.88	
		123,606.31

AID TO DEPENDENT CHILDREN:		
From the State	6,721.33	
		6,721.33
DISABILITY AID:		
From the State	7,180.35	
		7,180.35
GENERAL RELIEF:		
From the State	1,374.41	
From Cities and Town	917.85	
Individuals	167.18	
		2,459.44
VETERANS' BENEFITS:		
From the State	6,871.16	
		6,871.16
TOTAL FOR CHARITIES AND VETERANS' BENEFITS		146,838.59

EDUCATION AND LIBRARIES

SCHOOL DEPARTMENT:		
From the State		
Gift	100.00	
Transportation - all pupils	15,357.83	
Special Transportation	230.00	
Vocational	2,941.91	
		18,629.74
Tuition-Out of Town Pupils	40.00	
Shop Receipts	312.19	
Auditorium Rentals	280.00	
Sale of Books and Junk	158.96	
Damages-Misc.	219.98	
Damages-Books	238.93	
Tel. Pay Station	11.60	
Concession-Band Parade	1.00	
Youth Service Education	210.56	
Physical Ed. Lost Articles	14.56	
		1,487.78
U. S. Government:		
Homemaking Teachers		10,624.88
Revolving Funds:		
Milk Program-Federal Aided		2,985.93
Cafeteria Program-Federal Aided:		
Meals	84,605.53	
Federal Funds	33,117.36	
Overage Deposit	1.00	
Refund	2.50	
		117,726.39
Federal Law 874, Chap. 621 Act of 1953		27,735.00

Athletic Program:		
Football	9,242.08	
Basketball	279.25	
Food Concession	150.00	
Hockey	160.00	
Saugus Trust Co.	345.35	
Refund	4.00	
		10,180.68
LIBRARY:		
Book Fines		1,185.16
TOTAL FOR EDUCATION AND LIBRARIES		190,555.56
RECREATION AND UNCLASSIFIED		
Insurance-Fire Damage	1,048.01	
Insurance Refund Workmans Compensation	1,359.99	
TOTAL FOR RECREATION AND UNCLASSIFIED		2,408.00
ENTERPRISES AND CEMETERIES		
WATER DIVISION-PUBLIC WORK:		
Water Rates:		
June 1956	1,065.24	
Dec. 1956	13,694.50	
June 1957	59,177.77	
Dec. 1957	69,668.02	
		143,605.53
Water Liens:		
Added to 1956 Taxes	3,610.58	
Added to 1957 Taxes	10,412.40	
		14,022.98
Water Maintenance 1956		4,952.33
Water Maintenance 1957		12,598.00
CEMETERIES:		
Sale of Lots and Graves	2,545.00	
Care of Lots	1,515.24	
Interment Fees	5,800.00	
Foundations	914.78	
Interest on Per. Care Funds	5,430.04	
		16,205.06
TOTAL FOR ENTERPRISES AND CEMETERIES		191,383.90

INTEREST

On 1955 Real Estate Taxes	3.52	
On 1956 Real Estate Taxes	1962.21	
On 1957 Real Estate Taxes	249.38	
On 1956 Poll Taxes	4.36	
On 1957 Poll Taxes	.01	
On 1955 Motor Vehicle Taxes	24.40	
On 1956 Motor Vehicle Taxes	324.45	
On 1957 Motor Vehicle Taxes	139.79	
		2,708.03
On Trust Funds:		
Wilson Library Fund	57.70	
Johnson Library Fund	125.00	
Annie May Kimball Fund	82.80	
Investment-Town Farm Sale Fund	2,855.82	
Investment-High School Bond Funds	1,357.17	
Ora Maitland Kimball Welfare Fund	138.00	4,616.49
On Tax Title Redemptions		735.12
TOTAL FOR INTEREST		8,059.64

AGENCY AND TRUST

Cemetery Perpetual Care Bequest	5,605.00	
Dog Licenses	2,974.50	
Dept. of Conservation-Fish and Game	1,919.50	
Federal Witholding Taxes	179,857.48	
Blue Cross and Blue Shield	25,561.05	
Town Farm Sale Held in Escrow	100,000.00	
Guarantee Deposits:		
Planning Board	180.00	
Board of Appeals	260.00	
TOTAL FOR AGENCY AND TRUST		316,357.53

INDEBTEDNESS

Temporary Loans-Anticipation of Taxes	800,000.00	
Temporary Loans-Chap. 90 Highway	68,000.00	
TOTAL FOR INDEBTEDNESS		868,000.00

DEPARTMENTAL REFUNDS

Old Age Assistance	2,750.36
Aid to Dependent Children	149.40
Disability Aid	197.70
General Relief	143.57
Veterans' Benefits	300.00
Highway Expense	1.55
Civilian Defense Expense	5.75
School Salaries	10.00
Tree Salaries	24.41
Water Expenses	972.80
Selectmen	29.10
Police Expenses	171.27
Tax Collector	151.25

Building	261.74	
Treasurer Tax Title	5.25	
Chapter 90 #15521 & #16020	2.41	
Treasurer	55.00	
Sidewalk & Curbing	751.65	
Highway Snow & Ice	638.96	
Manager's Salary	8.60	6,622.17

TRANSFERS

From Reserve Fund:		
To:		
Forest Fires	1,850.00	
Board of Assessors Expense	505.51	
Highways, Bitum, etc.	1,600.00	
Building Expense	1,500.00	
Treasurer Expense	325.00	
Fire Alarm	1,100.00	
Veterans' Benefits	2,400.00	
Police Expense	350.00	
Law Expense	250.00	
Street Lighting	1,000.00	
Civilian Defense	620.00	
Health Department	921.35	
TOTAL FOR TRANSFERS -Reserve		12,421.86
From County Dog License Fees To Library		2,538.68
From Interest on Per. Care Funds to Cemetery		5,365.04
		7,903.72
TOTAL FOR TRANSFERS		20,325.58
Total Receipts, Refunds and Transfers		4,229,890.58
Cas h Balance January 1, 1957		427,675.01
		$ 4,657,565.59

Building	[illegible]
Treasurer Tax Title	[illegible]
Trustee of Public [illegible]	[illegible]
Treasurer	[illegible]
Sidewalk & Curbing	[illegible]
Highway Dept. & Tax	[illegible]
Treasurer's Salary	[illegible]
	[illegible]

Receipts

From Sewerage Fund:
To:

Forest Fires	[illegible]
Board of Assessors Expense	[illegible]
Highway, Other Exp.	[illegible]
Building Inspector	[illegible]
Treasurer Bonds	[illegible]
Fire Alarm	[illegible]
Veterans' Benefits	[illegible]
Police Department	[illegible]
Law Expense	[illegible]
Street Lighting	[illegible]
Civilian Defense	[illegible]
Health Department	[illegible]
Total [illegible]	[illegible]

From County Dog Licenses Due to County
From Interest on Int. Due Town to Treasury

TOTAL ALL RECEIPTS

Total Receipts, Surplus and Overlayers
Due to Balance January 1, 1957

1957 EXPENDITURES

GENERAL GOVERNMENT

FINANCE COMMITTEE

EXPENSES:		
Clerical	50.00	
Association Expenses	38.00	
Subscriptions	2.00	
		90.00
		90.00

PLANNING BOARD

EXPENSES:		
1957 Master Plan	4600.00	
Clerical	550.00	
Printing	18.50	
Advertising	7.88	
Stationery and Supplies	32.69	
Postage	2.25	
Reproductions	189.50	
Association Dues	35.00	
		4885.82
		4885.82

BOARD OF APPEALS

SALARIES:		
Clerical	300.00	
		300.00
EXPENSES:		
Postage	12.00	
Supplies	43.35	
Printing & Adv.	11.00	
		66.35
		366.35

BOARD OF SELECTMEN

SALARIES:		
Chairman	500.04	
members (4)	1599.96	
		2100.00
EXPENSES:		
Stationery & Postage	38.00	
Printing & Adv.	139.00	
Association Dues	75.00	
Supplies	68.54	
Witness Fees	29.10	
		349.64
		2449.64

MANAGER

SALARIES:		
Manager	10,000.00	
Clerk	1,637.50	
		11,637.50
EXPENSES:		
Telephones	312.94	
Postage	63.00	
Printing & Adv.	74.50	
Dues	43.50	
Bonds	50.00	
Car and Personal	1900.00	
Print & Bind Budget	447.03	
Supplies	78.60	
Misc.	21.90	
		2,091.47
		13,728.97

ACCOUNTING

SALARIES:		
Accountant	4550.70	
Principal Clerks	3525.00	
Junior Clerks	4893.40	
Acting Accountant	68.40	
Acting Accountant	740.00	
		13,777.50
EXPENSES:		
Telephones	101.60	
Postage	9.00	
Printing & Adv.	255.87	
Supplies	230.65	
Dues	35.00	
Subscriptions	11.00	
Association Meetings	50.00	
Equipment Repairs	136.40	
		829.52
		14,607.02

TREASURER

SALARIES:		
Treasurer	4,550.00	
Junior Clerks (2)	5,300.00	
		9,850.00

EXPENSES:		
Telephone	98.45	
Postage	284.15	
Printing & Adv.	107.00	
Supplies	318.14	
Dues	2.00	
Bond	296.00	
Registration Town Notes	42.00	
Equipment Rental	35.00	
New Equipment--Check Writer	354.60	
Equipment Repairs	45.00	
		1,502.34
		11,352.34

TAX TITLE FORECLOSURES

EXPENSES:		
Recording & Registration	2,558.75	
Petitions	260.88	
		2,819.63
		2,819.63

TAX COLLECTOR

SALARIES:		
Collector	4,105.00	
Principal Clerk	3,675.00	
Senior Clerk	3,400.00	
		11,180.00
EXPENSES:		
Telephone	96.25	
Printing & Adv.	327.88	
Stationery & Postage	954.90	
Supplies	87.68	
Dues	4.00	
Bond	477.75	
Recording Tax Titles	81.00	
		2,029.46
		13,209.46

ASSESSORS

SALARIES:		
Chairman	1,000.00	
Members (2)	1,500.00	
Principal Clerk-Secretary	5,650.00	
Junior Clerks (2)	5,750.00	
		13,900.00

EXPENSES:		
Telephone	117.55	
Postage	79.92	
Stationery	9.50	
Printing & Adv.	839.98	
Supplies	97.45	
Dues	33.00	
Association Expenses	60.00	
Transportation	300.00	
Searching Records	450.00	
Binding	28.75	
I.B.M. Billing	1,605.51	
Equipment Repair	21.05	
Deputy Assessors	52.40	
Census	517.04	
		4,212.15
		18,112.15

LAW

SALARIES:		
Town Counsel	3,600.00	3,600.00
EXPENSES:		
Postage	19.14	
Recording Fees	18.50	
Sheriff Service	29.10	
Legal	601.18	
Subscriptions	45.00	
		649.42
		4,249.42

JUDGMENTS AND SETTLEMENTS

EXPENSES:		
Marie C. Wade	1,200.00	
Josephine Sadir & Albert W. Dardzinski	1,280.00	
Herbert Pindara	650.00	
Frank K. Berthold	1,100.00	
Gladys A. Macauley	300.00	
Raymond & Gladys Erickson	1,278.10	
Frances H. Farrell	3,510;00	
Edward P. Konokowski	706.00	
Franklin Chas. Mathews	527.20	
Leo J. Romaine	747.40	
Dennis Mavrogines	229.65	
G. L. Rugo & Sons Inc.	10,500.00	
		22,028.35
		22,028.35

TOWN CLERK

SALARIES:		
Town Clerk	995.00	995.00

EXPENSES:

Telephone	117.55	
Postage	79.92	
Stationery	9.50	
Printing & Adv.	839.98	
Supplies	97.45	
Dues	33.00	
Association Expenses	60.00	
Transportation	300.00	
Searching Records	450.00	
Binding	28.75	
I.B.M. Billing	1,605.51	
Equipment Repair	21.05	
Deputy Assessors	52.40	
Census	517.04	
		4,212.15
		18,112.15

LAW

SALARIES:

Town Counsel	3,600.00	3,600.00

EXPENSES:

Postage	19.14	
Recording Fees	18.50	
Sheriff Service	29.10	
Legal	601.18	
Subscriptions	45.00	
		649.42
		4,249.42

JUDGMENTS AND SETTLEMENTS

EXPENSES:

Marie C. Wade	1,200.00
Josephine Sadir & Albert W. Dard-zinski	1,280.00
Herbert Pindare	650.00
Frank K. Berthold	1,100.00
Gladys A. Macauley	300.00
Raymond & Gladys Erickson	1,278.10
Frances H. Farrell	3,510:00
Edward P. Konokowski	706.00
Franklin Chas. Mathews	527.20
Leo J. Romaine	147.40
Dennis Mavrogines	229.65
G. L. Rugo & Sons Inc.	10,500.00
	22,028.35
	22,028.35

TOWN CLERK

SALARIES:

Town Clerk	995.00	995.00

EXPENSES:		
PRINTING AND Advertising	127.15	
Postage	99.00	
Supplies	64.75	
Bond	7.50	
Dues	7.50	
Print Finance Committee Report	405.00	
Binding	45.50	
		756.40
		1,751.40

ELECTION AND REGISTRATION

SALARIES:		
Registrars	300.00	
Clerical	400.00	
		700.00
EXPENSES:		
Printing and Advertising	1,132.90	
Postage	33.00	
Supplies	24.10	
Precinct Officers	1,020.00	
Clerical	28.00	
Police	168.00	
Custodians	104.00	
Rental and Equipment	163.00	
Labor	25.00	
Inspectors	14.00	
Census	521.44	
		3,233.44
		3,933.44

ENGINEERING

SALARIES:		
Engineering Aide Grade I	4,866.36	
Assistant Engineer	1,959.03	
Eng. Aide Gr. -	4,073.23	
Jr. Engineer-part year	1,026.96	
Jr. Engineer-part year	1,909.55	
Jr. Engineer-temporary	2,190.00	
Engr. Aide	63.00	
Clerk-part year	949.59	
Overtime	420.08	
Labor	434.66	
		9,794.33
EXPENSES:		
Telephone	126.15	
Printing & Adv.	4.40	
Office Supplies	88.78	
Insurance and Registration	171.35	

New Equipment	480.20	
Equipment Repairs	413.62	
Engineering Supplies	333.90	
Tracing and Prints	137.81	
Gasoline and Oil	148.78	
		1,904.99
		11,699.32

PUBLIC WORKS ADMINISTRATION

SALARIES:		
Superintendent	6,900.00	
Principal Clerk	3,537.97	
Senior Clerk	2,893.31	
Senior Clerk	3,048.21	
Stock Clerk	1,094.33	
Labor	98,989.80	
Overtime	14,752.98	131,216.60
EXPENSES:		
Telephones	668.37	
Printing and Advertising	33.49	
Supplies	47.05	
Light and Fuel	1,379.88	
Water	40.00	
Medical	11.00	2,179.79
		133,396.39
TOTAL FOR GENERAL GOVERNMENT		258,679.70

PROTECTION OF PERSONS AND PROPERTY

POLICE

SALARIES:		
Chief	5,650.00	
Captain	5,050.00	
Sergeants (4)	18,600.00	
Patrolmen (18)	66,115.90	
Reserves and Specials	6,437.50	
Matron	250.00	
School Traffic	364.00	
		102,467.40
EXPENSES:		
Telephones	1,730.25	
Printing	77.50	
Postage	39.68	
Dues	14.00	
Association Meetings	93.00	
Office Supplies	253.65	
Miscellaneous	40.14	
Radio Maintenance	641.00	
Gasoline and Oil	2,375.14	
Equipment Repairs	596.52	
Tires and Tubes	545.45	
Equipment for Men	394.39	

Uniforms	1,176.35	
Photographis Supplies	17.92	
Meals for Prisoners	.50	
New Cars (3)	1,700.00	
		9,695.49
		112,162.89

DOG OFFICER

SALARIES:		
Dog Officer	1,000.00	
		1,000.00
EXPENSES:		
Supplies	3.95	
Postage	9.00	
Car Expense	7.00	
		19.95
		1,019.95

FIRE

SALARIES:		
Chief	5,651.00	
Captain	7,058.56	
Fire Fighters	91,757.72	
Lieutenants	13,122.44	
Call Firefighters	250.00	
Permanent Intermittent	319.48	
Overtime	34.00	118,193.20
EXPENSES:		
Telephones	346.60	
Printing	13.00	
Subscription	6.00	
Office Supplies	15.13	
Radio Maintenance	508.00	
Gasoline and Oil	849.34	
Station Supplies	314.23	
Chemicals and Oxygen	87.50	
Uniforms, Rubber Coats and Boots	1,263.33	
Equipment Repairs	491.93	
Medical Service and Supplies	78.25	
Hose	955.20	
Association Meetings	94.20	
New Equipment	1,947.60	
Collision	226.15	
Tires and Tubes	12.61	
		7,209.07
		125,402.27

FIRE ALARM

SALARIES:		
Superintendent	916.16	
Labor	428.60	
		1344.76
EXPENSES:		
Supplies	1,007.92	
Labor	492.08	
New Equipment	123.35	
		1623.35
		2968.11

FOREST FIRES

EXPENSES:		
Equipment	542.28	
Supplies	270.38	
Labor	1,088.63	
Gasoline & Oil	103.35	
Equipment Repair	42.88	
		2047.42
		2047.42

BUILDINGS REPAIR AND MAINTENANCE

SCHOOL BUILDINGS

SALARIES:		
Superintendent	3,110.53	
Maintenance Repairmen	9,275.34	
		12,385.87
EXPENSES:		
Printing & Adv.	14.29	
Carpentry and Lumber	812.07	
Cliftondale School	1,006.96	
Electrical Work	1,756.66	
Plumbing Work	1,075.64	
Roofing Work	452.00	
Heating	1,449.95	
Sweetser School	2,804.80	
Glass and Glazing	675.38	
Hardware	862.41	
Emerson School	897.22	
Masonry	70.35	
Doors and Windows	34.45	
Oil Burner Service	566.23	
Painting	257.08	
Plastering	100.00	
Transportation-Gas & Oil	21.67	
Emergency Repairs	1,899.24	
Fire Escape	1,535.00	
Fire Damage	46.88	
		15,441.06
		27,826.93

OTHER BUILDINGS

SALARIES:		
Superintendent	1718.66	
Maintenance Repairman	5610.16	
Clerk	1390.80	
Custodian--Town Hall	3265.77	
Custodian--Police Station	2923.75	
Janitress--Town Hall	1069.68	
Overtime	705.92	
		16,684.74
EXPENSES:		
Telephones	341.04	
Stationery	12.25	
Postage	15.00	
Printing and Adv.	118.85	
Office Supplies	382.84	
Dues and Subscriptions	8.95	
Fuel	3526.98	
Light	2652.84	
Water	251.35	
Sewer	29.50	
Carpentry and Lumber	1193.12	
Custodian Supplies	447.94	
Electrical	531.12	
Tools	55.25	
Glass and Glazing	121.39	
Hardware	540.86	
Heating Repairs	245.12	
Doors and Windows	57.40	
Oil Burner Service	110.24	
Painting	243.98	
Plumbing	142.75	
Gasoline and Transportation	1165.44	
Truck Repairs	64.18	
Contract--Heating Fire and Police Stations	611.91	
		12,870.30
		29,555.04

SEALER OF WEIGHTS AND MEASURES

SALARIES:		
Sealer	1200.00	1200.00
EXPENSES:		
Transportation	50.00	50.00
		1250.00

FORESTRY AND PARKS
TREE DIVISION

SALARIES:		
Superintendent	1342.99	

Labor	3,300.69	
Seasonal Labor	562.09	
Overtime	133.62	
		5,339.39
EXPENSES:		
Telephone	10.00	
Dues and Association Meetings	13.00	
Supplies	616.66	
Equipment Repairs	261.51	
Gasoline and Oil	452.12	
Printing & Adv.	7.00	
Small Equipment	750.00	
Contract Work	115.20	
Registration	6.00	
Grass Seed	113.04	
Water & Service	10.00	
	2,354.53	7,693.92

FORESTRY AND PARKS
MOTH DIVISION

SALARIES:		
Superintendent	2,423.52	
Labor	6,609.84	
Overtime	369.98	
		9,403.34
EXPENSES:		
Supplies	100.05	
Equipment Repairs	20.38	
Tires and Tubes	66.00	
Dues & Association Exp.	30.95	
		217.38
		9,620.72

FORESTRY AND PARKS
DUTCH ELM DIVISION

SALARIES:		
Superintendent	1,295.01	
Labor	3,491.59	
Overtime	168.03	
		4,954.63

FORESTRY AND PARKS

EXPENSES:		
Spraying	344.00	
Equipment Repairs	114.67	
Supplies	48.35	
		507.02
		5,461.65

CIVILIAN DEFENSE

EXPENSES:		
Telephone and Sirens	620.85	

Water	10.00	
Supplies	797.34	
Light	160.68	
Fuel	73.28	
Gasoline and Oil	226.01	
Tires and Tubes	62.21	
Uniforms and Equipment	596.09	
Equipment and Repairs	308.78	
Directors Expenses	279.57	
Warning System Maintenance	210.60	
Insurance	19.00	
Inspection	7.50	
Truck Repairs	40.00	
Communications Service	226.00	
Ambulance Maintenance	225.83	
Fire Auxilliary	51.07	
Training	35.14	
Police Fees	10.00	
Meals	1.50	
		3,413.31
		3,413.31

TOTAL FOR PROTECTION OF PERSONS AND PROPERTY

328,422.21

HEALTH AND SANITATION
HEALTH

SALARIES:		
Board	900.00	
Agent	5,414.79	
Nurse	3,509.58	
Clerk	1,391.30	
		11,215.67
EXPENSES:		
Telephone	246.18	
Stationery	6.00	
Postage	35.00	
Printing	353.75	
Advertising	30.13	
Supplies	196.32	
Dues	50.50	
Subscriptions	10.00	
Express	12.28	
Conferences	32.00	
Gasoline & Oil	215.80	
Tires and Tubes	53.46	
Car Repairs	222.72	
Insurance and Registration	242.08	
Garage Rent	65.00	
Agent's License	11.00	
Relief Inspector	75.00	
Caretaker of Dump	490.00	
Tuberculosis Board and Care	6,481.86	
Medicine and Medical	1,325.32	
Premature Babies	174.00	
Ambulance Service	22.00	

Board of Dog	42.00	
X-Rays	2.00	
Burying Dead Animals	246.00	
Diptheria Clinic	75.00	
Well Child Clinic	220.00	
Polio Clinic	142.00	
Dental Clinic	500.00	
Dog Clinic	70.00	
Dental Supplies	26.58	
Laboratory:		
Supplies and Repairs	97.45	
Permit	3.50	
Contracts:		
Garbage Collection	12,000.00	
Rubbish Collection	26,400.00	
		50,174.93
		61,390.60

SEWER MAINTENANCE

EXPENSES:		
Postage	45.00	
Power and Light	3,741.74	
Water	20.00	
Materials and Supply	556.91	
Equipment Repairs	2,851.35	
Pipe and Fittings	220.00	
Registration	7.25	
City of Lynn--Outfall Sewer Maint.	436.00	
Printing and Adv.	25.75	
		7,904.00
		7,904.00

ART. 34 A.T.M. 1957 MOSQUITO CONTROL
Chapter 112 Acts of 1931

EXPENSES:		
Commonwealth of Massachusetts	1,000.00	1,000.00
		1,000.00

TOTAL FOR HEALTH AND SANITATION

70,294.60

HIGHWAYS AND BRIDGES

HIGHWAYS

EXPENSES:		
Advertising and Express	61.07	
Gasoline and Oil	2,956.77	
Equipment Repairs	5,141.82	
Street Lines	645.00	
Materials and Supplies	1,316.16	
Equipment Hire	2,001.00	
Tires and Tubes	600.00	
Registration	66.00	
Signs & Posts	252.20	
Bitumols	22,347.48	
Street Signs	120.24	
Sidewalks and Curbs	746.40	
Sidewalks, Essex & Vine Sts.	1,794.75	
Brook Maintenance	161.79	
		38,210.68
Snow and Ice Removal:		
Expenses:		
Advertising	31.08	
Sand and Salt	3,854.84	
Equipment Repairs	1,973.80	
Gasoline & Oil	780.09	
Plowing	4,679.30	
Equipment	2,897.61	
Equipment Rentals	1,350.00	
Express	2.40	
Registration	4.00	
		15,573.12
		53,783.80

ROAD MACHINERY

EXPENSES:		
Advertising	9.63	
Machinery	5,510.02	
Rentals	238.75	
		5,758.40
		5,758.40

CHAPTER 90 CONSTRUCTION VINE STREET

Contract Agreement, No. 17398

EXPENSES:		
Contractor	25,232.40	
Adv.	5.00	
Hearing	21.85	
Equipment	357.00	
		25,616.25
		25,616.25

CHAPTER 90 WALNUT STREET - HIGHWAY
CURBING AND SIDEWALK

Contract Agreement No. 16737

EXPENSES:		
Contractor	3,141.44	3,141.44
		3,141.44

CHAPTER 90 WALNUT STREET HIGHWAY

Contract Agreement, No. 16737

EXPENSES:		
Contractor	10,712.22	
Materials	150.96	
Labor	151.60	
		11,014.78
		11,014.78

CHAPTER 90 --- ESSEX STREET

Contract Agreement, No. 16647

EXPENSES:		
Contractor	1,783.35	1,783.35
		1,783.35

CHAPTER 90 --- ESSEX STREET
CURB AND SIDEWALK

EXPENSES:	1,303.91	
		1,303.91
		1,303.91

CHAPTER 90 --- WALNUT STREET

Contract Agreement, No. 17316

EXPENSES:		
Adv.	5.30	
Contractor	21,769.23	
		21,774.53
		21,774.53

STREET LIGHTING

EXPENSES:		
Town Streets	36,811.44	
Salem Turnpike	627.18	
Traffic Lights	600.00	
Lighting Monument	27.80	
Suburban	180.50	
Material	1,003.08	
		39,250.00
		39,250.00

REPAIR HURD AVE.

Art. 25 1954 A.T.M.

EXPENSES:		
Materials	462.00	
		462.00
		462.00

STREET ACCEPTANCES--EASEMENTS

EXPENSES:		
Art. 10 Pillings Rd. A.T.M. 1957	1.00	
Art. 11 1957 A.T.M. Prankers Road	1.00	
Art. 40 1957 Riverbank Rd.	10.00	
Art. 41 1957 A.T.M. McIntyre Rd.	10.00	
Art. 42 1957 A.T.M. Rodgers Rd.	10.00	
		32.00
		32.00

PERMANENT CONSTRUCTION ESSEX ST.

Art. 44, 1957 A.T.M.

EXPENSES:		
Material	6,761.06	
Labor	1,221.71	
		7,982.77
		7,982.77

PERMANENT CONSTRUCTION EMORY ST.

Art. 46, 1957 A.T.M.

EXPENSES:		
Material	2,950.26	
Labor	49.74	
		3,000.00
		3,000.00

PERMANENT CONSTRUCTION SCHOOL ST.

Art. 48, 1957 A.T.M.

EXPENSES:		
Material	4,615.38	
Labor	381.93	
		4,997.31
		4,997.31

PERMANENT CONSTRUCTION ELM ST.

Art. 49, 1957 A.T.M.

EXPENSES:		
Material	2,104.19	
Labor	594.03	
		2,698.22
		2,698.22

PERMANENT CONSTRUCTION WINTER ST.

Art. 47, 1957 A.T.M.

EXPENSES:		
Equipment	82.00	
		82.00
		82.00

PERMANENT CONSTRUCTION APPLETON ST.

Art. 50, 1957 A.T.M.

EXPENSES:		
Labor	808.47	
Bitumols	4,743.92	
Contractor	903.75	
Equipment	38.00	
		6,494.14
		6,494.14

LAND DAMAGES ESSEX STREET

Art. 18, 1955 & Art. 20, 1956

EXPENSES:		
Contractor	62.07	
		62.07
		62.07

DRAINAGE OAKLANDVALE AVENUE
Art. 56, 1956 A.T.M.

EXPENSES:		
Bitumols	129.03	
		129.03
		129.03

TOTAL FOR HIGHWAYS AND BRIDGES

189,366.00

CHARITIES AND VETERAN'S BENEFITS

OLD AGE ASSISTANCE ADMINISTRATION

SALARIES:		
Board	450.00	
Agent	3,900.00	
Principal Clerk	2,950.59	
Senior Clerk	2,298.78	
Social Worker	1,323.50	
Social Worker	2,621.62	
Social Worker	387.66	
Social Worker	802.92	
Overtime	49.58	
		14,784.65
EXPENSES:		
Telephone	96.99	
Stationery and Postage	291.00	
Legal Service	11.25	
Supplies	155.76	
Dues and Association Meetings	93.00	
Insurance	109.31	
Servicing Equipment	94.25	
Gasoline & Oil	105.34	
Repairs to Car	217.18	
Federal Expense	235.73	
Misc.	41.93	
		1,451.74
		16,236.39

OLD AGE ASSISTANCE--AID

EXPENSES:		
Cash	208,347.08	
Cities and Towns	6,300.09	
		214,647.17
		214,647.17

AID TO DEPENDENT CHILDREN--ADMINISTRATION

SALARIES:		
Board	225.00	
Agent	800.00	
Principal Clerk	603.04	
Senior Clerk	471.52	
Social Worker	535.36	
Social Worker	193.83	
Social Worker	193.83	
		3,022.58

EXPENSES:		
Telephone	33.60	
Stationery and Postage	41.40	
Supplies	66.81	
Dues and Association Meetings	14.30	
Insurance & Legal Services	17.57	
Servicing Equipment	3.00	
Car Registration	3.00	
Repairs to Car	104.69	
		284.37
		3,306.95

AID TO DEPENDENT CHILDREN--AID

EXPENSES:		
Cash	22,724.82	
		22,724.82
		22,724.82

DISABILITY AID---ADMINISTRATION

SALARIES:		
Agent	500.00	
Principal Clerk	376.90	
Senior Clerk	294.70	
Social Worker	323.05	
		1,817.70
EXPENSES:		
Telephone	32.45	
Stationery and Postage	41.40	
Supplies	96.25	
Dues and Association Meetings	9.00	
Insurance	14.57	
Servicing Equipment	14.67	
Federal Expense	12.35	
Repairs to Car	171.00	
		377.02
		2,194.72

DISABILITY AID--AID

EXPENSES:		
Cash	19,555.51	
		19,555.51

GENERAL RELIEF--ADMINISTRATION

SALARIES:		
Board	225.00	
Transfer Letter from Welfare	705.98	
Extra Clerical Work	10.53	
		941.51
EXPENSES:		
Telephone	13.55	
Stationery and Postage	19.20	
Printing and Adv.	50.00	
Supplies	8.40	
Dues and Association Meetings	9.25	
Insurance	7.28	
Servicing Equipment	7.50	
Gasoline and Oil	14.50	
Repairs to Car	40.00	
		147.68
		1,089.19

GENERAL RELIEF--AID

EXPENSES:		
Cash	3,827.02	
Groceries	705.19	
Medicine and Medical	2,806.66	
Fuel	86.75	
Board and Care	2,140.84	
Cities and Towns	6,882.95	
Rent	78.00	
		16,527.41
		16,527.41

VETERAN'S BENEFITS--ADMINISTRATION

SALARIES:		
Director	1,900.00	1,900.00
EXPENSES:		
Telephone	65.20	
Stationery and Postage	9.00	
Supplies	32.95	
Dues	10.00	
Equipment Service	12.00	
Transportation	50.00	
		179.15
BENEFITS:		
Cash	12,715.65	
Groceries	305.00	
Medicine and Medical	3,999.13	
Burial	100.00	
		17,119.78
		17,298.93

TOTAL FOR CHARITIES AND VETERAN'S BENEFITS 313,581.09

EDUCATION AND LIBRARIES
SCHOOLS

SALARIES:		
Superintendent	9,492.30	
Teachers	727,302.75	
Clerical	18,439.65	
Nurses	8,274.92	
Custodians	84,728.46	
Band Director	4,603.12	
Physicians	2,000.00	
Game Officials	2,850.00	
Cafeteria Director	4,043.12	
Special Duty Police	140.00	
		861,874.32
EXPENSES:		
Telephones	2,361.20	
Printing and Postage	963.77	
Books	14,017.68	
Supplies	16,263.51	
Transportation	37,245.38	
Truck-Maintenance and Operation	348.14	
Truants	70.57	
Light	15,761.13	
Fuel	33,904.87	
Graduation	546.46	
Equipment	10,947.87	
Tuition	164.79	
Water and Sewer	996.93	
Band	2,492.13	
Care of Grounds	1,904.21	
Tests	566.05	
Guidance	303.86	
Shop	3,986.33	
Visual Education	1,242.07	
High School Library	1,554.40	
Jr. High School Library	507.23	
Athletics	7,398.44	
Physical Education	354.03	
Homemaking	951.58	
Staff Expenses	207.29	
Auto Driving Operation	659.39	
Hand Writing Supervision	2,800.00	
Nurse Transportation	600.00	
Supervisor Travel-In State	825.00	
Burglary and Theft Insurance	59.13	
Census	90.00	
Instate Travel	22.04	
Out of State Travel	319.37	
Committee Expense	230.00	
		160,664.85
		1,022,539.17

U.S. Grant Homemaking Teachers
Smith-Hughes--George Barden Account

SALARIES:		
Teachers	11,024.16	11,024.16
		11,024.16

TRADE SCHOOL TUITION

EXPENSES:		
City of Lynn	1,351.18	
City of Everett	471.68	
City of Malden	249.25	
City of Medford	157.79	
City of Waltham	330.00	
City of Boston	25.20	
Transportation of Pupils	414.90	
		3,000.00
		3,000.00

ATHLETIC REVOLVING FUND

EXPENSES:		
Game Expense	2,479.30	
Equipment and Supplies	1,715.20	
Transportation	574.00	
Medical and Medicine	201.50	
Labor	2,368.75	
Rental	207.50	
Repairs	80.25	
Fuel	19.41	
		7,645.91
		7,645.91

CAFETERIA--REVOLVING FUND

SALARIES:		
Manager	1,764.00	
Labor	29,137.20	
		30,901.20
EXPENSES:		
Milk	30,429.27	
Meats and Groceries	32,820.50	
Supplies and Equipment	5,719.35	
Express	657.60	
Linen Service	573.94	
Ice Cream	8,245.18	
Bakery	4,515.35	
Equipment Repairs	3,505.40	
Printing and Adv.	61.82	
License	1.50	
		86,529.91
		117,431.11

FEDERAL PUBLIC LAW #874

EXPENSE:		
Heating	4,364.75	
Window Repairs	320.00	
Bitumols	527.63	
Equipment Repair	1,928.88	
Equipment	4,435.91	
		11,577.17
		11,577.17

BAND UNIFORMS

Art. 19, A.T.M. 1957

EXPENSE:		
Uniforms	751.62	
Adv.	4.38	
		756.00
		756.00

HOT TOPPING ROBY SCHOOL

Art. 15, A.T.M. 1957

EXPENSE:		
Bitumols	4,898.90	
		4,898.90
		4,898.90

SENIOR HIGH SCHOOL--BOND ISSUES
Art. 2 1952 Construction-Equipment

EXPENSES:		
Equipment	993.72	
Contractor	7,009.80	
Supplies	66.27	
		8,069.79
		8,069.79

HIGH SCHOOL ADVISORY COMMITTEE
Art. 10 1955

EXPENSES:		
Inspection	319.20	
Stenographer	230.00	
Refund	1,357.17	
		1,906.37
		1,906.37

		1,722.74

REPAIRS TO JUNIOR HIGH SCHOOL
Art. 37 A.T.M. 1956

EXPENSES:		
Painting	1,625.00	1,625.00
		1,625.00

REPAIRS TO EMERSON SCHOOL
Art. 18 A.T.M. 1957

EXPENSES:		
Plastering	248.00	
Hardware	228.81	
Plumbing & Heating	292.90	
Lumber	972.12	
Glass	62.00	
Tile	1,335.00	
Painting	281.69	
Equipment Rental	56.51	
		3,477.03
		3,477.03

CONSTRUCT BALLARD SCHOOL CAFETERIA
Art. 40, A. T. M. 1956

EXPENSES:		
Material and Supplies	59.19	
Paint	38.79	
Equipment	1,504.10	
		1,602.08
		1,602.08

LIBRARY

SALARIES:		
Librarian	3,800.00	
Assistant Librarian	2,500.00	
General Assistants	8,035.25	
Custodian	120.00	
Labor	805.50	
		15,260.75
EXPENSES:		
Telephones	269.30	
Stationery and Postage	10.00	
Printing and Adv.	67.00	
Supplies	157.21	

Subscriptions	205.65	
Association Meetings	14.70	
Books	3,560.25	
Binding	379.85	
Cartage	99.00	
Newspapers	36.18	
Custodian Supplies	30.76	
Fuel	664.37	
Light	265.44	
Equipment	257.70	
Repairs	3.75	
Sewer	32.00	
		6,053.16
		21,313.91

TOTAL FOR EDUCATION AND LIBRARIES

1,218,589.34

RECREATION AND UNCLASSIFIED
PLAYGROUNDS

SALARIES:		
Supervisor	450.00	
Assistant Supervisor	315.00	
Instructors	2,160.00	
Game Officials	200.00	
		3,125.00
EXPENSES:		
Water Service	556.91	
Water	54.00	
Telephone	8.00	
Stone Dust	77.39	
Clerical	180.00	
Supplies	288.98	
Light	7.50	
Committee Expense	150.00	
Leagues: Little, Pony, Pal	967.35	
Equipment Repairs	191.46	
Arts and Crafts	395.69	
New Equipment	1,646.71	
Shelter Construction	845.45	
Prizes and Trophys	60.00	
Ice Cream	58.29	
Flags & Poles	47.01	
Construction	964.10	
Fence	228.08	
Painting	156.27	
Bus	74.25	
Sport Supplies	214.90	
Supervisors Car Expense	60.00	
Small Athletic Equipment	279.78	
Printing & Adv.	24.82	
Carpentry	47.47	
		7,584.41
		10,709.41

DEPARTMENTAL PENSIONS

OLICE DEPARTMENT:			
Roland L. Mansfield		1,700.00	
James P. Sullivan		2,000.00	
William MacDougall		2,138.66	
Mrs. Joseph Lambert		1,600.00	
IRE DEPARTMENT:			
George B. Drew		3,412.50	
Mrs. Lucy Mathewson		1,500.00	
ORLD WAR VETERANS:			
Ernest A. Merrithew	Public Works WWI	1,501.00	
George S. Pike	" " "	3,351.40	
Henry P. Wheaton	Police "	2,670.20	
Alfred Bird	Fire "	2,220.40	
Alfred H. Woodward	Sealer "	1,170.00	
Vernon W. Evans	School "	4,132.70	
Mabel Willey	School "	2,470.00	
M. Edward Hayes	School "	2,600.00	
John Taylor	School "	2,583.00	
Albion R. Rice	School "	3,006.25	
			38,056.11
			38,056.11

CONTRIBUTORY RETIREMENT SYSTEM

XPENSES	23,760.00	23,760.00
		23,760.00

TOWN REPORT

XPENSES		
Printing 1956 Report	1,400.00	
Postage	185.00	
Clerical	36.00	
Equipment Service	3.30	
Resolutions	35.00	
Binding	8.00	1,667.30
		1,667.30

HOLIDAYS

EXPENSES:		
Memorial Day:		
Postage	5.00	
Flags and Markers	165.09	
Tablets	80.00	
Bands	395.00	
Supplies	44.63	
Program	30.00	
Military Donations	225.00	
Telephone Charges	8.37	
Typing	10.00	
Flowers	315.00	
Sound Truck	25.00	1,269.72

FOURTH OF JULY:		
Fire Works	300.00	
Ice Cream	75.00	
		375.00
		375.00
VETERAN'S DAY:	200.00	200.00
		1,844.72

INSURANCE

EXPENSES:		
BUildings Fire Schedule	6,445.42	
Grandstand--Fire	182.52	
Public Liability	728.90	
Auto--Fire and Theft	278.28	
Money and Security Loss	1,200.00	
Boiler	19.51	
Insurance-Medical	1,552.94	
		10,407.87
		10,407.87

AUTHORITY CHAPTER 17, SECTION 7
Acts of 1947

EXPENSES:		
Selectmen:		
Legal Service	679.25	
		679.25
		679.25

DISABLED AMERICAN VETERANS
Art. 21 A.T.M. 1957

EXPENSES:		
Rent	500.00	
		500.00
		500.00

REIMBURSE NATIONAL GUARD FOR EXPENSES
FOR 325th ANNIVERSARY
Art. 7 A.T.M. 1957

EXPENSES:		
Anniversary	300.00	300.00
		300.00

UNPAID BILLS FOR 1955
Art. 8 A.T.M. 1957

EXPENSES:		
Light	249.85	
Electrical	34.00	
Oil Burner Service	17.25	
Electrical Stock	100.00	
Constable Service	166.00	
		567.10
		567.10

INDEMNIFY MICHELE FUNCHINI
Art. 12, A.T.M. 1957

EXPENSE:	297.29	297.29
		297.29

INDEMNIFY BURTON LYON
Art. 13, A.T.M. 1957

EXPENSE:	131.02	131.02
		131.02

INDEMNIFY GEORGE NEWBURY
Art. 14, A.T.M. 1957

EXPENSE:	30.00	30.00
		30.00

TOTAL FOR RECREATION AND UNCLASSIFIED

88,950.07

ENTERPRISES AND CEMETERIES
WATER

EXPENSES:		
Postage	362.70	
Dues and Registration	29.25	
Advertising, Printing, Stationery	540.47	
Construction	1,993.50	
Gasoline and Oil	2,175.23	
Materials and Supplies	1,572.89	
Gravel, Cement, Bitumols	1,428.43	
Meter Parts	1,261.31	
Express	14.25	
Tires, Tubes and Repairs	285.27	
Equipment Repairs	1,211.01	
Service Pipe and Fittings	9,636.93	
New Meters	2,846.40	
Hydrants and Valves	6,058.97	
Addressograph Maintenance	92.79	
Radio Maintenance	84.00	
Water Purchase:		
City of Melrose	891.30	
Water Pipe-Essex St.	7,000.00	
Water Pipe-Vine St.	3,000.00	
		40,484.70
		40,484.70

WATER MAINS--WALNUT STREET
Art. 22, A.T.M. 1956

EXPENSES:		
Equipment	440.21	
		440.21
		440.21

CEMETERIES

SALARIES:		
Superintendent	5,074.94	
Clerk	1,643.26	
Labor	13,520.84	
Season Labor	2,629.55	
Overtime	979.92	
		23,848.53
EXPENSES:		
Telephone	92.15	
Postage	12.00	
Printing	7.00	
Office Supplies	19.60	
Light	18.00	
Water	30.00	
Fuel	103.90	

Materials and Supplies	568.29	
Gasoline and Oil	234.04	
Equipment Repairs	185.52	
Shrubs and Flowers	70.00	
Burial Liners	1,233.20	
Special Police	75.00	
Registration	3.00	
Stone Dust	20.52	
New Equipment	150.40	
		2,822.62
		26,671.15

ENLARGE RIVERSIDE CEMETERY
Art. 50 A.T.M. 1956

EXPENSES:		
Advertising	7.88	
Seed	435.00	
Loam	1,860.00	
Equipment Rental	505.00	
Equipment Repairs	203.55	
Material and Supplies	436.18	
		3,447.61
		3,447.61

TOTAL FOR ENTERPRISES AND CEMETERIES

71,043.67

INTEREST AND MATURING DEBT

MATURITIES:		
Sewer Bonds	50,000.00	
Water Bonds	15,000.00	
School Bonds	138,000.00	
Temporary Loans	857,900.00	
		1,060,900.00
INTEREST:		
On Sewer Bonds	15,157.25	
On Water Bonds	3,560.00	
On School Bonds	60,450.00	
On Temporary Loans	10,071.86	
		89,239.11

TOTAL FOR INTEREST AND MATURING DEBT

1,150,139.11

ESTIMATED RECEIPTS

TAX TITLE:		
Interest on Tax Title Redemption	44.43	
Dog Board	69.00	
December, 1956 Water	41.73	
		155.16
		155.16

TOTAL FOR ESTIMATED RECEIPTS 155.16

AGENCY AND TRUST

TOWN:		
George N. Wilson Library Fund	106.84	
Benjamin N. Johnson Library Fund	14.20	
Annie May Kimball Library Fund	128.00	
Ora Maitland Kimball Welfare Fund	18.00	
Guarantee Deposits--Planning Board	180.01	
Guarantee Deposits--Board of Appeals	174.37	
Perpetual Care Bequests	5,350.00	
COUNTY:		
Dog Licenses	2,946.50	
STATE:		
Dept. of Conservation--Fish & Game	1,919.50	
FEDERAL:		
Withholding Taxes	179,857.48	
Private:		
Blue Cross and Blue Shield	25,460.70	
		216,155.60
TOTAL FOR AGENCY AND TRUST		216,155.60

STATE AND COUNTY CHARGES

STATE:		
Audit Municipal Accounts	3,359.93	
Audit Retirement Funds	54.99	
Metro. Parks Bonds and Interest	21,105.48	
Smoke Inspection	338.45	
Metro. Water Connection	45,669.44	
(See Water Division for Water Purchase)		
		70,528.29
COUNTY:		
County Tax	63,283.66	
County Tuberculosis Hospital	26,045.63	
		89,329.29

TOTAL FOR STATE AND COUNTY CHARGES 159,857.58

REFUNDS

TAXES:		
1956 Real Estate	895.02	
1957 Real Estate	10,246.96	
1957 Poll Tax	2.00	
1956 Personal Property	69.90	
PRIVILEGES:		
1956 M.V.E.	752.88	
1957 M.V.E.	3,008.90	
WATER:		
Dec. 1954 Rates	5.00	
June 1957 Rates	175.65	
Dec. 1955 Rates	26.33	
June 1956 Rates	22.30	
Nov. 1957 Rates	2.50	
1957 Water Maintenance	15.00	
Water Liens Added to 1956 Taxes	20.00	
Water Liens Added to 1957 Taxes	36.85	
SEWERS:		
Dec. 1955 Rentals	8.50	
Committment Interest on Sewer Assessments Added to 1956 Taxes	2.52	
Sidewalks:		
Assessments Added to 1957 Taxes	13.40	
Interest Added to 1957 Taxes	4.82	
1953 Tax Title Redemption	619.85	
1957 Tax Title Redemption	2.00	
Blue Cross & Blue Shield	22.60	
1957 Personal	9.73	
		15,922.88
TOTAL FOR REFUNDS		15,922.88

STATE ANNUITY FUND - SPECIAL ACCOUNT

CONTRIBUTORY RETIREMENT FUNDS:	1,037.80	1,037.80
		1,037.80

TOTAL EXPENDITURES AND REFUNDS	4,082,194.81
CASH ON HAND, December 31, 1957	574,314.96
	4,656,509.77

The Public Works Department herewith submits to you the annual report for the year 1957:

The complement of the Public Works Department, comprising the following divisions, is listed below:

ADMINISTRATION

1 Superintendent
3 Clerks

WATER DIVISION

CONSTRUCTION

1 Working Foreman
3 laborers-pipelayers
2 laborers-equipment operators
1 heavy equipment operator

METERS

1 meter repairman
1 laborer-pipelayer

EMERGENCY

2 laborers-equipment operators
1 laborer

HIGHWAY & SEWER

CONSTRUCTION

1 Working Foreman
4 laborers-equipment operators
1 heavy equipment operator
1 laborer

MAINTENANCE

1 Working Foreman
1 journeyman mason-laborer
1 laborer-equipment operator
2 laborers

YARD

1 storekeeper

GARAGE

1 laborer-equipment repairman
1 equipment repairman

ENGINEERING

CONSTRUCTION

1 engineering aide grade I

OFFICE

1 engineering aide grade I

FORESTRY & PARKS

1 Superintendent
2 laborers-treeclimbers
2 laborers-equipment operators

WATER DIVISION

The total amount commited to the Tax Collector for collection from the sale of water, installation of new and renewal water services, repairs to services plus amounts received by the department from insurance companies for damages to our water structures for the year 1957 amounted to $167,160.38 broken down as follows:

	1956	1957
Metered water services	$140,761.97	$146,850.14
New water services, repairs & renewals	23,082.96	17,940.76
Broken hyds, tests, etc.	872.13	1,390.92
Chapter 332-water main extensions	1,972.83	978.56
TOTALS	$166,689.89	$167,160.38

The work of this division is increasing each year because a large percentage of our services are very old and they are now causing much trouble and the division is constantly repairing or replacing them. During 1957 this division installed 186 new water services, 64 service renewals and made 44 emergency service repairs, also turned on 53 water services and shut off 47 water services and thawed 23 house services. The water

division is one of the main enterprises of the town and the neglect of proper water installations that the town has had over the years is constantly showing up in needed repairs.

The water department maintained and repaired our overground summer services, which are turned on April 1st and shut off November 1st at various locations throughout the town.

During 1957 eight obsolete hydrants were repaired by our department, during inclement weather, at a savings to the town in the amount of $960.00.

We added seven new hydrants to our water system during the year 1957 which will add to our means of fire protection.

Our meter division has repaired, tested and reinstalled 106 meters; also installed 106 meter replacements (meters that cannot be repaired because they are obsolete) and made 8 meter tests. We installed 114 new meters for new homes.

A total of 5,832 lineal feet of new cast iron cement lined water pipe was installed and added to our water distributing system. The installations were made as follows:

<u>3,082 l.f. DONE BY TOWN</u>

176 feet 8-inch on Palmetto Street
256 feet 8-inch on Upper Essex Street
650 feet 8-inch on Walnut Street
200 feet 8-inch on Richard Street
150 feet 8-inch on Town Meeting Road
650 feet 10-inch on Vine Street
1000 feet 12-inch on Essex Street

Water main extensions installed by the Public Works Department, for the above projects, were completed at a savings of approximately $18,500.00 under present contract prices.

2,750 l.f. DONE BY CONTRACTOR UNDER OUR SUPERVISION

200 feet 6-inch on Lynn Fells Pkwy
500 feet 6-inch on Bacon Drive
300 feet 6-inch on Cedar Street
300 feet 6-inch on Laurel Street
350 feet 6-inch on Mader Street
450 feet 6-inch on Yale & Third Streets
350 feet 8-inch on Fairchild Avenue
300 feet 8-inch on Athens Drive

During 1957 the above water main extensions were laid by private contractors and/or developers, under our supervision, at a savings of approximately $19,300.00 to the town.

This division installed 365 feet of 3/4" copper service to Stocker Playground for the drinking fountains.

Water installations for maintenance purposes, at the new Catholic section of Riverside Cemetery, was installed by this division.

HIGHWAY & SEWER DIVISION

The total revenue collected by the highway division during the year 1957 was $583.83 broken down as follows:

	1956	1957
Collected on sale of maps	74.00	91.00
Gasoline Tax refund	92.10	55.80
Sale scrap materials	557.11	437.03
Sale of equipment	150.00	none
Insurance-broken fences	216.05	none
TOTALS	$1,089.26	$583.83

Our highway program for 1957 consisted mainly of road and drainage construction. In addition to our major construction projects the usual maintenance work, such as cleaning culverts, brooks, catch basins, rodding drainage lines, sweeping squares and highways, snow removal,

plowing and sanding highways, bridge repairs, erection of wire fences, erecting signs, maintenance of our town dump and public works yard, street markings, etc. was carried on.

Bituminous concrete construction was done on the following streets and school yards:

Emory Street	School Street (Central to Staaf)
Elm Street (portion)	Appleton St (Central to Summer)
Wickford Street	Beech Street
Halstead Street	Nason Road
Mersea Street	Roby School yard
Emerson School yard	Felton School yard

By using public works personnel and equipment the above named bituminous street projects were done at a savings of approximately $15,900.00 under present day contract prices.

The following streets were gravelled, penetrated with oil and sealed with stone:

Tontaquon Avenue	Cliff Street
Fairchild Avenue	Glendale Avenue
Sunnyside Park	Churchill Street
Pearson Street	Kenwood Avenue

The above stone sealed street projects were completed by the Public Works Department at a savings of approximately $6,800.00 under prevailing contractors price.

Under Chapter 386 the following streets were done during 1957:

Lake Circle	Lake Avenue	Lily Pond Ave.
Jewett Street	Holland Street	Pine Street
Bow Street	Hobson Street	Harwich Street
Harlow Street	Nowell Street	Alder Street
Grove Street	Magnolia Street	Johnson Road
Hampstead Street	Carlton Street	Social Street
Evergreen Street	Beacham Avenue	Emory Court
Richard Street	Cleveland Avenue	Oakwood Avenue

Lewis Street	Walden Avenue	Eastside Avenue
Davis Street	Buena Vista St.	Burrill Street
Montgomery Street	Saugus Avenue	Riverbank Road
Collins Avenue	Lark Avenue	Eagle Road
Falmouth Street	Halstead Street	Wren Street
Foss Avenue	Marshall Avenue	Lake Dam Road
Springdale Park Ent.	Floyd Street	Willow Court
Walden Pond Ave.	Althorn Street	Maple Road
	Lewis Lane	

The Chapter 386 street improvements were completed at a savings of approximately $41,500.00 under current contractors prices.

Under Chapter 90 bituminous concrete construction was done on the following streets:

Vine Street (State)
Essex Street (Town)
Walnut Street (State)

The Essex Street Chapter 90 resurfacing project was also completed by the highway division at a savings of approximately $2,600.00.

Complete drainage systems were installed at the following locations:

Essex St at AnawanAve	Alfred Road	Franklin Square
Intersection of Gilway and Forest Street	Bristow and Wickford	Appleton Street
	Grandview Park	Columbus Avenue

The above drainage systems were completed by the highway division at a savings of approximately $7,100.00 under contract prices.

This division also rebuilt the culverts on Grove Street and upper Main Street.

The highway division also supervised the installation of chain link fences at the New Saugus High School and at the rear of the Sweetser School.

General grading, loaming, seeding, improvements and general policing was done at the various town playgrounds. In addition we supervised the hot-

topping work performed at the various playgounds.

New bituminous concrete sidewalks were constructed on Essex Street at a savings of approximately $500.00 under contract prices.

The replacement of concrete sidewalks was done on Summer Street, Horton Street, Lincoln Avenue and Central Street.

The highway division completed the 1600 grave addition at Riverside Cemetery giving the town a net income of approximately $118,000.00. This division also filled and graded a large portion of the New Catholic section at this cemetery.

The total revenue from the sewer division for the year 1957 was $10,036.50 broken down as follows and showing a slight increase over 1956.

	1956	1957
Sewer Rentals	$9,358.50	$9,811.50
Entrance Fees	300.00	225.00
Connections	23.77	none
TOTALS	$9,682.27	$10,036.50

We now have 699 active sewer connections which is an increase of 32 over the year 1956.

All repairs, improvements and maintenance at our sewer pumping station are done, with large savings to the taxpayers, through the ability of Mr. Day to make repairs and improvements and by his knowledge of the workings of this station.

During 1957 the following sewer lines were laid by private contractors and/or developers, under our supervision, at a savings of approximately $15,000.00 to the town.

220 feet of 12-inch on Elmwood Avenue
800 feet of 8-inch on Laurel & Cedar Streets
60 feet of 10-inch on Central Street
75 feet of 10-inch on Central at Stone Streets
60 feet of 8 -inch on Vine St. at Highland Ave.
350 feet of 8-inch on Third Street

During 1957 we added 1565 feet of sewer to our system so our miles of sewer is now 9.70 including two and two-fifths miles of outfall sewer line from our pumping station to the Lynn outfall sewer located at the junction of Commerical and Broad Streets, Lynn.

In addition to the vast amount of work performed by each division of the Public Works Department our major street, sewer, water and drainage projects showed a savings of over $86,000.00 below current contractors prices.

ENGINEERING DIVISION

The plans and specifications prepared by this division, under direct supervision of the superintendent, for bid proposal purposes represents a great savings to the Town of Saugus. In previous years this work was done by private engineering firms at a high cost to the town.

The principle function of this division is to:

1. Make preliminary surveys and studies.
2. Prepare plans and specifications.
3. Prepare cost estimates.
4. Inspect and supervise construction.
5. Give lines and grades.
6. Prepare payment estimates.
7. Approve and record plans.

for the following phases of work:

1. Sanitary Sewers.
2. Storm Water Drains.
3. Water Mains.
4. Highways
5. Waterways
6. Engineering Services

Because of the many projects done under each of the above listed phases of work only the highlights of work will follow in this report.

1. Sanitary Sewers:

With regard to sanitary sewers the personnel of this division inspected, supervised and approved numerous house connections to the main sewer.

2. Storm Water Drains:

This division made preliminary studies and surveys, prepared plans, gave the lines and grades and supervised the construction of the following:

Wickford Street
Essex Street
Elm Street
Alfred Road

3. Water Mains:

This work is divided into two parts as follows:

(A) Engineering, inspections, supervision and recording of water mains installed by the Public Works Department, namely:

Palmetto Street	Walnut Street
Upper Essex Street	Richard Street
Town Meeting Road	Vine Street

Essex Street

(B) Engineering check, inspection, approval and recording of water mains installed by private parties (builders, developers, contractors, etc.) namely:

Lynn Fells Pkwy	Bacon Drive
Laurel Street	Cedar Street
Mader Street	Yale & Third Sts.
Fairchild Avenue	Athens Drive

4. Highways:

This department was instrumental in the success of our road program.

(A) This division designed, prepared plans and specifications, supervised and recorded new highway construction, namely:

Emory Street	Elm Street (portion)
School Street	Appleton Street
Wickford Street	Beech Street
Halstead Street	Nason Road

Mersea Street

(B) Coordination of all work with Chapter 90 by contractors:

Essex Street
Walnut Street

(C) Engineering, supervision and recording of the following 386 street improvements. This phase of work consisted of scarifying and rolling with a gravel foundation, penetrated with MC-2 asphalt and sand cover sealed with MC-3 asphalt and sand cover, namely:

Lake Circle	Lake Avenue	Lily Pond Avenue
Jewett Street	Holland Street	Pine Street
Bow Street	Hobson Street	Harwich Street
Harlow Street	Nowell Street	Alder Street
Grove Street	Magnolia Street	Johnson Road
Hampstead Street	Carlton Street	Social Street
Evergreen Street	Beacham Avenue	Emory Court
Richard Street	Cleveland Ave.	Oakwood Avenue
Lewis Street	Walden Avenue	Eastside Avenue
Davis Street	Buena Vista St.	Burrill Street
Montgomery Street	Saugus Avenue	Riverbank Road
Collins Avenue	Lark Avenue	Eagle Road
Falmouth Street	Halstead St.	Wren Street
Foss Avenue	Marshall Ave.	Lake Dam Road
Floyd Street	Springdale Park Ent.	Willow Court
Walden Pond Ave.	Althorn Street	Maple Road
	Lewis Lane	

(D) Supervision for the following pea stone seal coat, namely:

Tontaquon Avenue	Cliff Street
Fairchild Avenue	Glendale Avenue
Sunnyside Park	Churchill Street
Pearson Street	Kenwood Avenue

(E) Engineering, plans and specifications and supervision for the following bituminous concrete pave areas, namely:

Roby School Yard
Emerson School Yard
Felton School Yard

5. Waterways:

The Engineering division inspected and checked the construction of reinforced combination bridge and culverts at the following locations:

Gilway
Milano Drive

6. Engineering Services:

This phase of work deals primarily with the public and is a constant daily function. Some of the duties performed in connection with this work are:

1. Street lines for property owners.
2. Lines and grades for walks, driveways, etc.
3. General engineering inquires over the telephone.
4. Survey information for lot surveys.
5. Coordination of engineering work with State Engineers.
6. Sketches, plan reproductions, etc. for public, etc.

7. Assessors Office:

Correcting Assessors' plans in reference to sub-division of land and changing of lot lines. This work entails the investigation of deeds and transactions, many of which had to be traced back for years, at the Registry of Deeds in Salem.

8. Law Department:

Providing the Town Counsel with information such as descriptions of land involved in street acceptance and descriptions and plans for easements.

FORESTRY & PARKS DIVISION

This division collected the sum of $68.79 for damage done to town owned trees.

This division topped and removed 46 elm trees, topped 16 other elm trees and removed 23 others including oak, maple, etc.

Roadside brush was cut on various streets as requested. Also sprayed poison ivy in various sections of the town.

All town elms were sprayed for elm leaf beetles and elm bark beetles.

Checked all wooded areas for gypsy moths and found the town to be in a very good condition with regards gypsy moths.

This division maintained all town-owned greens and cut and maintained the following playgrounds:

Stackpole Field	Anna Parker
Stocker	Bristow Street
Grandview Park	Lynnhurst

In addition to the above work this division has also done other work since becomming part of the Public Works Department. This division has participated in emergency work, such as cleaning out brooks, road patching, snow removal, etc.

The total cost of operating all divisions of the Public Works Department for 1957 was as follows:

Salaries and Wages	$160,708.29
Expenses	114,988.53
Special Articles	22,170.57
Total	$297,867.39

I want to thank the members of the Public Works Department for their loyalty and cooperation resulting in a very successful year.

I wish to take this opportunity to thank all who in any way assisted the Public Works Department, for their sincere cooperation throughout the year. I wish to thank the citizens of Saugus who were so kind and considerate in understanding the many problems that face this department.

Very truly yours,

Ernest F. Pesce

EFP/b

Ernest F. Pesce
Superintendent.

PLAYGROUNDS

- 1 -

Under the policies established by the Board of Playground Commissioners a very successful recreation program was carried out for the year 1957. There were five playgrounds and five play areas in operation during the season with each area under proper supervision. Under the direction of the Playground Commissioners the program was supervised by Miss Elizabeth Nelson with Miss Jean McCarthy assisting. They were ably assisted by nine instructors.

During the year the Commission designed and installed new type bubbler stands at Anna Parker, Stocker, Lynnhurst and Grandview Park. The school yard at Oaklandvale was graded for use as a ball area and the recreation equipment was taken over at the Hurd Avenue school through agreement with the School Committee. A new stainless steel slide bed was installed and swing seats replaced in this area. Early in the year the Commission was faced with the problem of completing the Lynnhurst playground and making a substantial start in the Grandview play area with limited funds and in time for the recreation season. The problem was placed squarely in front of the residents in these areas. Through their manual efforts in setting up equipment, digging, shoveling, raking and carpentry and the various donations of materials by businesses within and outside of Town, these two areas were completed including two modern designed shelters. All equipment in these two areas and at Bristow Street were painted by the residents.

Many parents participation programs were arranged throughout the season. The enrollment again increased better than 10% over 1956 and many new types of recreation activities were introduced. All ball fields and

basket ball areas were utilized to full capacity. Skating areas were established at Stocker, Anna Parker and Grandview.

The Commission spent many hours in long range planning and a report was formally presented to the Manager and the Board of Selectmen. Some of the recommendations were; that the Manager outline in writing the duties, authority and responsibility of the Playground Commission, obtain through the Town warrant recommended land in the Golden Hills section for playground purposes, establish a permanent recreation supervisor, establish a custodian for Stackpole field, arrange for proper skating facilities in all play areas, arrange for proper bathing facilities at Stocker field, and establish a better system for caring for playgrounds and equipment.

Respectfully submitted

Kenneth B. Nies,
Chairman

Westby Rogers
John Scire
Fred Callahan
Arthur Metzger
Board of Playground Commissioners.

CEMETERY DEPARTMENT

For the year 1957 the Cemetery Department was operated by a crew consisting of the Superintendent and four permanent men. As has been the practice for many years several temporary men were employed during the summer season.

The sum of $23,848.53 was expended for salaries and wages and $2822.62 for the expenses of the Department. There were 120 burials for the year 1957.

Total receipts for the year were as follows: Sale of Lots, $2545; Care of Lots, $1492.74; Foundations, $942.28; Interest on Perpetual Care funds $6440.33; and Interment fees, $5860.00 making a total of $17,280.35.

With the cooperation of the Public Works Department a great deal of work has been accomplished at Riverside Cemetery. A plot of ground was made to accommodate between 1000 and 1600 graves. The filling in of wasteland and the grading of same was prepared for Cemetery personnel who completed loaming and seeding. In addition to plot land, two avenues were also constructed and sub-division of plot and graves was completed.

Clearing operations have begun in the Catholic Section of the Cemetery. The Public Works Department has removed several trees and other obstacles in preparation for filling in, grading, loaming and seeding which is expected to be completed this spring. New avenues will be constructed and water services for maintenance purposes have been installed.

It is the intention of the Cemetery Department, with the cooperation of the Public Works Department, to have the Catholic Section, when completed, equal in landscaping and beauty that of sections already completed

in other portions of the Cemetery. The completion of these two plots of land will by the sale of graves represent a revenue of hundred of thousands of dollars to the Town of Saugus.

Respectfully submitted,

Alfred W. Powers
Superintendent,
Riverside Cemetery

To the Town Manager:

The Annual Report of the Planning Board for the year ending December 31, 1957, is herewith submitted:

In the performance of our duties we have held approximately five (5) meetings per month, convened nine (9) public hearings on subdivisions and rezoning proposals, were represented at all Town Meetings, and viewed all proposed subdivisions and those subdivisions which were under construction.

According to State subdivision control regulations, all lot plans filed in the Land Court must be examined and signed by the Planning Board. In complying with this regulation, our work was considerably increased.

A new town law requiring lot sizes to be increased from 7500 sq. ft. to 10,000 sq. ft. is now in effect, thereby improving subdivisions in the more heavily populated areas on the easterly side of U.S. Route 1. This law will prove its merit by keeping the density of population at a feasible level to allow proper sewerage by septic tanks in those areas not served by our present sewer system. The density of population in some areas of the town is as high as eight families per acre, causing great sewerage problems.

One of the town's existing problems which the Planning Board is trying to correct, is the large amount

of arrested land development, a legacy of past boom periods. These largely vacant tracts of land laid out years ago are characterized by extremely small lots, unattractive and outmoded grid layouts and often marshy or otherwise unbuildable terrain. Most of them have existed in their present state for more than thirty years. The immediate problem is to prevent development on individual narrow lots and along paper streets (streets existing solely on legal documents; not passable). We are trying to alleviate this problem by getting proper legislation which would give us better control over a situation that otherwise could lead to substandard development and higher tax burdens.

There are nine subdivisions on which construction is under way on a total of 270 lots, bringing to the town upon completion an approximate assessed valuation of $230,000 at no construction cost to the town (bridges, water, drainage, class A roads with a life expectancy of twenty years, etc.) because of close supervision of the Board.

For the second year Nord Davis and Associates, Master Planning Consultants, continued our Master Plan in which all proposed projects are nearly 75% completed, and which should be fully completed by September, 1958. At present the Consultants have finished their study of new school and playground sites and whose suggestions if followed now would insure the town of getting the best central locations at less expense.

We are in the process of holding public hearings to rename numerous streets having like or similar names and which have created a serious handicap to our police and fire departments and to citizens involved. We also have viewed and rendered our opinion on all street acceptances scheduled for the 1958 Town Meeting.

Mrs. Irene Rich was appointed secretary and stenographer to the Board on April 19, 1957, after the resignation of Mrs. Barbara B. Lewis.

We of the Planning Board feel that by close supervision of existing laws and regulations, the Town has saved the taxpayers many thousands of dollars. We wish to thank the Town Manager, Mr. Daniel McLean, for his capable assistance and many timely suggestions without which our work would have been less productive.

Respectfully submitted,

William A. Calhoun, Chairman

Report of the Civil Defense Director

To the Town Manager.

I herewith present the second annual report of the Department of Civilian Defense. Again I am proud to report on the activities and the program with the progress made.

However, I feel that a review of the Civil Defense Act, Chapter 639, of the Acts of 1950, as amended by Chapters 434, 460, 486, 531, 547 and 580 of the Acts of 1951 are in order.

Briefly, they state,: Sec. #20-"It shall be the duty of the members of, and of each and every officer, agent and employee of every political sub-division of this Commonwealth and of each member of ALL other governmental bodies, agencies and authorities of any nature whatsoever to fully cooperate with the Director of Civilian Defense in all matters affecting Civil Defense."

Civil Defense is here to stay. With the United States in a state of emergency and each state automatically in a state of emergency, it behooves every person in the Town of Saugus to aid and assist in every way possible.

Progress made during the past year, I call your attention to the following:

A great deal of concentration and effort has been made with the training of members in the Control Center, Communications, Auxiliary Fire, Auxiliary Police, and Rescue Units. These five units are the most important, and are well equipped to cope with any natural disaster, such as explosions, fire control, hurricanes, floods, etc.

The objectives of a Civil Defense organization are to minimize the effects of disaster and to reduce our hazards by applying measures to avoid panic, protect personnel, carry out rescue and first aid activities,

Report of the Civil Defense Director

To the Town Manager.

I herewith present the second annual report of the Department of Civilian Defense. Again I am proud to report on the activities and the progress with the personnel made.

However, I feel that a review of the Civil Defense Act, Chapter 639, of the Acts of 1950, as amended by chapters 636, 637, 638, 641 and 680 of the Acts of 1951 are in order.

Briefly, they state:: Sec. 4(b)-(1) shall be the duty of the members of, and of each and every office, board and employee of every political sub-division of this Commonwealth and of each member of all other governmental bodies, agencies and authorities of any nature whatsoever to fully cooperate with the Director of Civilian Defense in all matters affecting Civil Defense."

Civil Defense is here to stay. With the United States in a state of emergency and each state automatically in a state of emergency, it behooves every person in the Town of Danvers to aid and assist in every way possible.

Progress made during the past year. Refer your attention to the following:

A great deal of concentration and effort has been centered on the training of members in the Control Center, communications, auxiliary fire, auxiliary police, and decontamination. These five units are the most important, and are well equipped to cope with any natural disaster, such as explosions, fire control, hurricanes, floods, etc.

The objectives of a Civil Defense organization are to minimize the effects of disaster and to reduce our hazards to enemy weapons to avoid panic, protect personnel, save our resources and give aid wherever.

fight forest fires, control other forms of damage, and get the Town back into normal operation as soon as possible.

Control Center:-The location being in the Police Court Room, is essentially the center of communications and is used for staff meetings and for the initiation of instructions and directions to the departments in an emergency.

Communications:-This is the NERVE system and HEART of our whole organization and is located in the Judge's chamber adjacent to the Police Court Room. Here we are equipped, operating under the RACES plan with a CONELRAD radio, two-way 10 meter radio-2 meter and 6 meter Gonset mobile radios-State Police radio-and direct communication with Saugus Police and Fire Department on their frequency. The Warning Siren system comes under communications, and here again we have placed at strategic locations throughout our Town of Saugus (7) 115 decibel Federal Warning Sirens, with the main operating control located in the Police Station.

This equipment is used for direct contact with the Town of Saugus, area, sector and state, and drills are held regularly every week, for receiving and dispersing messages.

Fire Auxiliary-Highest appreciation for an outstanding job to this group, for their sincerity and devotion to a job which is wholly Volunteer on their part. The group consists of 25 members and their headquarters is located on upper Main Street. The savings to the Town on the up keep and maintenance of the equipment, plus the many hours that this group has worked, amounts to a sizeable sum.

1957 - Total man hours operating and stand by 4500 hrs.
1957 - Total gallons of gasoline consumed 665 gals.
1957 - Total gallons of oil used 50 gals.

light forces. Here, conduct other type of vehicle, and all the time that left normal operation is not available.

Control Center--The Location being in the [illegible] essentially the center of control and is used for [illegible] and for the initiation of implementation the directions of the [illegible] in emergency.

Communications--Tie-in the Fire Control Center are Police [illegible] organization and is located in the Judge's chamber [illegible] to the Fiscal Court Room. Here we are equipped, operations center has [illegible] CONSOLAD radio, [illegible] radio-[illegible] and a [illegible] radio-State Police [illegible] and Civil Defense [illegible] Fire Department [illegible]. The [illegible] communications, and have [illegible] throughout our [illegible] (7) [illegible] Federal [illegible] with the main operation center located in the Police [illegible].

This [illegible] is used for different [illegible] area, water and [illegible] [illegible] for [illegible] solving and [illegible] [illegible].

Fire Auxiliary--Fire [illegible] for an [illegible] Civil Defense, for their [illegible] and [illegible] in a [illegible] Volunteer on their [illegible]. The [illegible] consists of [illegible] and [illegible] [illegible] is located on upper [illegible] [illegible]. [illegible] to the [illegible] to keep and maintenance of the equipment, also the [illegible] [illegible] [illegible] the [illegible], [illegible] to a [illegible].

1947 - Total man hours [illegible] [illegible].
1957 - Total gallons of [illegible] [illegible].
1957 - Total gallons of all [illegible].

Present equipment includes:-

1 - [illegible] Pumper [illegible]

1 - Ford Floodlight Truck #45
1 - Packard Floodlighting Unit #46
1 - G.M.C. Heavy Rescue Truck #47
1 - 500 gal. Buffalo Trailer Pump
3 - Oren Portable Generators

The Ford Pumper was received from the Boston Navy Yard on Surplus Property with approximately 8,000 miles on it, and with a few repairs, it is now in excellent shape and at no cost to the Town.

The Packard floodlighting unit was originally an ambulance and was donated to the Saugus Civil Defense by the General Electric Co. and our personnel converted it, by equipping it with an Oren generator and (4) large Navy searchlights obtained through Surplus Property at a cost to the Town of $10.00.

All units were displayed at the 1957 Topsfield Fair and were judged the best CD unit in Essex County. Units were also displayed during CD week in Saugus Center and Cliftondale Square.

Provided Saugus Police Department with an ambulance for approximately 4 months while regular Police Ambulance was temporarily out of commission.

Our personnel just completed a thorough overhaul job on the Cadillac ambulance, replacing new rings, valves, etc. at a cost to the Town of Saugus of $35.00.

Civil Defense ambulances have provided transportation when called to Saugus General, Union and Lynn Hospitals, also Bedford Veterans Hospital.

Four members of our unit were assigned to fire fighting classes at Fitzwilliams, New Hampshire, and two members were assigned to the Rescue Training School at Topsfield, Mass.

The flood lighting units have been called out on 32 occasions for various services in Saugus, Malden, Revere, Chelsea and Lynn, such as

1 - Fire Equipment Truck 1ge
1 - Tractor Transporting Unit 4ge
1 - U.S.A. Army Wagon Truck 3ge
1 - 25 cwt. Portable Pressure Pump
1 - Open Portable Generator

The first damage was received from the bombs dropped two in Dunfermline, largely with incendiaries. One bomb landed on it, and within a few minutes, it was in excellent shape and it in good to the fire.

The Central Communication Unit was originally on solutions and was donated to the Fife Civil Defence in the Central District. Its, and communication connected by, by telephone, it will be dual purpose and (b) large fire communication stations through Scottish Burgh, it is not in the Town at Alloa.

All units were displayed at the 1957 Tyneside fair and were judged the best Control in Lower County. Both were also displayed during C3 week in Saxon Cinema and Kirkcaldy Museum.

Provided Lower Police Department with an ambulance for approximately 4 months while regular police ambulance was temporarily out of commission.

The personnel just mentioned a thorough overhaul (on or the facility ambulance, resulting men -times, raises, etc. at a cost to the Town of Cupar of £1,400.

Civil Defence ambulance also provided transportation when called to Cupar General, Dundee and Leuchars Hospitals, also Radical Veterans Hospital.

Four members of the unit were employed by the Building Closer at Fraserburgh. The ambulance, the transport were devoted to the Rescue Training School at Inverkeithing.

The Flood Lighting units were used called out or 12 occasions for various services in Cupar, Dundee, Leuchars, Dundee Airport, and at

fires, lost children, drownings and flood lighting large areas.

Many forest fires during the year have utilized the services of our pumper in Lynnfield, Main Street woods fire, Falmouth Street fire, Lynn Fells woods, Howard farm, Murray's playground, Breakheart reservation and fire in Saugus proper.

Laid 300 feet hose from hydrant to boiler room, to provide water during Trimount Mfg. Co. water break.

Auxiliary Police - This unit comprises about 35 active members who also receives considerable commendation for their participation in many hours of volunteer services such as street parades, carnivals, Halloween, Memorial Day, Fourth of July, etc.

All members are fully uniformed and thoroughly trained in the Police Blue Book, Judo exercises, First Aid training, revolver practice, etc, and they are then assigned to a member of the Regular Police Department for active training in walking a route, cruiser training and station training.

Ground Observer Corps - This has been one of the most active units over the years, and comprises about 88 active members, who have put in a total of 5,416 hours in observing the skies from their new tower which sets on top of the Police Station. These observers report daily in all types of weather, doing their two hour stretch of duty. This unit is in demand due to their having one of the finest minstrel shows around, composed of Ground Observer members.

During the first part of 1958, we hope to have our medical unit well established and in training, and the same applies to our Welfare, Warden, Engineering, Utilities, Transportation, Damage Survey and Radiac Decontamination units.

fires, lost children, drownings and fires illuminating large areas.

Many forest fires during the year were extinguished by members of our member in Lyrtfield, Iona Grove woods fire, Tolsmith Upper fire, Lyon Falls woods, Howard Cove, Stewart's clearing, Meadowsweet Campground and fire in Sagra proper.

Lost 20 feet here fire hydrant to better zone, to provide water during Tremont Hgt. Co. water break.

Auxiliary Police - This unit commences about 20 active members who also receive considerable preparation for their participation in many hours of volunteer service such as street parades, carnivals, Halloween, Memorial Day, Parade of Lights, etc.

All members are fully uniformed and thoroughly trained in the police Blue Book, lady stewards, Fire & Air raids, emergency procedure, etc, and they are then assigned as a member of Lighter Police Department for active training in selecting a route, counter training and practical training.

Ground Observer Corps - This has been one of the most exciting units over the years, and comprises about 60 active members, who have put in a total of 2,000 hours in observing the skies from their tower which sets on top of the Police Station. Those observers report every in all types of weather, during their two hour stretch of duty. This unit is in demand due to their having one of the finest electronic alarm around, composed of Ground observer members.

During the first part of 1958, we hope to have our radios, now well established and in working, and the same equipment in Ambulance, Garden, Engineering, Utilities, Transportation, Damage Survey and Radio Decontamination units.

Our advantage of the Surplus Property program has cost the Town of Saugus $175.00 with a saving to the Town of $8,347.00 in merchandise obtained.

I wish to express my sincere appreciation to Police Chief Roland E. Mansfield and Fire Chief Joseph Maguire and Capt. Fred Forni for their splended cooperation that has been given me during the past year.

My sincere appreciation to all of the following of my staff organization for helping to make this Civil Defense unit one of the best in Essex County.

Auxiliary Fire Chief - William O'Brien
Auxiliary Police Captain - James O. Smith
Supervisor Ground Observer Corp. - Eugene Kneprath
Chief Observer - Fred Butler
Chief Radio Officer - Andrew Donovan
Medical Officer - Dr. E. B. Faulkner
Engineering Officer - Ernest Pesce
Transportation Officer - Earle Dudman
Chief Warden - Roy Clarke
Welfare Officer - John Keane
Radiac Officer - Leroy Valyou, Jr.
Skin Divers - Robert Flowers

Earle Dumas, Director

Saugus Civil Defense

Our membership of 50. During January, February, March and June the Club met at Dawson Hill, a meeting in the Town of [illegible], [illegible] in conjunction therewith.

I wish to express my sincere appreciation to Fellow Chief Walter A. Hazelfield and Fire Chief Alonzo Dennis and Staff, Food Fund for hospitable cooperation that has been given me during the past year.

My sincere appreciation to all of the officers of my staff, especially for helping to make this Chief Officer just one of the best in Essex County.

Respectfully Yours, Chief - William O'Neill
Auxiliary Fellow Chief - John O. Smith
Secretary Essex County Chiefs. - Wayne Ainsworth
Chief Treasurer - Fred Smith
Chief Medical Officer - Andrew Donovan
Medical Officer - Dr. E. T. Tomlinson
Engineering Officer - Steven Jones
Transportation Officer - Ralph Jackson
Chief Warden - Jim Tracey
Warden Officer - John Vigue
Warden Officer - Leroy Vaughn, Jr.
Sign Dawson - Joseph Fleming

Yours Truly, Secretary

Essex Civil Defense

To the Town Manager:

The Purchasing Department of the Town of Saugus herewith submits its Annual Report for the year 1957.

By virtue of the By-Laws of the Town of Saugus, municipal purchasing is governed by statutes that unequivocally determine procurement procedures.

Governmental purchasing is fundamentally to satisfy the needs of using departments, and it has been a sincere effort on the part of the Purchasing Department to satisfy these needs, maintaining at all times the continuity of service at the lowest cost.

No mechanical equipment is too complicated that it cannot be defined in a clear, concise and accurate manner, and competitive bids on this theory on comparable types of equipment lead to fair and reasonable prices. The end result, of this theory of inviting proposals, is that industrial groups feel they may submit proposals in a truly competitive arena.

The Purchasing Department would like to take this oppertunity to thank the Public Works Department and the Building Department, and specifically the respective department heads Mr. Pesce and Mr. Daniels for their cooperation and assistence during this past year.

With the aid of the Public Works Department personnel and machinery, three previously unpaved school yards were paved with a 2" bituminous concrete surface. These areas were shaped for proper

drainage, and the excavation work for the placing of a proper foundation to support a bituminous concrete pavement was accomplished by the Public Works Department at a considerable saving to the Town of Saugus.

I would like to express my gratitude to the Superintendent of Buildings, Mr. Daniels, for whose cooperation on a number of occasions has lead directly to great savings, in utilizing town employees skill in fabricating and erecting playground equipment that otherwise would prove quite expensive if purchased.

Since becoming the Purchasing Agent, more vendors are now submitting proposals, resulting in competitive prices on all types of materials, maintaining at all times an avowed policy of dealing with reputable suppliers.

In conclusion, the Purchasing Agent wishes to thank the Town Manager, department heads and town employees who have co-operated with this department throughout the year.

Respectfully submitted,

John T. Raiche

Purchasing Agent

Board of Zoning and Building Appeals

The Board of Zoning and Building Appeals submits herewith its Report for the year 1957. The Board is a tribunal created by Chapter 40 of the General Laws, as amended, and is one of three town boards named by the Honorable Board of Selectmen. Its purpose is to hear appeals from the arbitrary restrictions placed upon the Superintendent of Buildings in his issuance of permits under the zoning and building by-laws. The duties of the members of the Board are to receive petitions, to hold monthly hearings, and to grant or deny the petitions, to hold monthly hearings, and to grant or deny the petitions presented. Unofficially the Board members endeavor to advise potential petitioner to avoid the necessity of a hearing.

During the past year, twelve public meetings were held in which twenty-eight petitions were heard. Of these petitions, sixteen were granted; four were granted with conditions; five were withdrawn without prejudice; and two were denied. One petition is pending. One petition placed on the table in 1956 was denied.

The Board expects to see a larger number of petitions presented to it during the year 1958. This is due to a change in the zoning by-law which requires a minimum area of 10,000 square feet instead of 7,500 square feet required formerly.

On March 26, 1957 the Board reorganized. On the motion of Mr. Laverne, the Board voted to retain as Chairman Peter A. Rossetti who has been a member for eight years, six of which he has served as

chairman. On the motion of Mr. Hogan, the Board voted to retain as clerk Daniel H. Silver. Mr. Silver is an associate member of the Board. The reappointment by the Honorable Board of Selectmen of William E. Laverne as member of the Board took effect on the same date.

The members of the Board wish to express their appreciation for the assistance given them by the Honorable Board of Selectmen, the Town Manager, Mr. McLean, the Board of Assessors, the Town Counsel, Mr. Cunningham, and the Building Inspector, Mr. Daniels. The Board is especially appreciative of the cheerful cooperation and help given to the Clerk of the Board by Mrs. Evelyn Sproul and Mrs. Irene Rich of the Assessors' Office.

Respectfully submitted,

Daniel H. Silver
Clerk

Members:
Peter A. Rossetti, Chairman
Walter F. Hogan
William E. Laverne

Associate Members:
Richard J. Spencer
Daniel H. Silver
Irving E. Campbell

"1957 Report of the Library Department"

"Town of Saugus"

Ernest L. Shapiro, chairman
Harold J. Adlington
Lillian D. George
Kaler A. Perkins
Catherine F. Reynolds
Katherine C. Silver
Board of Library Trustees
January 15, 1958

December 31, 1957 has closed another good year in the library department. The record of our circulation figures shows an increase in juvenile circulation over a period of five years.

Juvenile Circulation

	1953	1954	1955	1956	1957
Main Library	12,780	16,173	18,380	18,978	22,204
Cliftondale	11,890	12,024	12,532	15,834	14,938
East Saugus	5,904	5,434	4,600	3,696	5,403
Lynnhurst	1,910	1,900	2,538	2,797	2,257
North Saugus	1,332	875	1,642	4,265	3,620
Oaklandvale	3,345	3,262	3,219	3,735	3,597
	37,161	39,668	42,911	49,305	52,019

It is very gratifying to have this steady, upward trend. If we can set our young people on the road to reading we are giving them a lifetime habit of inestimable value. People read for enjoyment as well as enlightenment and blessed are those whose friends are books.

Our young people's interest has been greatly stimulated by our staff members who have conducted story hours for the children: Mrs. Gladys H. Warren and Mrs. Margaret D. Adams, working at the Main Library and through the schools; and Mrs. Grace Stephens and Carol Lynch at the East Saugus Branch. Our summer reading project for the youngsters was most successful this year - the interest was well sustained throughout the season.

The physical needs of our Boys and Girls room at the Main Library have been improved this year. Through the helpful co-operation of our custodian, Robert Metzler, we were able to move book cases and broaden the area. This extra space makes better accommodation for the large group of children who use the room daily.

We have added a new metal book case to our adult department at the Main Library, which will shelve approximately one thousand volumes. In a small way this relieves our present congestion. With the moving of an old oak book case and a library table to make room for the new installation almost all available space is now occupied. Our study area for students is most inadequate. With the great need for facilities for leisure time reading we lack space for such use of our library by the senior citizens of our town. In order to have our library grow as such a department should to justify its existence it is imperative that we expand our physical set up. There is land on which to build an addition to the present structure. With the increased need for education we must be ready to supply adequate facilities for extra curricula activities.

We participated again in the community celebration of Brotherhood Week. A quiz for sixth graders was sponsored by the library. High School juniors always compete in a Brotherhood Essay Contest. Prize books for the winners were chosen by the librarian and presented through the

American Legion - at Baccalaureate.

The library has been used as a meeting place for the Saugus Youth Commission and the Service League. Our public relations have been furthered by book reviews - given by Mrs. Warren and Miss Blackmer. A special display of books and pamphlets on handwork was arranged by the librarian at the Fair of the Saugus Arts and Crafts Society held at the Saugus Iron Works in the fall. We are always glad to assemble such displays for any civic group.

Our library has been the fortunate recipient of several groups of memorial books. The following gifts have been added:

WORLD OF MATHEMATICS-4 vol. - Newman

REPTILE WORLD - Pope

FAMILIAR ANIMALS OF AMERICA - Barker

presented by Mr. & Mrs. James Sacco in memory of Howard Thelwell Long

AMERICAN STORY - Miers

NEW WORLD HISTORY OF ART - Cheney

MASTERWORKS OF JAPANESE ART - Terry,ed.

MODERN BIOLOGY - Moon and others

200 YEARS OF AMERICAN BLOWN GLASS - McKearin

AMERICAN SCIENCE AND INVENTION - Wilson

PICTORIAL HISTORY OF THE AMERICAN THEATRE - Blum

PICTORIAL HISTORY OF JAZZ - Keepners

ANIMAL KINGDOM-3 vol. - Drimmer

presented by friends in memory of

Arline Pike Johnson

SCANDINAVIAN COOKERY FOR AMERICANS - Brobeck

ALL ABOUT THE PERENNIAL GARDEN - Free

ENCYCLOPEDIA OF GARDENING - Taylor

WILD ANIMALS OF THE WORLD - Bridges

BIRDS OF AMERICA - Pearson

presented by neighbors and her daughter in memory of

Ellen Paridon

WORLD'S GREAT RELIGIONS - Life,ed.

presented by Mr. & Mrs. Harold Adlington in memory of

Ida Adlington

Through the Trustees and staff members our library was represented in regional library projects. The North Shore Library Club held its June meeting in Saugus. The subject under consideration was recruiting for library service. The librarian attended a meeting at the Abbott Public Library, Marblehead, for the discussion of State Aid to Libraries and proposals for regional library service.

In closing our annual report we wish to thank our borrowers for gifts and courtesies shown us. Also we extend grateful thanks to the staff for its faithful service. No department can function at its best without the loyal co-operation of its members.

Following pages carry a table of the American Library Association form of statistics.

Name of the library	Saugus Free Public Library
Town	Saugus, Massachusetts
Librarian	Miss Huldah Blackmer
Date of founding	1887
Population served (1957)	18,645
Library appropriation per capita	$1.12
Total number of agencies	7

Consisting of: Main Library - Cliftondale Branch - East Saugus Branch
Lynnhurst Branch - North Saugus Branch
Oaklandvale Branch - High School

Hours open for lending and reference (per week):

Main Library	37½	Lynnhurst (juvenile only)	3
Cliftondale	21	North Saugus	6
East Saugus	9	Oaklandvale (juvenile only)	3

High School (hours per school year) 828

Book stock:	Volumes at beginning of year	34,638
	Volumes added	1,927
	Volumes withdrawn	2,076
	Total - December 31, 1957	34,489

Registration:	Active Borrowers		New or re-registered borrowers	
	Adult	Juvenile	Adult	Juvenile
Main Library	2,325	1,506	594	478
Cliftondale	681	1,047	141	163
East Saugus	219	410	50	131
Lynnhurst		112		17
North Saugus	64	150	3	26
Oaklandvale		168		19
Total	3,289	3,393	788	834
Grand total	6,682		1,622	

Library staff:

Miss Huldah Blackmer, librarian

Mrs. Gladys H. Warren, assistant librarian

Mrs. Frances Sperry, branch librarian - Cliftondale, Lynnhurst, North Saugus

Mrs. Grace Stephens, branch assistant - East Saugus

Mrs. Elizabeth Platt, assistant - Oaklandvale, Cliftondale

Mrs. Margaret D. Adams, assistant - Main Library, Oaklandvale

Hourly workers: Phyllis Brown, Joan Huggins, Rosemary Kelley, Dorothy Kyle
Carol Lynch, Robert Metzler, Robert Bertrand.

1957 Report of the Assessors Department

Town of Saugus

Board of Assessors:

David J. Lucey
Chairman

Charles L. Cooper

Thomas S. Addison

January 15, 1958

The Board of Assessors is probably one of the most important factors in the operation of local government. This Board places a value on real and personal property within the Town for the purposes of taxation. The only exception to the above being the personal property of the telephone company upon which the State Department of Corporations places a value.

The Board hears all complaints pertaining to assessments and in all cases is guided by the Cleminshaw formula that was adopted by the Town of Saugus in 1945. This is an excellent system and operates well and provides for an equalization of values that is missing in many of our communities throughout the Commonwealth.

During the past year the Assessors placed a value upon the following type properties:

Real Property	10,000
Personal Property	250
Polls	5,500
Motor Vehicle Excise	8,000

Cost of operating the Assessors Department for 1957 was as follows:

Salaries	$13,900.00
Expenses	4,261.51

AN ANALYSIS OF THE TAX RATE FOR 1957

EXPENDITURES

Town Appropriation	$2,438,256.18
Appropriations taken from Available Funds	62,110.32
Hurricane Damage Def., $298.96 and Removal of Manager, $649.80	948.76
Tax Title Foreclosure	2,750.00
Court Judgments	1,688.00
Overlay Deficits	7,155.20
Metropolitan Water Purchase	33,799.20
State Parks and Reservations	22,051.69
State Audit of Municipal Accounts	3,359.93
State Examination of Retirement System	54.99
Smoke Inspection Service	329.90
Metropolitan Water Connection Charge	11,870.24
County Tax	52,910.51
Tuberculosis Hospital Assessment	23,161.65
Overlay	67,246.73
Gross Amount to be Raised	$2,727,693.30

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Income Tax	$183,342.88
Corporation Taxes	65,031.15
Old Age Tax (Meals)	5,159.80
Motor Vehicle and Trailer Excise	185,783.18
Licenses	22,502.89
Fines	1,144.25
Special Assessments	3,306.95
General Government	5,260.61
Protection of persons and Property	5,174.70
Health and Sanitation	13,577.27
Charities (other than federal grants)	19,767.81
Old Age Assistance (other than federal grants)	92,087.86
Veterans' Services	5,534.05
Schools	13,647.40
Libraries	1,151.83
Public Service Enterprises (such as Water Department)	165,528.02
Cemeteries (other than trust funds and sale of lots)	7,826.26
Interest: On Taxes and Assessments	6,944.59
State Assistance for School Construction	69,544.91
Unclassified	885.00
County Tax	928.42
Metropolitan Parks	999.06
Smoke Inspection Service	45.28
Amount to be taken from Available Funds	62,110.32
Net Amount to be Raised by Taxation on Polls and Property	1,790,408.81

RECAPITALIZATION

Number of Polls ---- 5800 @ $2.00 each		$ 11,600.00
Personal Property:	Valuation - $ 2,066,558. @ $64.90	134,119.61
Real Estate:	Valuation - 25,341,725. @ $64.90	1,644,677.95
Fraction	Total - $27,408,283.	11.25
Total Taxes Levied on Polls and Property		1,790,408.81

Tax Rate $64.90

Herewith is submitted the Report of the Treasury Department of the Town of Saugus for the year ended December 31, 1957.

The duties of the Town Treasurer are to receive and disburse all monies of the Town, borrow temporary money in anticipation of revenue, if necessary, and to float all Bond Issues. The Treasurer is custodian of all Trust Funds, Cemetery Perpetual Care Accounts and the Contributory Retirement Fund. Tax Titles and Tax Possessions also come under the jurisdiction of this office.

Cash in Treasury, January 1, 1957	$ 427,675.01
Receipts to December 31, 1957	4,230,536.95
	$4,658,211.96
Expenditures to December 31, 1957	4,083,897.00
Cash in Treasury, December 31, 1957	$ 574,314.96

Bank Statements show cash balances as of December 31, 1957, as follows:

Saugus Trust Co.	$ 322,586.76
Merchants National	31,036.56
National Shawmut	75,847.46
First National	47,732.53
Petty Cash	50.00
National Shawmut, Spec.	71,591.09
Land Sale Account in Safe Keeping	100,000.00
	$ 648,844.40
Add: Deposits in Jan., 1958 applicable to 1957	48,997.50
	$ 697,841.90
Deduct: Checks Outstanding	123,526.94
Cash in Treasury, December 31, 1957	$ 574,314.96

The following Trust Funds are in the custody of the Treasurer:

Surplus War Bonus Fund	$ 784.91
Postwar Rehabilitation Fund	20.76
Benjamin N. Johnson Library Fund	136.98
Cemetery Perpetual Care Funds	
Cash	76,989.69
Securities	120,000.00
Contributory Retirement Fund	
Cash	17,271.04
Securities	219,000.00
	$ 434,203.38

With an amount of $2,750.00, tax titles were brought up to date and redemptions showed an income of $16,544.06

Respectfully submitted,

Phyllis E. Dodge,

Treasurer.

Honorable Daniel E. McLean
Town Manager
Town Hall
Saugus, Mass.

Dear Sir:-

All dogs in the Commonwealth of Massachusetts must be licensed in accordance with the provisions of Section 37, Chapter 140 of the General Laws. In order that the provisions of this statute may be conformed with, law enforcement officials in the person of dog officers are appointed in the cities and towns of the Commonwealth.

It is the duty of the dog officers to see to it that every dog within the confines of his community is licensed in accordance with the statutes. During the year 1957 732 males at $2.00 each, 121 females at $5.00 each, 469 spayed females at $2.00 each, 1 kennel at $50.00 2 kennels at $25.00 each, 4 kennels at $10.00 each, total collected $3147.00. Fees paid to Town Treasury $289.10, paid to Treasurer of Essex County $2857.90.

This money is turned over to the County. After all county expenses concerned with the licensing and regulating of dogs are paid for by the County Treasurer the balance from the dog fund licenses are returned to the cities and towns of the County. When these funds are returned to the local community they can be only used for veducational and library purposes. The Town of Saugus it is used for the library fund.

It has been the practice in Saugus for many years to turn these funds over to the Town Library. In the year 1956 approximately $3000.00 was added to the Library appropriation from the dog fund. What the Town's return will be in 1958 from the '57 collections is unknown at the present time.

Mr. William Cahill, dog officer for the Town, does an excellent job in carrying out the provisions of the statutes relating to the licensing of dogs together with numerous dog complaints that he has to contend with. The total cost of operating this department to the Town for the year 1957 was as follows: Salary of the dog officer $1000.00, expenses $20.00.

Respectfully submitted.

& WILLIAM CAHILL
Dog Officer.

1957 Report of the Fire Department

Town of Saugus

Chief Joseph L. Maguire

January 15, 1958.

1.

The Roster of the Fire Department is comprised of a Chief, two captains, four lieutenants and twentyone privates.

Apparatus and Equipment

The Chief's car, a new four door Chevrolet is in fine condition. This car is used on many emergencies, inspections, special details and all fires.

Engine #1, the Americal LaFrance 750 gallon pumper is in fire condition and giving maximum efficiency.

Engine #2, the 1930 Mack 600 gallon pumper is in very poor condition and is used as reserve and special detail.

Engine #3, the 1945 Mack 1000 gallon pumper is in good condition and still giving efficient service.

Engine #4, the 1945 Mack hose wagon and forest fire truck is in very poor condition. This piece of apparatus answers about sixty percent of all calls and is therefor used more than any other.

The Aerial Ladder, a sixty-five foot aerial 1952 Mack is also in fine condition and good for many years.

 2.

The Department has numerous pieces of Supplementary Equipment such asa Lighting Unit, Portable Pumps, Life Boat and Rescue Equipment, Resusitator, Oxygen and Fresh Air Masks, and many other important items are in good condition and kept in service.

The condition of the Fire Station Building is good, due to the fine Cooperation of Building Superintendent Walter Daniels.

The Contents of the Fire Station, mainly furniture, is over twenty-two years old, is in poor condition and should be replaced.

The Department during the year 1957, answered a New Record number of calls, topping all previous years by over 300. Over one thousand calls, consisting of buildings, automobiles, woods, brush, grass, rubbish, accidents, floods, storms,heart attacks, rescue work, cats in trees,lockouts, special detail, and numerous others are included in this record number.

The fire loss was kept to a minimum, with the exception of wooded areas. An exceptionally dry season required many days of extra labor and expense. This situation was met with a willingness and cooperation by the Firefighters and Volunteers called to aid, also by nearby Fire Departments who sent help instantly on request.

 3.

Recommendations.

1. The purchase of a new light piece of apparatus to replace Engine Four, for Forest Fires and General Use.

2. The ever increasing population, traffic and building, combined with new super highways leading to and through the Town, demand that a survey be made to locate another Fire Station. The West Cliftondale section should be easily accessible to points north and west which are developing rapidly.

3. The purchase of new furniture for the Station, all present twenty-two years old.

4. The installation of sprinklers or systems in the wooden Schools of the Primary Grades, also in the Central Junior High School.

The Department has received fine cooperation from all Town Departments and extends thanks to all for 1957, namely the Town Manager, the Board of Selectmen, Finance Committee, Public Works Department and Police Department the Board of Health Inspector, Building Inspector, and the Town Electrician.

I wish to extend to all members of the Fire Department whom responded to many fires on their days off and vacation when their services were badly needed many thanks for this expression of co-operation.

Mr. Daniel E. McLean
Town Manager
Town Hall
Saugus, Mass.

Dear Mr. McLean:

Since my appointment to the position of Superintendent of Fire Alarm, a complete survey has been conducted. I have found that considerable work must be performed to bring the system to complete efficiency. Cross arms, glass insulators, pins, etc., must be replaced this coming year.

During the snow storm of January 7, considerable damage was caused to circuits #1, #2, and #3, which covers two thirds of the town. Due to lack of prints, diagrams, etc., regarding the circuits, trouble shooting was made very difficult.

I will soon have a master plan made up of all circuits and boxes throughout the Town of Saugus, making future work on this system far more accurate and less complicated.

Upon a recent inspection of the fire alarm batteries by a qualified representative of a storage battery company of Salem Massachusetts, with Chief Maguire and myself, the following conditions were found: One complete bank of fourteen batteries are beyond repair.

The remaining batteries are at least twenty-five years old and were moved from their old positions in the old fire station, twenty-two years ago, to their present location.

These batteries were obsolete at least eighteen years ago.

A large majority of these batteries have plates that are buckled, separated, or partially decomposed from long use and change.

This battery system is not considered reliable in its present condition and I advise a complete new installation.

Various sections of the town are in great need of call boxes, including all school houses.

The department is in dire need of a truck that would be capable of carrying all materials necessary for this work. When not in use on the fire alarm system, it would be used on all electrical work on public buildings, therefore serving two important purposes.

At this time I wish to thank you for your cooperation in enabling this department to employ two part-time men.

Very truly yours,

William Skanes
Supt. of Fire Alarm

TOWN OF SAUGUS
MASSACHUSETTS

January 29, 1958

To the Moderator
Town Hall
Saugus, Massachusetts

I hereby submit my annual report as Moderator. I appointed committees as authorized by the Town Meeting, the most important of which was the Committee on the Shopping Center.

The Town Meeting operated in an efficient manner, completing the warrant in three sessions and thereby establishing a record. Only one special Town Meeting was necessary.

I wish to take this opportunity to express my appreciation for the cooperation of the Town Meeting members and the Finance Committee.

Respectfully submitted,

C. F. Nelson Pratt
Town Moderator

CFNP/C

1957 Report of the Town Clerk's Department

Town of Saugus

Ruth E. Stevens
January 15, 1958

To the Town Manager:

I hereby submit my report as Town Clerk of the Town of Saugus for the year of 1957:

During the year 759 birth records were received. These were recorded and copies were made and sent to the Secretary of State and to the Town or Cities where the parents resided.

There were 221 Marriage records received and recorded. Copies were made and sent to the Secretary of State.

Records of Deaths numbered 185. Copies were made and sent to the Secretary of State and to the Cities and Towns where the deceased resided.

The following Town Clerk's Fees were received:

Marriages	$422.00
Mortgages	1590.00
Discharges	63.00
Business Certificates	20.00
Gasoline Registrations	28,00
Certified Copies	114.50
Miscellaneous	455.50
Paid to Town Treasurer	$ 2693.00

To the Town Manager:

I hereby submit my report to the Town Clerk of the Town of Swampum for the year ending 1969:

During the year the Clerk's office issued some [illegible] These were recorded and copies sent to the Town of Swampum [illegible] Secretary of State and to the Judge of Probate [illegible] questions answered.

There were 523 registered voters recorded in the [illegible] recorded. Various maps made and sent to the Secretary of State [illegible] Dogs.

Receipts of public [illegible] Clerk. Various maps made and sent to the Secretary of State and to the Judge of Probate and to the Listing and Town Clerk and recorded [illegible].

The following fees actually been paid Town Clerk:

Certificates	$[illegible]
Certificates	[illegible]
Fish Stamps	[illegible]
Hunting licenses	[illegible]
Marriage licenses	[illegible]
Dog licenses	[illegible]
Recording	[illegible]
Total to Town Treasurer	$[illegible]

The Town Clerk's Department collected the following dog licenses for 1957:

732	Males at $2.00	$1464.00
121	Females at $5.00	605.00
469	Spayed Females at $2.00	938.00
1	Kennel at $50.00	50.00
2	Kennels at $25.00	50.00
4	Kennels at $10.00	40.00
1329	Total Collected	$3147.00
	Fees Paid to Town Treasury	289.10
	Paid to Treasurer, Essex County	$2857.90

The following licenses were collected for the Board of Selectmen:

Liquor	$16,206.00
Victualer	390.00
Entertainment	285.00
Juke Box	525.00
Auctioneer	6.00
Peddler and Junk	30.00
Gasoline	8.00
Auto Dealers	200.00
2nd Hand Furniture dealers	10.00
Golf range & Miniature golf	20.00
Taxis	16.00
Paid to the Town Treasurer	$17,696.00

The Town Clerk's Department collected the following

during the financial year 1970:

755 Dogs at £1.00	[illegible]
122 Licences at £2.00	[illegible]
667 Dog at Kennels at £1.00	[illegible]
1 Licence at £1.00	[illegible]
3 Licences at £2.00	[illegible]
4 Licences at £10.00	[illegible]
1000 Total Collected	[illegible]
1000 Paid to Town Treasurer	[illegible]
Paid to Treasurer, Dog Control	[illegible]

The following fees were collected for the

Public Health Department

Licence	[illegible]
Plumbers	[illegible]
Registrations	[illegible]
Food Inc.	[illegible]
Licences	[illegible]
Facility Man Licence	[illegible]
Hawkers	[illegible]
Misc. Receipts	[illegible]
Fee Shop Premises Licence	[illegible]
Boat Owner's Affiliation Fee	[illegible]
Fees	[illegible]
Paid to the Town Treasurer	[illegible]

The following Hunting and Fishing Licenses were issued for the year 1957:

259	Resident Cit. Fishing at $3.25	$841.75
218	Resident Cit. Hunting at $3.25	708.50
68	Resident Cit. Sporting at $5.25	357.00
41	Minor Fishing at $1.25	51.25
42	Female Fishing at $2.25	94.50
1	Minor Trapping at $2.25	2.25
1	Resident Cit. Trapping at $7.75	7.75
2	Non-Resident Fishing at $2.75	5.50
1	Spec. Non-Resident Fishing at $7.75	7.75
3	Duplicate Licenses at $.50	1.50
44	Sporting (Free)	- --
680	Total Collected	$2077.75
	Fees to Town Treasury	158.25
	Paid to Commonwealth of Mass. Division of Fisheries and Game	$1919.50

Acting for the Board of Registrars, the Town Clerk's Department filed all Census slips, made records of all residents brought in by the Census Takers, revised and brought up to date the voting list of the Town of Saugus which numbers 9998.

In addition to the foregoing activities, records were made of all Town Meetings and all meetings of the Board of Selectmen.

The total cost of operating the Town Clerk's Department for the year was:

Salary	$995.00	
Expenses	765.00	$1760.00

The following results and findings in some case based for the last study.

888 Additional lib. binding 80 vols.@	[illegible]
889 Purchase lib. Supplies, 1 item	[illegible]
90 Additional lib. Binding 40 vols.@	[illegible]
91 Plant -Interior 64 [illegible]	[illegible]
92 Library Furniture 24 [illegible]	[illegible]
3 Library Furniture 24 [illegible]	[illegible]
3 Additional lib. Binding 40 [illegible]	[illegible]
3 Re-binding lib. binding 40 [illegible]	[illegible]
1 Mach. Copy-reader Binding 40 [illegible]	[illegible]
8 Additional binding 40 [illegible]	[illegible]
44 Monthly (Total)	
880 Using Unfinished	[illegible]
Cost to Date from [illegible]	[illegible]
Cost to Complete [illegible]	
Difficulty of Completion [illegible]	[illegible]

Total for the month of September, and from [illegible] Department Film will Change [illegible], some members of [illegible] - Groups Support it for the Library Change, Instead and Support us to make the [illegible] time of the [illegible] within [illegible] 2000.

In addition to the Cost for additional, [illegible] were made of all Item Binding and all modifications [illegible] of Relocation.

The total cost of Completion, for [illegible] - ment for the [illegible] Binding [illegible]

1957 Report of the Town Collector's Department

Town of Saugus

Ruth E. Stevens
January 15, 1958

To the Town Manager:

I hereby submit my report as Town Collector for the Town of Saugus for the year ending December 31, 1957:

Tax bills were mailed and taxes collected as itemized in the following schedule:

	1957 Commitments	Amount Collected	Abated	Refunds	Tax titles	Balance 12/31/57
Real Estate Taxes	$1,644,689.05	$1,504,723.46	$67,277.92	$10,246.96	$302.43	$82,632.20
Personal Property	134,119.85	129,982.17	490.68	9.73		3,656.73
Sewer Rentals added to taxes	565.00	474.50				90.50
App. sewers added	832.05	792.24			7.64	32.17
Int. on sewers	226.63	216.27			2.75	7.61
App. Sidewalk Taxes	596.08	527.63		13.40		81.85
Int. on App. Sidewalk	186.43	165.86		4.82		25.39
Water Liens Added to Taxes	14,114.22	10,617.27		36.85		3,533.80
Poll Taxes	9,906.00	9,712.00	116.00	2.00		80.00
Sewer Rentals	9,811.50	8,774.50	2.50			1,034.50
Water	164,168.64	143,235.40	598.46	192.65		20,527.43
Motor Vehicle Excise	200,560.79	163,264.52	9,220.63	3,008.90		31,084.54
Veterans Benefits Reimbursements	5,050.65	5,050.65				-- --
Public Welfare	2,842.82	2,553.12	81.68			208.02
Old Age Assistance-State	83,790.07	83,790.07				-- --
Old Age Assistance-Cities and Towns	10,672.37	10,295.89				376.48
Aid to Dep. Children	6,735.48	4,004.43				2,731.05
Disability Assistance	7,180.35	7,180.35				-- --
Totals	$2,296,047.98	$2,085,360.33	$77,787.87	$13,515.31	$312.82	$146,102.27

I hereby submit my report as Town Collector for the year ending December 31, 1969:

The bills were mailed out here collected as shown in the following schedule:

	Levy Commitment	Amount Outstanding	Abated	Refund	Tax Title Interest	Balance 12/31/69
Real Estate Taxes	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Personal Property	[illegible]	[illegible]	[illegible]	[illegible]		[illegible]
Excess Farmlands Added						
To Total	[illegible]	[illegible]				[illegible]
Exp. Excess Added	[illegible]	[illegible]			[illegible]	[illegible]
Int. on Deferred	[illegible]	[illegible]			[illegible]	[illegible]
Exc. Sidewalk Liens	[illegible]	[illegible]		[illegible]		[illegible]
Int. on Exp. Sidewalk	[illegible]	[illegible]		[illegible]		[illegible]
Water Liens added to [illegible]						
	[illegible]	[illegible]		[illegible]		[illegible]
Poll Taxes	[illegible]	[illegible]	[illegible]	[illegible]		[illegible]
Motor Vehicle	[illegible]	[illegible]	[illegible]	[illegible]		[illegible]
Water	[illegible]	[illegible]	[illegible]	[illegible]		[illegible]
Water Tax Liens	[illegible]	[illegible]	[illegible]	[illegible]		[illegible]
Interest Collected						
Tax Title Redemptions	[illegible]	[illegible]				-- --
Int. on Tax Title	[illegible]	[illegible]	[illegible]			[illegible]
Int. on Tax Title - Sale						
Sale	[illegible]	[illegible]				-- --
Int. on Tax Title - Sale						
Tax Title Sale Costs	[illegible]	[illegible]				[illegible]
Int. on Tax Title	[illegible]	[illegible]				[illegible]
Liability to Lessees	[illegible]	[illegible]				-- --
Total	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

The following Tax Collector's Fees were collected during the year 1957:

Trailer Fees	$1070.00	
Water Lien Releases	14.00	
Tax Certificates	622.00	
Paid to Town Treasurer		$1706.00

The cost of operating the Town Collector's Department for the year of 1957 was as follows:

Salaries	$11,180.00
Expenses	2,052.00
Total	$13,232.00

Respectfully submitted:

Town Collector.

Mr. Daniel E. McLean
Town Manager
Town Hall
Saugus, Mass.

Dear Mr. McLean:

Since assuming the duties of the Superintendent of Buildings on November 15, 1956, the Building Department under my supervision has successfully undertaken many and varied tasks in our school buildings and in our public buildings. A number of these projects must be classed as major undertakings, and of course the largest single project would be the renovating of the old Emerson School. Operating on a limited appropriation of $3000.00, by virtue of a special article, the Building Department personnel undertook this project during the winter months preparing the building for the major repairs to be completed during the summer.

We were handicapped somewhat because while doing this work, the department still had to take care of other general maintenance duties. I want to add at this time that the school custodians, under the direction of the School Committee, helped us considerably during the summer by replacing many broken windows throughout the schools. Considering the fact that we had only three men working on this project we were very fortunate in getting an excellent job completed in time for school opening.

Of course there were no funds available in the $3000.00 to allow for new toilet facilities at this school,

but in the month of December we were able to replace the old slate urinal with six modern urinals. We were able to accomplish this, because the Building Department already had two urinals in stock, and by purchasing four more were able to contract for the labor only. In the coming year I hope we will be able to replace the old toilets with a modern type.

SWEETSER SCHOOL: The Town Meeting of 1957 appropriated $3000.00 to rewire and relight one half the Sweetser School, but we were fortunate in acquiring an excellent electrician in our department, Mr. William Skanes, making it possible for us to rewire the school completely for $2150.00. We were able to increase the number of circuits in the building from 12 to 46, thereby making the school safe for any future adding of electrical equipment. This project at the Sweetser School was completed with the best of materials and workmanship, but still at a great saving to the Town. With the money saved on this project alone, the department was able to buy modern light fixtures for the Emerson School and also a new Master Clock for the bells at the Jr. High School.

ROBY SCHOOL: At this school we replaced four old fashioned toilets with modern fixtures, and hope in the future to be able to modernize all the sanitary facilities, over a period of several years. This school is structurally in fairly good condition, but some of the floors should be repaired in 1958 if the Town Meeting appropriates the necessary funds. Some roof repairs were taken care of on this building, and

this being of slate construction, should last indefinitely. Also some plaster was repaired in the upstairs hall. The yard was hot-topped by the Public Works Department, which greatly improved the play area.

Centre School: This building is very old and therefore out-dated as a schoolhouse, but until the Town is able to afford a more modern building this department will endeavor to at least keep the general repairs and facilities up to date. Last winter during Christmas vacation we were able to paint all the classrooms, replace many of the old windows and locks, and sand and reseal the four classroom floors. This was done at a minimum expense to the town, with the work being done wholly by the Building Department men. Later on during the past fall, we were able to add a new toilet on the first floor. This helped greatly in the training of the handicapped children. The heating system is excellent in this building, having been installed only three years ago. Therefore, if necessary, it should not be too difficult to continue the use of this school.

Ballard School: The Ballard School is in excellent condition except for the roof, which should be replaced within the next few years. The Building Department did considerable work in the stairways on the northeast side of this school correcting an unsightly condition on the walls, caused by moisture. The roof also was repaired and new copper drains

were installed. This should prevent a condition that existed whereby the old drains would become clogged, causing water to remain on the roof indefinitely. The new cafeteria has been in use for nearly a full year, and is a great addition and improvement to this school. The town is very fortunate in having an excellent custodian in this building. Mr. McDonough works tirelessly to keep this school in A-1 condition, and thereby making the task of the Building Department easire.

North Saugus School: This school is similar to the Centre School, being of wood and very old, but it is in fairly good repair. We were not able to do too much on this building, but did replace some of the older type toilets. The department also replaced the wooden landing and step at the back door with concrete, thereby removing a hazardous condition.

Oaklandvale School: A new boiler was installed in this building during the past year because the old one had been condemned by the boiler inspector. There are two heating systems in this school that are used during the extreme cold weather. The main system is hot air oil fired, and is a fairly modern installation. The other system is steam, hand fired by coal and is used mostly during the extreme cold months of the year. I wish to add that it was through the cooperation of the School Committee allotting funds for two boilers, that made it possible for these

installations at the Oaklandvale and the Cliftondale Schools. One big problem that confronted the Building Department during the past summer was the large amount of broken windows. The Oaklandvale School alone had at one time a total of 45 broken panes. Through the cooperation of the Police Department, restitution for the damage was made by the parents of the young boys responsible.

Felton School: This school is also one of our older wooden type buildings, but is serviceable and in fairly good repair at this time. A new fire escape was added to the front of this building during the past year and it eliminated a hazardous condition that existed since the school was built. We were able to get this job completed with a savings of approximately $700.00, and later on during the year this money plus an equal amount from the Building Department was used very wisely in hot-topping the school yard.

Cliftondale School: The Cliftondale School is also one of our older schools, but being of masonry construction, it is in good repair other than the general painting of the interior. A new boiler was installed in this building during the summer months, at a cost of $3500.00. This money was transferred to the Building Department by the School Committee, and their action made it possible for us to do many other projects that would have been dropped because of lack of funds. This new boiler is oil fired and is

a great improvement over the old one. It eliminates the dust and dirt throughout the school and allows the custodian more time for other duties. One major project I would like to complete in 1958 is the hot-topping of this school yard.

Lynnhurst School: This is a small school with three rooms and it needs a great deal of work to bring the building up to standard. The biggest problem is getting the interior and the exterior painted. It is my intention to at least get some of the interior completed during the February vacation period. Of course the exterior will have to be done when the weather permits.

Veterans Memorial School: I would like to be able to state that this building, being in use only five years, is still in excellent condition, but I am forced to admit that many things are needed to be done here. We had some roof repairs done during the past year, one exterior door replaced, many locks repaired on interior and exterior doors, and some tile on the office walls need to be replaced. Some work has been done on the oil burners and boilers, and at the present time newpipe hangers are being put on most all the water lines and steam pipes under the floors. We were very fortunate in discovering this serious condition before some of the pipes let go and put the school out of commission. The actual cost won't be too great to correct this condition,

but it is my belief that these incidents should not be happening to a building only five or six years old.

Jr. High School: The biggest major problem the town has relative to the schools is the Central Jr. High School, formerly the old High School. This building has been neglected for many years, and it will require many thousands of dollars to bring it up to standard. Structurally the building itself is in fairly good condition, but the floors, lighting system, the heating plant and the roof needs attention in the near future. It is my belief that if the town meeting appropriated fifteen or twenty thousand dollars each year for a period of three or four years, this building could be brought up to the standard required for a modern school building. The addition built in 1932 is still in very good condition and other than the general maintenance, there are no big problems here. One condition that exists in this building and which should be corrected, is the hours that the custodians work. There are three custodians who work during the day, the last one finishing at 6:00 o'clock at night. Because of this there is only about a three hour period when classes are not in session and only one man to work during that period.

New High School: The Town at this time has not accepted this school from the contractor, but the Building Department has had to take over the maintenance because the

guarantee period has run out on the building and any accessories. There are some items that still must be taken care of by the contractor, because the trouble developed during the guarantee period. The mere fact that the Building Department has taken over the maintenance of this newschool, means an added expense alone on the electrical supplies needed throughout the building. The fluorescent fixtures needed each year, have greatly increased.

Police-Fire Station: One of our better public buildings is the Police and Fire Station. I want to express my appreciation to Chief Maguire for his cooperation in taking care of most of the maintenance in his station. By doing this work, the firemen have lessened the load greatly on this small department. One important repair that should be made on this building in 1958 is the roof. It is well over the 20 year guarantee period and several bad leaks have developed, especially around the copper flashing.

Pumping Station: Some work on the parapet masonry wall must be done in 1958 at the pumping station but other than this one project the building is in good repair.

Library: This building is generally considered in good condition, but some work should be done on the main floor because of the worn condition of the linoleum. The buttress walls at the entrance need repointing, but that

would not be considered a major repair.

In addition to the work noted on our public buildings, there were hundreds of items classed as minor repairs that were too numerous to mention. I believe the Town is fortunate in having three men in this department who can do the many and varied types of maintenance work encountered.

Cost to operate the Building Department in 1957 was as follows:

Salaries	-	$29,089.30
General Expenses	-	32,575.00

Included in the general expenses is a transfer from the School Committee of $4500.00 and $1500.00 transferred from the Finance Committee.

The statistical report for the department is as follows:

Type	Number	Value
Dwellings	119	$1,246,400.00
Garages (residential)	10	7,700.00
Repairs - (residential) or additions	131	102,570.00
Repairs or additions (Commercial)	18	64,350.00
Meat Market & Restaurant	1	20,000.00
Bake Shop	1	5,000.00
Bait Shop	1	350.00
Liquor Lounge	1	13,000.00

Type	Number	Value
Bank	1	$ 50,000.00
Sheds	3	9,000.00
Greenhouses	1	300.00
Gasoline Station	1	12,000.00
Retail Stores	2	57,000.00
	Total	$1,590,370.00

Revenue taken in is as follows:

Building Permits	-	1,951.00
Electrical Permits	-	1,033.00
Overhanging sign permits	-	20.00
Removal of Gravel	-	160.00
Rental of T. H. Auditorium	-	60.00
Reimbursement for property damage		249.92
		$ 3,413.92

In conclusion I want to say that even though I have been with this department only a short time, it has been a pleasure to work under the direction of a Town Manager who shows the interest in each department and cooperates at all times whether the project in question be large or small. I realize that the Building Department's job is a continual fight against the elements and time, in trying to keep our public buildings in top shape, but with your cooperation in the future as it has been in the past, I am sure that the Town of Saugus will benefit greatly, and be proud of all our school buildings.

Walter J. Daniels
Supt. of Blds.

1957 Report of the Police Department

Town of Saugus

Police Department
Roland E. Mansfield
January 15, 1958

To The Town Manager:

I hereby submit to you the annual report of the Police Department for the year ending December 31, 1957.

The roster of the department is as follows:

CHIEF

Roland E. Mansfield

CAPTAIN

Fred Forni

SERGEANTS

James F. Maher
Carl G. W. Pearson
Charles N. Wormstead
Ernest A. Dunham

REGULAR PATROLMEN

William F. Cahill
Rosario A. Bucchiere
Walter J. Elsmore
Ralph E. Pace
Joseph Markowski
David C. Osgood
Edward A. Falasca
Donald M. Petere
Edgar T. McKenney
Edward F. Newbury
John J. McLaughlin
Joseph P. A. Collette
James A. Monico
Francis X. Meredith
Martin J. Maillet
Howard W. Long

(One vacancy)

RESERVE PATROLMEN

Warren G. Harding
Leroy Valyou, Jr.
William A. Calhoun

(Two vacancies)

SPECIAL OFFICERS

Harold R. Atkinson
Frank A. Bond
Minor Brown
Walter J. Daniels
*Earle Dumas
*Howard M. Harnum
*Charles R. Babcock, Jr.
Frederick A. Bonsal
Henry Burke
Douglas Day
*Welcome W. Goss
Clarence W. Howard

*Phillips A. Hull
John Keane
*Benjamin A. MacGlashing
*John E. Mansfield
*Jack J. Nicosia
*Elmer Peart
Alfred W. Powers
*Lloyd W. Reynolds
*Edward Shipulsky
*Robert Sterling, Jr.
*Everett Vickary

Barbara Jones
John F. Keane
Michael J. Mancuso, Jr.
*Raymond E. Mansfield
George T. O'Brien
Richard Porter
*John M. Robertson
*Guy M. Rupright
John V. Spencer
*George F. Sullivan
*James Wiswall

* Uniformed

AUXILLIARY POLICE

Earl Anthony
George Carbone
Luther Cluff
Thomas Dow
Kenneth Green
James Hill
Adelbert Libby
Robert J. Maguire
Leonard D. Moriello
Harry Nich, Jr.
Edward Paynter
Colin Rees
George H. Ross
James O. Smith
James E. Stevens, Jr.
William Webster

Marshall Campbell
Warren Denley
Stanley Edgecomb
Freeman Gallant
James Hartigan
John F. LePelley
Robert Lumsden
James McGill
Harry Nelson
Joseph J. Panarello
Clayton Perry
Joseph Robertson
Henry Smith
Frank P. Stanio
Richard F. Varney
Herbert Wilson

GENERAL ELECTRIC COMPANY GUARDS

Edward E. Anderson
Bernard A. Conrad
John F. Galvin
Francis F. Glines
Alfred J. Hutchinson
Cornelious F. McCool
George W. Oxley
Evan B. Roberts
Thomas E. Tupper
Harold E. Tyler

Frederick L. Bartlett
Francis J. Cunningham
Richard A. Girard
Arnold C. Hult
Lewis A. Johnson
James J. McMullen
Ralph P. Richards
Carl R. Southwick
Lloyd F. Tuttle

LYNN WATER SHEDS GUARDS

Francis L. Cusick

Albert R. Fallon

SCHOOL JANITORS

Robert Bertrand
Ernest Coy
Ernest Dascoli
Norman LeBlanc
Richard Nickerson
Ervin Bowley
Richard Curra
Edmund Gibbons
Thomas McDonough
Benjamin J. Obdens

During the year 1957, 560 arrests were made by this department. This is an extremely large number for a department of this size to make. These figures show two distinct, definite facts: first, that the members of the police department are alert and second, the very urgent need for additional manpower.

I feel that it is quite important that I mention the fact that of those persons arrested 415 were non-residents of Saugus. This means that but 25% live here and are our neighbors.

The offenses for which arrests were made are broken down as follows: bribery 1; delinquency 45; A.W.O.L., 1; Drunkeness 169; fornication 1; gaming 7; lewdness 2; open and gross lewdness 3; op.inf.lig. 49; op. to endanger 16; leaving scene of accident 12; speeding 91; all other motor vehicle vio. 82; neglect 1; non-support 7; vio. probation 4; burglarious tools 3; adultery 1; run-a-way 3; assault 6; robbery 2; kidnapping 1; b.e. and larc. 3; with intent to commit larceny 5; larceny 31; receiving stolen prop. 1; trespass 6; using M.V.W/O auth. 6 and destruction of property 1.

Disposition of cases was made in the following manner:

appealed 3; arrested for other auth. 24; discharged 6; dismissed 22; filed 82; fined 261; held for grand jury 15, probation 43; released 78; sentenced to House of Correction 26.

Fines and costs assessed and payable to the Town of Saugus amounted to $6,843.00.

There were 28 females and 45 juveniles arrested and included in the 560 arrests reported.

During 1957 there were 5,937 reports and complaints registered and they may be broken down into the following categories: accidents reported 316; animals lost 135; animals found 113; animals killed or injured 211; animals killed by police 52; assaults 29; autos stolen 31; stolen autos recovered 51; b. and e. attempts 108; defective street lights 502; defects in sidewalks or streets 87; dog bites reported 111; disturbances 163; domestic trouble 32; doors and windows found open 686; drunken persons 68; fires 118; lanterns placed at dang. locations 21; larceny 236; lights found burning 147; persons reported missing 77; missing persons found 44; notified or investigated for other authorities 163; property lost 105; property found 129; property damaged 255; prowlers and peepers 42; runaway children 3; women or girls accosted 13; all others 1,889.

During the year 486 investigations were made; 554 parking tags issued; 1,044 summonses served and 348 persons were conveyed by ambulance to various hospitals and rest homes.

Total value of property stolen was $23,021.53 of which property to the value of $3,546.37 was recovered by the police.

These figures were compiled and report submitted by Capt. Forni.

ACCIDENTS

The picture to be drawn from the report submitted by Sergeant Charles Wormstead, whose duties include the keeping of records of automobile accidents occurring in Saugus, is much better than that of 1956.

This is because 1957 records show a decrease of 215 accidents. We feel that the elimination of nearly all the cut-throughs on Broadway accounts for a great part of this drop, but we also believe that the attitude of the members of this department contributed to a considerable extent. This can be shown by the number of persons prosecuted for motor vehicle laws violations, which most certainly have a beneficial effect in the way and manner automobiles are operated in this town.

Any thing further in eliminating accidents can be accomplished in practically no other way than the addition of men to the department.

" January 14, 1958

To: Chief Roland E. Mansfield

From: Sergeant Charles N. Wormstead 3rd.

Subject: Motor Vehicle Accidents Reported to This Department from January 1st 1957 to December 31st 1957.

CONTENTS

I

TYPES OF ACCIDENTS

Total Accidents Reports	358
Personal Injury Accidents Reported	236
Property Damage Accidents Reported	92
Pedestrain Accidents Reported	19
Bicycle Accidents Reported	3
Sled Accident Reported	3
Motor Vehicle in Collision with a Train	2
Fatal Accidents Reported	3

II

FATAL ACCIDENTS REPORTED AND INVESTIGATED

PEDESTRAIN

Lloyd F. Osier, Bristol, Maine. Age 59, was killed on Broadway, April 12th, 1957 at 7:14 P.M.

PASSENGER

John N. Bonomo, #2 Hart Street, Wakefield, Mass. Age 27, was killed on Water Street, Saugus, Mass., August 11th, 1957 at 7:10 P.M.

OPERATOR AND PASSENGER

Joseph E. Scalfani, #51 Walnut Street, Everett, Mass. Age 17, was killed on Broadway, Saugus, Mass., with him in the same vehicle was John J. Keefe, Jr., #44 Revere Street, Everett, Mass. Age 16. Accident occurred on November 11, 1957, at 12:35 P.M.

III

OPERATORS AND PASSENGERS INVOLVED IN ACCIDENTS

Total Operators in All Accidents----------648

Total Operators and Passengers in Accidents----------876

Total Operators and Passengers Injured----------420

RESIDENTS AND NON-RESIDENTS

Total Resident Operators in Accidents----------138

Total Non-Resident Operators in Accidents----------510

TIME ACCIDENTS OCCURRED (A.M. & P.M.)

Total Number of A.M. Accidents----------139

Total Number of P.M. Accidents----------210

IV

AGES OF OPERATORS INVOLVED IN ACCIDENTS

Group #1.	16-19	67
" #2.	20-24	62
" #3.	25-34	131
" #4.	35-44	93
" #5.	45-54	93
" #6.	55-64	84
" #7.	65-74	22
" #8.	75 years old and above	7
Ages not stated in reported accidents		89
	Total	648

V

TIME ACCIDENTS OCCURRED

Midnight to 12:59 A.M.	14
1:00 A.M. to 1:59 A.M.	22
2:00 A.M. to 2:59 A.M.	14
3:00 A.M. to 3:59 A.M.	4
4:00 A.M. to 4:59 A.M.	7
5:00 A.M. to 5:59 A.M.	2
6:00 A.M. to 6:59 A.M.	10
7:00 A.M. to 7:59 A.M.	22
8:00 A.M. to 8:59 A.M.	15
9:00 A.M. to 9:59 A.M.	9
10:00 A.M. to 10:59 A.M.	8
11:00 A.M. to 11:59 A.M.	12
Noon to 12:59 P.M.	14
1:oo P.M. to 1:59 P.M.	12
2:oo P.M. to 2:59 P.M.	11
3:00 P.M. to 3:59 P.M.	15
4:00 P.M. to 4:59 P.M.	24
5:00 P.M. to 5:59 P.M.	20
6:00 P.M. to 6:59 P.M.	15
7:00 P.M. to 7:59 P.M.	21
8:00 P.M. to 8:59 P.M.	15
9:00 P.M. to 9:59 P.M.	23
10:00 P.M. to 10:59 P.M.	18

VI

LOCATIONS WITH NUMBER OF ACCIDENTS AT EACH LOCATION

Adams Avenue--------2
Baker Street------- 1
Ballard Street-----10
Bennett Highway---10
Bristow Street---- 4
Broadway----------142
Central Street-----13
Chestnut Street--- 1
Churchill Street-- 1
Columbus Avenue--- 1
Ernest Street----- 1
Essex Street-------11
Fairmount Avenue-- 2
Felton Street----- 2
Garfield Avenue--- 1
Grove Street------ 1
Hamilton Avenue--- 1
Howard Street----- 1
Jackson Street---- 1
Johnson Terrace--- 1
Lincoln Avenue----27
Main Street-------15
Makepeace Street- 1
Myrtle Street---- 1
Newhall Street--- 1
Oaklandvale Ave-- 1
Oakpoint Road---- 1
Pearson Street--- 3
Purtain Road----- 1
Richard Street--- 2
Salem Turnpike---41
Saville Street--- 3
School Street---- 1
Staff Road------- 1
Summer Street---- 2
Vine Street------ 1
Walnut Street----36
Washington Avenue 1
Water Street----- 6
Winter Street---- 5
Woodbury Avenue-- 1

Total Accidents---------358

VII

In summary I am pleased to report that this year the number of accidents occurring in the Town of Saugus have decreased from 573 reported in 1956 to 358 reported in 1957. This is a reduction of 215 accidents.

In 1955, Clief Mansfield made a survey of all accidents that had occurred at cut-throughs on the Newburyport Turnpike (Broadway) in an effort to have some of the most dangerous cut-throughs eliminated. He reported his findings to the State, and the result was that many of these dangerous cut-throughs have been eliminated, and the new type reduction speed lane constructed at the present cut-throughs.

In my opinion the elimination of these dangerous cut-throughs and the construction of the new type reduction speed lanes are the major reasons for our reduction in accidents during 1957.

Respectfully submitted,
Charles N. Wormstead 3rd
Sergeant of Police,
Saugus Police Department."

INSPECTOR

This department is functioning with but one plain clothes man, Sergeant Ernest Dunham.

Sergeant Dunham is as usual, doing an excellent job, but it is an imposition on him to require him to work the hours now necessitated because of lack of assistance. It is imperative that he be given help if we are to maintain the excellent record we have acquired during the past years.

"January 1958

Roland E. Mansfield
Chief of Police
Saugus, Mass.

Dear Chief:

I herewith submit to you my report for the year 1957 as Sergeant Inspector of the Saugus Police.

During the past year I have investigated approximately 300 complaints and caused most of them to be satisfactorily settled to all concerned.

The duties of Inspector, as you know, require a great variety of duties. Some of which take us beyond the regular working hours of regular members of our Department and he has to sacrifice many of his off duty hours on such work as well as his days off in court. I will say I find myself in court pretty often especially on my day off.

We have always been rated pretty high in this Depart-

ment and I feel that we do more police work than any city or town in the state in comparison to size.

We have cut our breaks down to about 60 compared to 80 the previous year. Eighteen of these were cleaned up and some are partial because we feel we know who the culprits are but have been unable to locate them.

Out of 38 major larcenies, 28 have been cleaned up. We have had many more minor larcenies of less consequence.

We had 4 robberies during the past year. Two of these were cleaned up and the third is now in our courts.

We have also had several cases of morals which are all closed due to good police work.

Thousands of dollars have been saved for our merchants through the apprehension of men and women who have passed bad checks in this town. Restitution has been made in most cases but a few had to be tried in our courts.

Many more cases probably would have been cleaned up had I had some more help.

A man should be attached to the inspectors to help investigate and to take care of the clerical work and the filing which does pile up.

Last but not least, a car should be at the inspectors disposal. Many times I have needed a car but find either one or the other car is in the garage being repaired and have been forced to use my own private car.

In closing, I wish to thank you, the members of this department, Town Officials and members of the School Department and all others who ably assisted me in helping to minimize crime in this town.

Very truly yours,

Ernest A. Dunham
Sgt. Inspector "

SUMMARY AND CONCLUSIONS

The Police Department experienced its busiest year in 1957. The Town is growing and with it the work and duties of the Police Department grows proportionately. We make more arrests and have more accidents than any community of comparable or larger population I know of. Why these conditions exist is not quite plain. Perhaps because of our geographic location, so close to Boston and with two heavily travelled state highways traversing our town, is a great contributing factor. We do know that 75% of our crimes are committed by persons from other communities, so it is not that the citizens of Saugus are less law abiding than those of other communities. Whatever the reason, the facts are there - we are pressed hard to keep crime at the minimum now enjoyed. More police officers are badly needed. There has been no addition made to this department since 1954. I feel that this is not a healthy condition and does not show the progress which should naturally be expected.

I recommend that the addition of several police officers be made immediately before a situation arises that may cause us embarassment.

The records of this department are not being kept in a satisfactory manner. Again this is due to lack of personnel and not indifference of any members of the police force. A female clerk should be appointed. She could then release officers for police duties and provide better, more satisfactory results.

I recommend that this be done at once.

The Police Department is without an ambulance following an accident last September 2nd. The ambulance, which was of the year 1941, was adjudged as being of too little value to warrant the cost of repairs, and since that time we have been using an ambulance of the Civilian Defense Department. Again this is an old machine and has proven very undependable.

I recommend that a new, modern ambulance be purchased this year.

In conclusion, I wish to express my thanks to you, Mr. Manager, the members of the Police Department and all other Town Officials and private citizens who have made my duties lighter and more pleasant. I wish to especially thank the members of the Auxiliary Police Unit for their splendid cooperation at all times. They have contributed a great deal of time for which they have received no recompense unless it be

the satisfaction of a job well done.

Respectfully submitted,

Roland E. Mansfield
Chief of Police

The Honorable Board of Health
Town Hall
Saugus, Mass.

Gentlemen:

The following is my report for 1957.

119 Plumbing permits were issued for new structures and 261 remodeling permits for various fixtures. 119 permits were issued for septic tanks and effluent systems, and applications processed for 25 sewer connections which were installed. 21 permits were issued for constructing cesspools and blind drains for old buildings.

27 drain layers licenses, 7 permits for the transportation of night soil, 2 permits for maintaining dumps, 8 permits to transport butcher's waste, and 11 permits for transportation of garbage were issued.

Permits issued under Chapter 94 of the General Laws are the following: Ice Cream dealers and stores, 80. Milk (stores) 86, (dealers) 30 - Oleomargarine 34 - Mfg. of frozen desserts or ice cream mix, 6 - non-alcoholic beverages, 1 - meat processing plants, 2.

One hundred twenty samples of milk and ice cream were taken and analyzed, also the water from three wells. Our laboratory is located in the basement of the Sweetser School, and is approved by the State Department of Public Health.

Acting under Chapter 140 of the General Laws and the Regulations of the Board of Health, 368 permits for

cabins and motels and 3 permits for trailer coach parks were issued. All of these were inspected periodically.

We also issued 3 permits for Kindergartens, 4 for convalescent homes, 3 infant boarding homes, 1 boarding home for the aged, and one hospital license.

119 animal permits were issued to keep live stock, 37 licenses to sell anti-freeze and denatured alcohol in filling stations and hardware stores.

The dog bites continue to average about the same every year, 173 bites. A check has to be made of each person bitten, and a quarantine slip given to the owner of the dog involved. Three stray dogs (owner unknown) were also quarantined as they had bitten people. We have to pay $1.00 per day for 14 days where we board them. This procedure is required by Statute Law.

This department also issued 123 burial permits for people who died in Saugus.

Also 766 complaints about garbage and 314 complaints about rubbish, 51 for overflowing cesspools, 13 for illegal dumping and 47 miscellaneous complaints were investigated and clarified to the satisfaction of the complainants.

We worked in cooperation with the Board of Assessors in turning over to them all remodeling and alterations of old dwellings so that they could revalue the same; also all animals housed within the Town of Saugus.

As in previous years, it was mandatory for me to attend meetings in Boston or other places in the Commonwealth when scheduled, to acquaint the Board of Health with the new laws, etc.

I also have to make reports to the Division of Sanitary Engineering, Department of Public Health, Division of Live Stock Disease Control, Division of Child Welfare, and the Food and Drug Division of the Commonwealth.

The Town of Saugus has given permission to the Town of Wakefield to dump in our town dump on upper Main Street for the sum of $15,000.00 per year, with the agreement that we maintain the dump and provide a caretaker. With proper supervision and maintainance, we will have a dump in this location for twenty-five years.

During the year I submitted a list of streets to the Town Manager for their inclusion in a sewer program in the order of their necessity.

Again I earnestly request that the town provide a full time clerk, due to the growth of the town. This department has grown the same as any other department. Revenue taken in by the department totaled $3,390.89 in 1957.

In conclusion I would like to thank the members of the Board of Health, the Public Health Nurse, the clerk, the Town Manager, and all other departments who have assisted me

and cooperated with me in the performance of duties during the year 1957.

Very truly yours,

John V. Spencer
Health Agent

APPROVED

SAUGUS BOARD OF HEALTH

Board of Health
Town Hall
Saugus, Mass.

Gentlemen:

I hereby submit my annual report as Public Health Nurse for the year ending December 31, 1957.

1. Tuberculosis

Total number of home visits	79
Number of cases reported	9
Number of cases admitted to Sanatoria	8
Number of deaths	1
Number X-rayed at Essex Sanatorium	49
No. of pupils patch tested in grades 1	294
No. of pupils patch tested in Kindergartens	78

Pupils of the High School will be done in January 1958.

Fewer X-rays were taken at the Essex Sanatorium this year as the Mobile Unit was brought to Saugus the week of April 8th. It was stationed in the yard of the Junior High School.

Number of X-rays taken ---------- 1657

2. Dental Clinic

It is my duty to transport school children needing dental care to this clinic every Tuesday and Thursday. This is held at the Cliftondale School.

Total number of visits	361
Number of new patients	118

Number of old patients ----------	86
Number of extractions ----------	113
Number of fillings ----------	79
Number of cleanings ----------	165
Number of treatments ----------	4

3. Each month cards are sent out to parents of infants four months of age to remind them to have their children immunized against Diphtheria, Tetanus and Pertussis.

Number of cards sent out to date --------- 389

4. Well Child Conference

The Well Child Conference is conducted the first and third Wednesdays of each month at the Legion Hall. Walter V. Gilman, M. D. is in charge of this clinic.

Total Number of visits ----------	277
Number of new patients ----------	49
Number of old patients ----------	90
Number of patients immunized ----------	42
Number of patients vaccinated ----------	20
Number of patients re-vaccinated ----------	3
Number of patients receiving polio inoculations ----	78
Number of clinics held ----------	20

5. Immunization Clinics

Clinics for immunization against Diphtheria, Tetanus and Pertussis were held at the Board of Health office on October 5th, November 2nd and December 7th for the first graders and

Kindergartens.

Total number of inoculations given ---------- 99

6. Inspections

Number of Nursing Homes ---------- 4

Number of Homes for the aged ---------- 1

Number of Boarding Homes for children ---------- 3

7. Premature Babies

The premature Baby Law states that the Board of Health is liable for the care of premature infants weighing five and one half pounds or less at birth providing that the parents are unable to pay, and application is made within ten days after birth, and providing that the parents have a legal settlement in the town.

Number of premature births ---------- 34

Number of applications made for assistance ---------- 8

Number of applicants assisted ---------- 1

8. Asian Flue Clinic

A clinic was held for the inoculation of school children against Asian Flue at the Saugus General Hospital.

Number of pupils inoculated ----------1276

Asian Flue vaccine was administered to the town employees by Edwin B. Faulkner, M.D.

Number inoculated ---------- 138

9. Contagious Diseases reported to Board of Health

Disease	No. of Cases
Chicken Pox	44
German Measles	6
Measles	18
Mumps	8
Scarlet Fever	5
Total	81
Reportable non-contagious - Dog Bites	173

10. Salk Vaccine Program

Mothers who collected for the "March of Dimes" were inoculated by Dr. Carp at the Cliftondale Methodist Church in February.

Number of inoculations given ---------- 210

Third inoculations

Elementary Schools	1526
Pre-school children	1256
High School	694
Booster shots for 1954 group	106
Total	3582

At this time I wish to express my deepest gratitude to the Graduate Nurses and School Nurses, without whose assistance it would have been impossible to complete this program.

I have performed various clerical duties, planned clinic programs which included having consent cards signed and

collected, contacted volunteer workers, doctors and nurses.

I have investigated and checked all settlement cases and patients in need of assistance.

I have attended several health conferences conducted at various times by the Massachusetts Department of Public Health, New England Health Institute, Massachusetts State Nurses Association and Staff Educational Program of Public Health Nurses of Northeastern District.

I have received a certificate in the Basic Course of Civil Defense Nursing during a thirteen weeks period given at Topsfield. I have received a teaching certificate from the Massachusetts Civil Defense Corps. given at an all day Institute held at Topsfield.

At this time I wish to express my sincere gratitude to the members of the Board, Mr. John V. Spencer, Agent, Clerk, Doctors and School Department for their very fine cooperation in carrying out the various projects for the year.

Respectfully submitted,
Mildred H. Derrah R.N.
Mildred H. Derrah, R.N.
Public Health Nurse

APPROVED
Edward J. Faulkner
Harry O. Ventura
Peter J. Grady
BOARD OF HEALTH

THE PUBLIC SCHOOLS

Saugus School Committee

Members		Term Expires
Dr. John L. Silver, Chairman	35 Main Street	1959
George A. McCarrier	31 Prospect Street	1959
James W. Currier	36 Stone Street	1959
Paul A. Haley	168 Essex Street	1959
Robert M. Braid	11 Allison Road	1959

Superintendent of Schools

Rhoden B. Eddy — 9 Myrtle Street

Administrative Assistant to Superintendent

Anna V. Jacobs — 504 Central Street

Senior Clerk

Betty M. Chamberlain — 18 Nason Road

Office of Superintendent of Schools

Hours when schools are in session	8:30 A.M. -- 4:00 P.M.
School vacations	9:00 A.M. -- 4:00 P.M.

Telephone SAugus 8-0775

High School Principal

John A. W. Pearce — 1 Stanton Street

Office telephones SAugus 8-2140 and SAugus 8-2299

Junior High School Principal

Ashton F. Davis — 18 Granite Road

Office telephones SAugus 8-0260

Supervisors of Attendance

Frances R. McLaughlin, R. N. — 504 Central Street

Telephones SAugus 8-2140 and SAugus 8-2299

School Physicians

Dr. Joseph O. Ward	40 Main Street
Dr. James A. Clark	545 Lincoln Avenue
Dr. Priscilla Flockton Becker	24 Main Street
Dr. Edwin B. Faulkner	31 Wendell

Head School Nurse

Frances R. McLaughlin, R.N. — 504 Central Street

Telephones SAugus 8-0563, SAugus 8-0775 and SAugus 8-2299

Regular Hours of School Session

High School	8:15 A.M. -- 2:15 P.M.
Junior High School	8:25 A.M. -- 2:25 P.M.
Elementary Schools	8:50 A.M. -- 11:30 A.M.
	12:10 A.M. -- 2:00 P.M.

REGULATION OF THE SAUGUS SCHOOL COMMITTEE

Age of Admission

To be admitted to Grade 1, a child must be 6 years old on or before January first following the opening of school in September.

Children residing in Saugus who do not meet the above age requirements may not transfer from private or public schools to Saugus schools during the school year.

Children, whose parents move to Saugus after school opening in September, and who do not meet the Saugus entrance age requirement for grade one, will not be admitted to the grade unless they have attended grade one in another city or town for at least one marking period.

"NO SCHOOL" SIGNALS

Elementary Schools

8:00 A.M. 2-2 (two rounds sounded) on fire alarm whistle means no school for first six grades and Special Class. Between 6:30 and 8:00 A.M. "no school" announcements will be given over radio stations, WNAC, WBZ, and WLYN.

High School and Junior High School

6:45 A.M. 2-2 (two rounds sounded) on fire alarm whistle means no school for grades seven through twelve. Between 6:30 and 8:00 A.M. "no school" announcements will be given over radio stations WNAC, WBZ, and WLYN.

School Calendar 1957 - 1958

First term:	Opens:	September 4, 1957
	Closes:	December 20, 1957
Second term:	Opens:	January 2, 1958
	Closes:	February 21, 1958
Third term:	Opens:	March 3, 1958
	Closes:	April 18, 1958
Fourth term:	Opens:	April 28, 1958
	Closes:	Closing date depends on number of "no school" days.

No School Days: October 9, 1957 Teachers Convention - November 11, 1957 Veterans Day - November 28 & 29, 1957 Thanksgiving Holidays - May 30, 1958 Memorial Day - April 4, 1958 Good Friday.

Committee Meetings

Regular meetings of the School Committee are held on the first and third Mondays of each month at 8:00 P.M., except during July and August, at the Veterans Memorial School.

"At the regular meeting of the Saugus School Committee held on February 10, 1958 it was voted to accept the Report of the Superintendent of Schools as the Annual Report of the School Committee."

Dr. John L. Silver
Chairman

RESIGNATION - SUPERINTENDENT OF SCHOOLS

Mr. Jesse J. Morgan, Jr., resigned his position as Superintendent of Schools on July 30, 1957. At a Testimonial Banquet marking the occasion a host of friends paid him —

"A Tribute ...

In July 1951 Mr. Jesse J. Morgan came to Saugus to accept the position of Superintendent of Schools. He is a real educator...

He exemplifies a man of courage in his convictions and one who is unafraid to speak his beliefs and to fight for the things that are right and good in education.

His aim as he worked in our town has been to promote better housing for our Saugus youth, better salaries for the school personnel, improve and add to the curriculum...

His true greatness lies in the conscientiousness of an honest purpose in life and a steady obedience to the rule which he knows to be right. He has dignified the calling of teaching... He is an outstanding civic leader co-operating with all groups working for better schools in Saugus and the professional, economic, social and civic status of all citizens.

He leaves with Saugus people the challenge to a greater appreciation and emphasis of the significant role of public education in our democratic way of life...

Mr. Jesse J. Morgan so lived and worked during his six years with us that what came to him as seed will go to the next generation as blossom and what came to him as blossom will go to the future citizens as fruit.

From dedicated endeavor we salute Jesse J. Morgan as a progressive educator, (and) an outstanding citizen."

RETIREMENTS

BLANCHE M. LOVE, elementary school teacher in the Saugus Public Schools for 10 years, retired in November 1957.

VERA C. WENTWORTH, junior high school teacher and principal in the Saugus Public Schools for 36 years, retired in June 1957.

ALICE M. WILLIS, junior high school teacher in the Saugus Public Schools for 34 years, retired in June 1957.

We wish our retired teachers many happy years in retirement.

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Report of the Superintendent of Schools

Sixty-fifth Annual Report

To the Members of the School Committee
and the Citizens of Saugus:

In addition to the information usually found in a report of this nature, I am including a few comments and observations relative to my administration. The reactions of a new superintendent of schools to the system he has been chosen to administer are bound to have special interest to many parents and citizens.

I believe that we must seek continuously to find and develop procedures that will bring increased educational advantages to the whole Saugus pupil population. We must work together to attain higher levels of achievement (although I have respect for the levels already attained.) Following are some of the most important areas of effort that demand our thoughtful attention.

1. The area of curriculum (the school offering) improvement.

2. The 'time element' area. The length of the school day-the length of the periods in high school and junior high school-the time devoted to each school subject - the time we are devoting to teaching and reteaching certain subjects - the time teachers devote to school duties - and so on. Time bears an important relationship to the school efforts in many respects.

3. The organizational area. What can be done in the organization of our pupil body that will give greater emphasis to individual learning speed and effort? Can we not group pupils so that the schooling for all will be made more valuable and efficient. (Item 2. is involved here also.)

4. The 'school climate' area. Very briefly, what are the practices, the attitudes, the relationships within the staff, community attitudes, and so on that bear upon the living and learning conditions within our schools? Briefly, what can we do to make Saugus a place where pupils like to go to school and where teachers like to teach?

While I have made a simple division of four areas of educational effort demanding our attention, these areas are not, actually, distinct and separate from one another. They are partial sketches of a complete picture of the quality of our educational program. (The areas enumerated do not begin to cover all the supervisory, administrative and instructional tasks requiring our best attention.)

Report of the Inter-Scholastic of Canada

1962-1963 Annual Report

To the Members of the School Committee
and the Citizens of Fremont:

In addition to the information usually found in a report of this nature, I am including a few comments and observations relative to my activities. The revelation of a new responsibilities of counsels in the system he has been chosen to administer are bound to have special interest to many persons and citizens.

I believe that we must work continuously to find and develop procedures that will bring increased educational advantages to the whole school population. We must give support to school or community groups of endeavors (although I have reservations for the levels already involved) following are some of the most important areas of effort that demand our concentrated attention.

1. The area of curriculum (the school's educational instruments).

2. The "time element" (now, the length of the school day-and levels of the centers in this regard and junior high school-the time devoted to -and school building - the date we try operation in involved and relationship curriculum-time - the time teachers devote to school work - and so on. Time seems to [illegible] relationship to the school (Ideas in such research).

3. The organizational area. This can be done in the organization of our pupil body, such as, the service organize to individual learning speed and ability. How we can bring pupils to take responsibility for all will in such some relationship and attitudes. (Time 7. to involved here ideas)

4. The "school climate" area. Many activity, such as the programs, the activities, the relationships within the school, community activities and so on. Must give the living and learning environment a [illegible] personal. Ideas(7), what can we do to make school a place where people like to go to school and where students like to school.

While I have made a single division of our area of educational effort between our elementary then which are only actually, activities and teaching from one another. They are partial indicant of a continuing journey in the quality of our educational program. (The lists mentioned is not that to cover all the aspectsfacts, considerations and interrelationships involved in our here education.)

Because of the many countrywide criticisms (constructive and otherwise) of the schools that seem to form an almost continuous stream, it is not to be wondered at that some parents are confused and concerned about the training of their children. The issue is too involved to debate here. However, the tasks that have been assigned to the schools of America over the last century are fantastic in number and in scope. The best efforts school people may exert will never be sufficient to attain the established ideal. The following exact quotation * from the writer of the syndicated column, "Strictly Personal," states the problem:

"Even so sober and cautious a group as the recent White House Conference on Education reported the following on the topic 'What Should Our Schools Accomplish.'

1. The fundamental skils of communication.
2. Appreciation for our democratic heritage.
3. Civic rights and responsibilities.
4. Respect and appreciation for human values and for the beliefs of others.
5. Ability to think and evaluate constructively and creatively.
6. Effective work habits and selfdiscipline.
7. Social competency as a contributing member of his family and community.
8. Ethical behavior based on a sense of moral and spiritual values.
9. Intellectual curiosity and eagerness for lifelong learning.
10. Esthetic appreciation and selfexpression in arts.
11. Physical and mental health.
12. Wise use of leisure time, including constructive leisure pursuits.
13. Understanding of the physical world and mans relation to it.
14. An awareness of our relationships with the world community.

"Ain't that, in the immortal words of Socrates, a pistol! Any person who could accomplish this with even one pupil, much less several hundred, and

C ontemporary

even over 30 years of constant guidance, night and day, would deserve to be President of the World in perpetuity! As I interpret this list of accomplishments, the teacher is supposed to be a scholar, a humanist, a social director, a psychiatrist, a coach, a prophet, a moral leader, an artist, and entertainer, a high priest, and a magician."

I trust the touches of humor the writer used in emphasizing his points will not detract from his seriousness of purpose. The White House Conference on Education was composed very largely of lay people, (although there was a minority number of educational people in the group.) Mr. Neil McElroy, now National Secretary of Defense, was called by the President of the United States to act as Chairman of this carefully organized National Conference. The quotation is given space here because its fourteen points are actually a restatement of educational objectives which public school people generally accept, and because the points were made by representative Americans who, in the main, are not engaged in education at all.

aFootnote
Sydney J. Harris, of the Chicago Daily News. This article appeared originally in the Phi Delta Kappan. XXXVIII - (December, 1956) 82-88

over over 30 years of conclave pleasure, might not say, would desire to be President of his world in perpetuity. As I interpret this list of accomplishments, the honoree is supposed to be a scholar, a humanist, a social director, a peacemaker, a dreamer, a prophet, a moral leader, an artist, and entertainer, a high priest, and a politician."

I trust the wonders of humor the writer used in propounding his points will not detract from his earnestness of purpose. The idea that conference on education was proposed very largely of his people, although there was a minority number of educational people in the group! Or, that Hoffman, now National Secretary of Defense, was called by the President of the United States to act as chairman of this essentially educational conference. The question is since when have the United States Office are actually a realignment of nonrelational organizations which public school people generally assert, and because the office was made up representative americans who, in the main, are not educators in consequence at all.

Sincerely
Sydney J. Harris, of the Chicago Daily News. This article appeared originally in the Mt Pelier Times. Attest - Commerce, 1950) 32-33

The School Staff

There are 170 persons on our educational staff this school year. There are:

83	Elementary school teachers
24	Junior High School teachers
55	Senior High School teachers
5	Special subject teachers and supervisors
1	Elementary School Supervisor
1	Speech Therapist
1	Remedial Reading teacher
170	Total

The 1957-1958 staff numbers 9 more than did the 1956-1957 staff of 161 persons. The new positions that it was necessary to create for this school year are distributed as follows:

3 new Elementary School teachers
6 new High School teachers

Saugus lost from its staff of 1956-1957, 28 teachers - or something more than 16½ per cent. There are, consequently, 37 teachers new to the Saugus school system employed this school year.

Disregarding the new positions that an increased pupil enrollment made necessary, Saugus had a regretably large teacher turnover. No matter how able the new teachers may be, a school system suffers when its teacher losses are so great. The losses occurred as follows:

From the Elementary Schools	10 teachers
From Junior High School	9 teachers
From Senior High School	8 teachers
Special Subject teachers	1 teacher

All teachers are in short supply. Good teachers are especially difficult to secure. No matter what may be the feeling about teachers' salaries on the part of any person, Saugus must maintain salary levels comparable, at least, with its neighboring communities. There is further reference to this matter under the Financial section of this report.

PUPIL POPULATION & THE SCHOOL PLANT

There are 370 persons on our educational staff this school year. These are:

83	Elementary school teachers
26	Junior high school teachers
45	Senior high school teachers
5	Special subject teachers and supervisors
1	Elementary school superviser
1	Dean of women
1	Assistant dean of women
370	Total

The 1957-1958 staff numbers 9 more than did the 1956-1957 staff of 361 persons. The new positions that it was necessary to create for this school year are distributed as follows:

1 new elementary school teacher
1 new jr. high school teacher

Despite last year the staff is about 20%-25% [illegible] - or roughly one time 1957 for each. These are, consequently, 37 teachers not in the Bryan school system [illegible] school year.

Diversifying the new positions has an increased need for [illegible] teachers, [illegible] a relatively high [illegible] teachers. In order for the [illegible] to be [illegible] of the [illegible] Lamar are as follows. The figures [illegible] of [illegible]:

From the elementary schools:	17 teachers
From Junior high school	2 teachers
From senior high school	8 teachers
Special subject teachers	2 teachers

All teachers are in their rooms. [illegible] relatively different in source. [illegible] the part of the [illegible] Lamar, [illegible] with the [illegible] [illegible] to this [illegible] under the financial section of this report.

[illegible]

Bryan has experienced a steady [illegible] of population during the last [illegible]. [illegible] "the [illegible]

The excellent school reports of the past years have presented school growth statistics in detail. Studies by special committees, particularly the SAUGUS SCHOOL FACILITIES COMMITTEE that reported at the 1957 Town Meeting, have not only confirmed the statistics, but also have based predictions of future school enrollments on these figures.

These statistics are important to every citizen in understanding the overall needs of the Saugus Schools!

TABLE A reviews school enrollments for the past six years:

TABLE A

Pupil Enrollments

Grades	1951	1952	1953	1954	1955	1956	1957	Six Year Increase
1-6	2007	2089	2147	2215	2231	2224	2403	396
7-8	520	511	566	647	707	694	674	154
9-12	740	757	808	859	956	1038	1136	396
Totals	3267	3357	3521	3721	3894	3956	4213	946

TABLE ~~TABLE~~ ~~TABLE~~ B is a reprint of a portion of TABLE I - ENROLLMENT PREDICTIONS ~~taken from the REPORT OF THE~~ of the SCHOOL FACILITIES COMMITTEE, referred to above.

TABLE B

School Year	Elementary Grades 1-6	Junior High Grades 7-8	Senior High Grades 9-12	Total
1957-1958	2,245	669	1,076	3,990
1958-1959	2,287	731	1,080	4,098
1959-1960	2,281	766	1,077	4,124
1960-1961	2,306	769	1,116	4,191
1961-1962	2,378	744	1,137	4,259
1962-1963	2,522	622	1,173	4,317
1963-1964	2,501	658	1,172	4,331
1964-1965	2,513	811	1,166	4,490
1965-1966	2,586	797	1,174	4,557

TABLE A is self-explanatory. Note however, that in a six year period the Saugus school population has increased by nearly 1000 pupils, or, about one-third.

The figures in TABLE B enable the reader to compare long-range enrollment predictions with predictions based on 1957 enrollment figures.

The excellent school records of the past years have provided second growth statistics in detail. Studies by special committees, particularly the SANTUS SCHOOL FACILITIES COMMITTEE that reported at the 1957 town meeting, have not only confirmed the statistics, but also have based predictions of future school enrollments on these figures.

These statistics are important to every citizen in understanding the overall needs of the Saugus Schools!

TABLE A reviews school enrollments for the past six years.

TABLE A

Total Enrollments

Grades	1951	1952	1953	1954	1955	1956	1957	Six Year Increase
1-6	2007	2049	2117	2215	2231	2324	2403	396
7-8	520	511	556	617	707	829	874	354
9-12	740	761	808	887	955	1,049	1,136	396
Totals	3267	3321	3521	3721	3893	4202	4413	1146

TABLE TWELVE is a reprint of a portion of TABLE I - SUMMARY OF ENROLLMENTS taken from the report of the SCHOOL FACILITIES COMMITTEE, referred to above.

TABLE B

School Year	Elementary Grades 1-6	Junior High Grades 7-8	Senior High Grades 9-12	Total
1957-1958	2,245	609	1,076	3,930
1958-1959	2,287	731	1,009	4,028
1959-1960	2,281	796	1,077	4,124
1960-1961	2,306	868	1,112	4,121
1961-1962	2,378	944	1,137	4,259
1962-1963	2,522	022	1,173	4,317
1963-1964	2,501	058	1,172	4,331
1964-1965	2,313	011	1,166	4,390
1965-1966	2,586	797	1,176	4,557

TABLE A is self-explanatory. Note however, that in a six year period the Saugus school population has increased by nearly 1000 people, or, about one-third.

The figures in TABLE B enable the reader to compare long-range enrollment predictions with projections based on 1957 enrollment figures.

As of October 1, 1957 there were:

2403	pupils in grades 1 - 6
674	pupils in grades 7 & 8
1136	pupils in grades 9 - 12
4213	total enrollment

These 1957 figures approximate the enrollments predicted in TABLE B for 1961 - 1962 (grades 7 & 8 excepted)

Based on present enrollment figures, a reasonable five year prediction for our junior high school and senior high school divisions (as the school system is now organized) is:-

	1958-'59	1959-'60	1960-'61	1961-'62	1962-'63
Grades 7 & 8	730	800	800	800	800
Grades 9 - 12	1200	1190	1250	1300	1300

The figures speak for themselves.

School Committee members, the seven members of the 1956 SCHOOL FACILITIES COMMITTEE and many other town officials and citizens are familiar with the needs for increased school building accommodations. The need, however, is a present need - no matter what may be future requirements.

The comprehensive study and Report of the SAUGUS SCHOOL FACILITIES COMMITTEE need not be enlarged upon here. Saugus should have additional school building accommodations for its sons and daughters. Also some of the buildings now in use, notably the Saugus Junior High School building, require immediate improvement and renovations. Your sons and your daughters spend their school lives in these buildings; the buildings are not occupied by sets of statistics.

As of October 1, 1971 there were:

2405	people in grades 1 - 6
770	people in grades 7 & 8
1136	people in grades 9 - 12
4311	total enrollment

These figures approximate the enrollments projected in Table 1 for

1981 - 1982 (grades 7 & 8 grouped)

Based on present enrollment figures, a reasonable five year projection for our junior high school and senior high school divisions (as the school system is now organized) is:-

	1976-77	1977-78	1978-79	1979-80	1980-81
Grades 7 & 8	730	800	820	850	800
Grades 9 - 12	1100	1150	1250	1300	1300

The figures speak for themselves.

School Committee members, the seven members of the 1976 SCHOOL FACILITIES COMMITTEE and many other town officials and citizens are familiar with the needs for increased school building accommodations. The need, however, is a present need - no matter what may be future requirements.

The comprehensive study and report of the SCHOOL SENIOR FACILITIES COMMITTEE need not be enlarged upon here. Enough should have additional school building accommodations for its pupils and teachers. Also some of the buildings now in use, notably the Senior Junior High School building, require immediate improvement and renovations. Year after year teachers spend their school lives in close quarters; the problems are not solved by sets of statistics.

FINANCIAL MATTERS

I 1956-1957 EXPENDITURES ON ACCOUNT OF SCHOOLS*

Salaries	
Administration (1)	$ 20,615.88
Teachers	707,744.09
Nurses and School Physicians	9,803.13
Custodians	78,828.92
Expenses of Instruction, books, supplies, other	37,614.50
Fuel, light, power, maintenance supplies	53,177.91
Repairs, Replacements, Upkeep (2)	45,388.49
School Libraries	1,037.15
Transportation	35,622.83
Physical Education and Athletics (3)	6,311.92
Miscellaneous: Insurance, rentals, graduation, etc.	1,084.44
Total for Support	$997,229.26
New Grounds, Buildings, Alterations (4)	$138,760.40
New Equipment (4)	90,184.06
Total for Outlay (4)	$228,944.46

Total Expenditures, July 1, 1956 - June 30, 1957 (2) $1,226,173.72

*Figures taken from Annual School Returns for the entire school year.

(1) All expenditures connected with administration of the schools.
(2) All expenditures made did not come from the school appropriations of 1955-1956 and 1956-1957, but also from appropriations to the Building Department and the Town Accountant's office.

(3) The expenditure here does not include expenditures from game receipts.

(4) See note (2). This amount is largely debt and interest and new high school equipment.

The figure, $1,226,173.72 is the gross expenditure for the school year 1956-1957. Receipts from the Commonwealth of Massachusetts on account of schools and School Building Aid amounted to approximately $229,000.00. The net expenditure (cost to Saugus) was approximately $997,000.

FINANCIAL REPORT

I 1956-1957 EXPENDITURES IN DEPARTMENT OF EDUCATION*

Salaries	
Administration (1)	$ 20,615.00
Teachers	707,714.29
Nurses and School Physicians	7,093.13
Custodians	76,026.42
Expenses of Instruction, books, supplies, other	37,024.50
Fuel, light, power, maintenance supplies	53,477.21
Repairs, Replacements, Upkeep (2)	15,386.49
School Libraries	1,017.15
Transportation	35,022.03
Physical Education and Athletics (3)	6,312.92
Miscellaneous: Insurance, rentals, graduation, etc.	1,084.44
T	
Total for Support	$997,225.25
New Grounds, Buildings, Alterations (4)	$128,760.40
New Equipment (4)	30,141.06
Total for Outlay (4)	$158,901.46

Total Expenditures, July 1, 1956 - June 30, 1957 (2) $1,225,113.72

*Figures taken from Annual School returns for the entire school year.

(1) All expenditures connected with administration of the schools.
(2) All expenditures made did not come from the school appropriations of 1955-1956 and 1956-1957, but also from appropriations to the Building Department and the Town Accountant's office.

(3) The expenditure here does not include expenditure from gate receipts.

(4) See note (2). This amount is largely debt and interest and new high school equipment.

The figure, $1,225,113.72 is the gross expenditure for the school year 1956-1957. Receipts from the commonwealth of Massachusetts on account of schools and School Building Aid amounted to approximately $229,000.00. The net expenditure (cost to Saugus) was approximately $997,000.

A - Evening Schools - Adult Education

During the last half of the 1956-1957 school year, that is between January and June 1957, Saugus inaugurated Adult Education Classes. The program embraced six classes in sewing and two commerce classes, one in shorthand and one in typing.

The sewing classes were conducted under the Massachusetts Vocational Education Program. Twelve hundred dollars was spent for teachers and the entire amount of $1200 was reimbursed by the state from federal vocational education money. Consequently there was no actual cost to Saugus and the expenditures and reimbursements are not recorded here.

The shorthand and typing classes were conducted under the Massachusetts University Extension Program and all the expenditures were handled by this department. Here again, Saugus spent no money and received no money so expenditures and receipts are not recorded here.

The only costs of the Adult Education Program that fell on Saugus were the costs of heating and lighting the building. There was no cost to Saugus for a custodian. Miss Anna Jacobs and Mr. Jesse Morgan took entire charge of the program. Saugus is indebted to the School Committee for its efforts in initiating this Adult Education Program.

II FINANCIAL STATEMENT FOR THE FISCAL YEAR 1957

The fiscal year is the calander year. Money is appropriated for each fiscal year at each Annual Town Meeting (and at subsequent Special Town Meetings if the original appropriation proves to be insufficient.)

The law, under which Saugus operates, divides the School Committee's appropriation into two parts. There is an appropriation to pay all salaries; this is the ~~Saugus~~ Salary Budget Appropriation. There is a General Budget Appropriation to pay for all other costs of running the schools; this is the General Budget Appropriation.

The School Committee may not transfer funds from either of these Budgets to the other. (A Special Town Meeting must be called to decide whether or not

A - Evening Schools - Adult Education

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The School Committee may not transfer funds from either of these budgets to the other. (A Special Town Meeting must be called to make transfers of any

a transfer of funds may be made from one Budget to the other.)

A second provision of the law under which Saugus operates places the upkeep and repair of the school grounds and buildings under the Town Manager and thence to the Building and Public Works Departments, consequently money for upkeep and repair of school grounds and buildings is appropriated to the Public Works and Building Departments; not to the School Committee.

Financial Statement for 1957

General Budget	Appropriation for 1957	$159,783.00	
	Expended 1957	159,117.48	(1)
	Balance unexpended	$ 665.52	
Salary Budget	Appropriation for 1957	$863,725.30	
	Expended 1957	861,874.32	(2)
	Balance unexpended	$ 1,851.04	

Unexpended General Budget	$ 665.52
Unexpended Salary Budget	1,851.04
Total Unexpended 1957	$2,516.56

Total Expenditures for 1957 (1) plus (2) $1,020,991.80

Receipts for 1957

The Town of Saugus received the sum of $177,266.66 on account of schools. Consequently the actual cost of operating the schools, the net cost, is reduced by the amount of receipts.

The sources of these receipts and the amounts were:

Commonwealth of Mass. C. 71, S.7A (transportation)	$15,357.83
Commonwealth of Mass. C. 71, S.46 (special class)	5,576.26
Commonwealth of Mass. C. 70, as amended C. 643, (General State Aid)	150,785.00
Commonwealth of Mass. C. 76, S.7-19 (Youth Service)	17.68
Commonwealth of Mass. (trans. blind children)	230.00
Transportation and tuition (State Wards)	4,027.67
Tuition: Out of town pupils	40.00
Vandalism payments	219.98
Shop supplies, collections	312.19
Junk - old desks and chairs	117.64
Rental - school facilities	175.00
Misc., damaged and lost books, toll calls, etc.	407.41
Total receipts, 1957	$177,266.66

a transfer of funds may be made from one budget to the other.)

A second provision of the law under which Bangor operates places the upkeep and repair of the school grounds and buildings under the town manager and thence to the Building and Public Works Department, consequently money for upkeep and repair of school grounds and buildings is appropriated to the Public Works and Building Department not to the School Committee.

Financial Statement for 1957

General Budget Appropriation for 1957		$[illegible]
expended 1957		[illegible] (1)
Balance unexpended		[illegible]
Salary Budget appropriation for 1957		$[illegible]
expended 1957		[illegible] (2)
Balance unexpended		[illegible]
Unexpended General Budget	$ 665.52	
Unexpended Salary Budget	1,591.04	
Total Unexpended 1957	$2,516.56	

Total Expenditures for 1957 (1) plus (2) $1,020,991.80

Receipts for 1957

The Town of Bangor received the sum of $177,206.60 on account of schools. Consequently the actual cost of operating the schools, the net cost, is reduced by the amount of receipts.

The sources of these receipts and the amounts were:

Commonwealth of Mass. C. 71, S.71A (transportation)	$15,151.[illegible]
Commonwealth of Mass. C. 71, S.4A (special class)	5,575.[illegible]
Commonwealth of Mass. C. 70, as amended c. 683, (General Ed. Aid)	150,715.00
Commonwealth of Mass. C. 76, S.7-12 (Tuition Service)	17.00
Commonwealth of Mass. (Mass. Blind Children)	120.00
Transportation and tuition (other towns)	1,097.[illegible]
Tuition: out of town pupils	60.00
Vandalism payments	116.00
Shop supplies, collections	116.10
Junk - old desks and chairs	117.00
Rental - school facilities	175.00
Misc., damaged and lost books, bell calls, etc.	101.[illegible]
Total receipts, 1957	$177,206.60

Summary

Total expenditures - 1957 $1,020,991.80

to the other. (A Special Town Meeting must be called to decide whether or not

Under (Federal) Public Law Chapter 874, towns and cities that have an unusually large number of pupils to educate, because their parents are employed by certain United States defense agencies, receive federal money to assist these towns and cities in the unusual financial effort they must exert. Saugus is one such community.

During 1957, the Saugus School Committee received the sum of $ 28,301.42 from the federal government. This money is entirely under School Committee control and need not be spent in any fiscal year.

The School Committee has spent the following sums for the following purposes:

Boilers (Cliftondale & Oaklandvale Schools)	$4,364.75
Wiring and bells - Saugus Junior High School	1,122.27
Shades - Emerson School	320.00
Hot top - Emerson School playground	527.63
Bleachers - Stackpoles Field Stadium	1,093.00
Teachers' desks - Saugus Junior High School	612.56
Pupils' desks and chairs, and cafeteria chairs -- Saugus Junior High School	7,660.30
Football uniforms - High School varsity squad	991.95
Dictaphones - Superintendent Office and Commercial Department	1,097.40
Cafeteria truck	650.00
Fence - Sweetser and High Schools	1,000.00
Folding chairs - Band and Choir - High School	445.00
Total expended - 874 funds	$19,884.86

Summary

Total Federal Funds(P.L. Chap. 874) received	$28,301.42
Total Federal Funds Expended(Dec., 31, 1957)	19,884.86
Balance	$ 8,416.56

Summary

Total Federal Funds(F.C. Chap. 274) received	[illegible]
Total Federal Funds Expended(Dec., 31, 1957)	[illegible]
Balance	$ [illegible]

Comparative Pupil Costs - School Year 1956-1957 -11-

Just how much does Saugus spend to support its schools - that is, to educate its young people?

How does the amount Saugus spends for its schools compare with the amounts spent within the state?

These questions are asked frequently.

They are good questions because the answers explain much about school costs that are not always understood.

At best, comparisons are difficult to make, largely because communities vary in wealth and the numbers of pupils to educate (in many communities relatively large numbers of pupils attend parochial school, for example.) Despite the weaknesses inherent in making comparisons, the fairest and most accurate comparative measure of school costs is to compare the amounts spent per pupil. The per pupil cost is derived by dividing the total amount of money spent in any one year by the average daily pupil attendance for that year. The figures that follow are for the school year ending, June 30, 1957. They come from figures calculated by the Research Department of the Massachusetts Teachers Association.

There are sixty-four towns (four are smaller cities) with populations of ten thousand or more in our classification. Of these Class II towns:-

The Highest per Pupil Expenditure Was	$414
The Median " " " "	$270
The Average " " " "	also $270
The Lowest " " " "	$195
The Per Pupil Expenditure in Saugus Was ...	$252

There were 25 towns that spent <u>less</u> per pupil than did Saugus.

There were 38 towns that spent <u>more</u> per pupil than did Saugus.

Saugus spent $18 less per pupil than the average, or median, expenditure for the Class II group of towns.

Just how much does Jasper spend to educate its students — that is, to educate its young people?

How does the amount Jasper spends for its schools compare with the amounts spent within the state?

These questions are often important.

They are good questions because the answers reveal much more than school costs, but are not always understood.

At first, comparisons are difficult to make, largely because conditions vary in wealth and the desires of people to educate (in many communities relatively large numbers of people attend parochial schools, for example.) Despite the shortcomings inherent in making comparisons, the fairest and most accurate comparative measure of so-called costs is to compare the amounts spent per pupil. The per pupil cost is derived by dividing the total amounts of money spent in any one year by the average daily pupil attendance for that year. The figures that follow are for the school year ending June 30, 1927. They come from figures calculated by the Research Department of the Massachusetts Teachers Federation.

There are eight-four towns (four are smaller cities) with populations of 1000 thousand or more in our classification. Of these Class II towns-

The figures per pupil expenditure was	$[illegible]
The median " " " "	$[illegible]
The average " " " "	$[illegible]

The per pupil expenditure in Jasper was ... $[illegible]

There were 27 towns that spent less per pupil than Jasper.

There were 30 towns that spent more per pupil than did Jasper.

Jasper spent $[illegible] less per pupil than the average, or median expenditure for the Class II towns of towns.

Saugus, however, made a considerably greater effort, expenditurewise in 1956-1957, than it did the previous school year (1955-1956). In that previous school year Saugus was in only seventh place from the bottom of the sixty-four towns in Class II. Saugus should take great pride in the fact that it improved its position so markedly in moving up to 25th place in per pupil expenditures last year. At the same time it is evident that Saugus embarked on no reckless spending program since it was still below the median (halfway point) expenditure per pupil. Incidentally, the average pupil cost for the state was $291.00.

IV Salaries

Expenditures for Salaries 1956	$734,482.43
Expenditures for Salaries 1957	861,774.32
1957 Exceeds 1956 by	$126,391.89

The School Committee has given thoughtful attention to all salary matters, but particularly to teachers' salaries. In this single expenditure item lies the principal cause for the large annual increase in school costs. Saugus must maintain salary levels that will attract and hold good teachers. Saugus cannot act independently in this matter, nor should the town do so. The training of the children and young people is too important.

The Salary Scale that goes into effect in 1958 pays:

A Beginning Teacher	$3500 with Bachelors Degree
A Teacher with Eleven Years Experience	$5200 with Bachelors Degree

Teachers holding a Masters Degree receive $225 more.

Teachers advance $200 a year for seven years and $100 a year for three years in going from the minimum salary ($3500) to the maximum salary ($5200).

Unfortunately, Saugus will be operating on a salary scale lower than the scales in several neighboring communities, and, of course, on a scale considerably lower that those to be found in wealthier communities within Massachusetts and outside of Massachusetts.

SPECIAL MENTION

There is evidence on every side that the parents and citizens of Saugus are deeply and sincerely interested in the upbringing of their young people. This universal interest should be a matter of special pride to this community; it is an important and necessary contribution to educational efforts of home and school.

The Parent-Teacher Organizations - The Service Clubs - The Youth Organizations - The Community Youth Organizations - are all contributing directly to the healthful development of your sons and daughters.

The many gifts and scholarships made each year to the schools and to individual pupils indicate the deep regard held for the Saugus School System.

In this same respect, an important event took place in October; there was formed the Saugus High School Alumni Association. Mr. Harry Wentworth has kindly recorded the event for this report.

"During the early part of 1957 the Teachers' Guild, headed by Miss Pearl Belonga and Mr. Albert Moylan planned to sponsor an 85th Anniversary Celebration of the founding of Saugus High School. They were assisted by Mr. Harry F. Wentworth, Miss Emma Dawson, Mrs. Paul Wadsworth and Miss Edna Staples.

Letters were mailed to approximately 3000 former graduates requesting donations to be used for a scholarship and library fund and also advising of a proposed banquet to be held October 26th at the High School Cafeteria.

Through the generous donations of former graduates we were able to raise $1750.00 after all expenses had been paid and this money was turned over to a newly formed Saugus High School Alumni Association. Officers for this association were elected on the evening of our banquet - which was attended by over 450 persons. Officers are as follows:

President	Mr. Harry F. Wentworth
First Vice-President	Mr. Albert Moylan
Second Vice-President	Mrs. Maude Gilbert
Third Vice-President	Dr. Herbert Upton
Recording Secretary	Miss Louise Hayes
Corresponding Secretary	Mrs. Lois Dupuis
Treasurer	Miss Phyllis Dodge
Auditor	Mr. Horace Randall

There is evidence on every side that the people and citizens of [illegible] are deeply and economically interested in the development of their public schools. This universal interest should be a matter of special pride to this community. It is an important and necessary consideration to educational efforts of home and school.

The Parent-Teacher Organizations - the Teacher Clubs - the Social Organizations - the Community Youth Organizations - are all contributing diversely to the healthful development of our boys and daughters.

The study of the and vocational needs [illegible] to the problem and by individual groups indicate the deep interest held for the [illegible] School System.

In this same respect, an important movement [illegible] was formed the Orange City School Improvement. [illegible] has already received the award for [illegible].

During the early part of 1957 the "Volunteer" [illegible], formed by the Parent Helpers and Mr. Albert Hughes, planned to [illegible] an [illegible] Celebration of the Founding of Orange High School. [illegible] Mr. Harry [illegible], Mr. [illegible] and Mrs. [illegible].

Letters were mailed to approximately 2000 former graduates requesting donations to be used for a scholarship and library fund and also soliciting a proposed budget to be held October 25th at the High School Auditorium.

Through the generous donations of former graduates we were able to raise $1750.00 after all expenses had been paid and both scholarship and library funds were established. [illegible] Mr. Albert Hughes, [illegible] - which was attended by over 150 persons. Officers are as follows:

President	Mr. Harry L. Anderson
First Vice-President	Mr. Albert Hughes
Second Vice-President	Mrs. Grace Gallery
Total Treasurer	Mr. Robert Ryan

Directors

Mrs. Elsie Wadsworth
Mr. Ralph Steeves
Mrs. Phyllis Roy

Five hundred dollars has already been turned over to our library for the purchase of new books and two five hundred dollar scholarships will be awarded at the graduation exercises next June.

The committee desires to publicly thank all the former graduates for their generous donations as our purpose could not have been accomplished without them. May we also thank all class agents who gave of their time to assist in distributing the three thousand letters as referred to above."

SAUGUS SCHOOL COMMITTEE

I find each member of the Saugus School Committee vitally interested in the overall progress of the school system. I am personally and professionally happy to have the privilege of serving the persons Saugus has elected to 'run its schools'. The desire of the Saugus School Committee to bring the benefits of fine school system to your sons and daughters is at once an inspiration and a challenge to the staff as well as to me.

Two recent votes of the School Committee are of special significance.

1. Moved on motion by Mr. George A. McCarrier and voted: That the School Committee appoint a Committee of seven members to "Investigate the Necessity For Additional School Housing", said Committee to report back to the School Committee prior to the 1959 Town Meeting. Each School Committee member shall appoint one member at large to this special Committee and the School Committee Chairman shall appoint two members and designate also a member of the School Committee to this special Committee.

2. Moved on motion by Mr. Paul A. Haley and voted: That the School Committee take the sum of $3,000 from Public Law 874* money to purchase books for the high school library. The School Committee to designate a Committee of seven members, consisting of Mr.

* The source of these funds is explained in the section of this report entitled School Finances.

Minutes

Mr. Alvin Toffler
Mr. Adam Yarmolinsky
Mr. Cyrilla Ong

Also invited delegates has already been extended over to our library for the purchase of two books and two film lessons which unfortunately will be received at the appropriate scientific meetings here.

The committee decided to publicity which all the former questions the chair-persons discussions on our programme should not give been recommendations without them. Only we also issued all items should who even of which time by making in characteristics are unknown discussed items of interest to among.

Action Taken Committee

I first with member of the Langue National Committee publicity introduced in the overall programme of the annual system. I am personally and emotionally hoping to have the privilege of meeting the personal system the elected to join the committee. The question of the Langue National Committee to bring the specific of that annual system to your mind and suggestion in move so information and a publicity in the result as well as to us.

The recent review of the National Committee one of special significance.

1. Person on motion by Mr. George L. Bulcombe and seconded that the National Committee appoint a committee of seven members to "investigate the desirability of establishing National Society", with committee to report back to the Annual Conference meeting in the 1970 Year meeting.

Each National Committee member shall consider the idea of large to this special committee and the annual meeting (Langue National) according the problem and desirable also a member of the Annual committee to this special committee.

2. Moved on motion by Mr. Paul G. Dwyer and seconded that the National committee take the sum of $1,000 from Twelve the Fifth money to purchase books for our high school library. The National committee to designate a committee of three including, membership of Mr.

* The minutes of Langue Plans to organized to the Langue of National publicity National Committee.

Albert J. Moylan, High School Librarian; Mrs. Margaret D. Adams; Mr. Paul A. Haley; Mrs. Mary Holland; Mr. Welcome McCullough; Rev. John W. Corcoran and Mr. John Burns working with Superintendent Rhoden B. Eddy, to select the volumes and report its recommendations to the School Committee for confirmation.

CONCLUSION

Saugus has greeted me with cordiality and warmth. Town officials, Parent-Teacher groups, the Clergy and citizens throughout the town have extended their courtesy and friendliness. I am deeply appreciative. I shall do everything within my capabilities to work with you and for you in serving the young people of Saugus.

I am equally appreciative of the warmth and cordiality extended me by our entire school staff. Teachers, supervisors and principals have all contributed to my feelings of 'belonging' to this school system, so also have all other staff members. I am grateful to Miss Anna Jacobs, Administrative Assistant; to Mrs. Betty Chamberlain, Senior Clerk; Miss Anna Naples, Junior Clerk, of the Administrative Office for their skillful and judicious assistance.

I acknowledge with gratitude the work of my predecessors in advancing the Saugus School System to the level at which I find it.

I commend for your careful reading the appended special reports of principals and special subject teachers and supervisors. These reports contain invaluable information about the schools attended by your sons and daughters.

Respectfully submitted,
RHODEN B. EDDY
Superintendent of Schools

Albert G. Hopkins high school interviews Mr. Thomas A. Adams, Mr. Paul L. Bailey, Mrs. Mary Bellamy, Mr. Jerome Cantlowski, Mrs. Anna C. Jerousek and Mr. John Rowe concerning with interviewers Andrew W. Doty, to assist the writer and inquire the representations to the school committee for consideration.

Introduction

Having had greater or less connectivity and success. Some activity, Parent-Teacher groups, the clergy and citizens throughout the town have expressed their concerning the relationship. I am deeply appreciative. I shall do everything within my capacities to work with you in serving the young people of Amherst.

I am equally appreciative of the assists and cooperation extended to my entire school staff. Teachers, supervisors and principals have all contributed to my feeling of 'belonging' to this school system in that have all other staff members. I am grateful to this team, including assistants; in fact, Betty Gaudreault, junior clerk; Jane Gagnon, senior clerk, of the administrative office for their skillful and judicious assistance.

I acknowledge with gratitude the work of my predecessors in attempting the Junior School System to the level at which I find it.

I commend for your careful reading the appended annual reports of principals and special analyst members and supervisors. These reports contain invaluable information about the activities undertaken by your work and employees.

Respectfully submitted,

Andrew W. Doty

Superintendent of Schools

APPENDIX A

Following are special reports of Mr. John A. W. Pearce, Principal of Saugus High School; Mr. Ashton F. Davis, Principal of Saugus Junior High School; Miss Helen R. Brownrigg, Elementary School Supervisor, and of special subject teachers and supervisers. Some are complete reports, others are excerpts of reports. Your careful reading of these reports will prove worthwhile.

Report of High School Principal

I herewith submit my twenty-third annual report as Principal of Saugus High School.

Twenty-three years seems a long time when looking ahead, but a relatively short time when looking back. A great many problems have arisen over the years. One of the most acute problems has appeared during the last few years -- the shortage of qualified teachers to fill vacancies when they arise. A great many vacancies have arisen during the last few years, especially since we entered the new building. To procure teachers to fill these vacancies, and to procure additional teachers because of our increased enrollment has placed a great responsibility upon the Principal and Superintendent. In a school as large as Saugus High School we should employ only teachers of experience. Unfortunately during this period, we have been forced many times to engage teachers without previous experience, and in some instances to engage teachers without training. Many of the teachers have resigned because they have secured better positions at an increase of several hundred dollars in salary. Although our salary schedule here in Saugus was revised within the last year, our present schedule does not compare favorably with a large majority of communities throughout the state. I am therefore recommending that a committee of teachers work with the Superintendent and School Committee to see what can be done to improve this situation.

Following are special reports of Dr. Adam A. Hanna, principal of Jaques High School; Mr. Nathan A. Lewis, principal of Jaques Junior High School; Miss Helen A. Gromatzky, kindergarten-primary, and of special subject teachers and supervisors. These are results reports, these are excerpts of reports. Long partial reading of these reports will prove worthwhile.

Report of High School Principal

I herewith submit my twenty-third annual report as principal of Jaques High School.

Twenty-three years seems a long time when looking ahead, but a relatively short time when looking back. A great many problems have arisen over the years. One of the most acute problems has appeared during the last few years -- the shortage of qualified teachers to fill vacancies when they arise. A great many teachers have arisen during the last few years, especially since we adopted the new policies. In spite of the shortage of fill these vacancies, and the present unfulfilled vacancies because of our increased enrollment has placed a great responsibility upon the principal and teachers. Inasmuch, in a school of large or large high school we should employ only teachers of experience. Unfortunately during wars periods, we have been forced many times to engage teachers without qualifications, and to make inducements to engage teachers without stability. Many of the teachers have resigned because they have accepted better positions at an increase of several hundred dollars in salary. Although our salary schedule here in Jaques was revised within the last year, our present schedule does not compare favorably with a large majority of communities throughout the state. I am therefore recommending that a committee of teachers work with the superintendent and school committee to see what can be done to improve this situation.

The English department has been hardest hit over the last few years. Since we require all of our students to take English, it seems very necessary to study this situation very carefully.

During the last few months we have heard a great deal of criticism of American education. Since the appearance of the two Russian Sputniks, it is not surprising that our system of education should be compared with that of Russia. The subjects of mathematics and science have naturally received much criticism. I am happy to state that in the Saugus High School we have stressed both mathematics and science over a period of many years. We are offering more courses in these fields than most High Schools in the area. We have been fortunate in having excellent instruction in these fields.

In my report last year, I recommended that a man be chosen as head of the Industrial Arts department, immediately after Mr. Tauno Tamminen left us to take a better position. Unfortunately, this was not done until the close of this last school year. Because of this many problems arose. With the appointment of Mr. Arthur Strout, who had been a teacher in this department for ten years, an immediate improvement was noticed.

During this past year the Saugus High School band under the direction of Jerome J. Mitchell has taken its place among the best bands of the state. Mr. Mitchell, as have his predecessors, has been aided a great deal by the Saugus High School Band Parents' Club. This group, since its organization twenty years ago, has been one of the most active groups in town over the years. I know of no other organization that I have enjoyed working with as I have this one.

In June of this last year appeared one of the finest Year Books in Saugus High School history. No one realizes more than I do the time and effort that goes into the publishing of this book. A committee of teachers including Helen Towle, Hazel Marison, and John Burns are responsible for this very excellent book, along with a very capable staff of students.

Our new Saugus High School could not function as efficiently as it does without the able assistance of the Visual Aids Club under the supervision of

The English department has been burdened all-over the last two years. Since we require all of our students to take English, it seems very necessary to study this situation very carefully.

During the last two months we have lacked a great deal of activities of American education. Since the appearance of the new massive operations, it is not surprising that our system of education should be measured with that of Russia. The subjects of mathematics and science have recently received much criticism. I am happy to state that in the Jackson High School we have witnessed both mathematics and science over a period of many years. We are offering more courses in these fields than ever high schools in the area. We have been fortunate in having excellent instruction in these fields.

In my report last year, I recommended that a man be chosen to take of the industrial arts department, immediately after Mr. Jacob Freedman left to take a better position. Unfortunately, this has not come until the close of this last school year. Because of this many problems arose. When the appointment of Mr. Arthur Ziroli, who has been a teacher in this department for ten years, an immediate improvement was noticed.

During this past year the Jackson High School came under the supervision of Jerome G. Kirkpatrick who takes the place every the best hands of the state. Mr. Kirkpatrick, as have his predecessors, has been aided a great deal by the Jackson High School Home Patrons' Club. This group, since its organization twenty years ago, has been one of the most active groups in town over the years. I know of no other organization that I have enjoyed working with as I have this one.

In June of this last year occurred one of the finest, most dear days in Jackson High School history. No one realizes more than I do the hard-fought fight that this city has put in this book. A committee of Jackson citizens Julian Jones, Isaac Jackson, and John Jones are responsible for this very excellent book, along with a very capable staff of students.

Our new Jackson High School could not function as efficiently as it does

Anthony Struzziero. Our morning broadcast to the school over Station WSHS is under the direction of Belden G. Ely, Jr. with two members of the Visual Aids Club at the controls.

Since we entered the new building we have been offering a course in Speech for Sophomores, Juniors, and Seniors. This course is compulsory for Sophomores and elective in the other two years. Mary Anderson is Speech teacher and Dramatic coach. She also directs all school activities held in the auditorium. During the past fall, a school play entitled "Arsenic and Old Lace" was coached by Marie Levell, one of our new English teachers.

Following is a list of new teachers in the High School as of September 1957 -- Janice Beach, Commercial subjects; Carl Bergstrom, Social Studies; Dominic Beninati, Industrial Arts; Priscilla Bradford, Commercial subjects; Judith Church, English; Robert Ciullo, Science; Josephine DiMauro, Art; Christine Fazzi, Girls Physical Education; Edmond Gautreau, Foreign Language; Marie Levell, English; Patricia McCormick, Commercial subjects; Helen Nowak, Social Studies; John Quinlan, Mathematics; Walter Pickett, Industrial Arts; Alfred Seifert, Social Studies; Mary Small, English; Marian Sweeney, English.

I should like to state as I have many times previously the following -- the education of Saugus youth is a joint affair between parents and the school. Report cards are issued four times a year. These reports are for the express purpose of helping parents to follow the progress or failure, or near failure, of their children in school. A timely contact with the school when parents have questions would limit the number of failures and disappointments.

John A. W. Pearce
Principal

Anthony Burnsmore. Our musical production is the school over-tasking committee under the direction of Miss Jones, Mr. Mr. with the members of the School Glee Club as the chorus.

Since we entered the new building we have been attending a course in Speech for Sophomores, Juniors, and Seniors. This course is compulsory for Sophomores and elective in the other two years. Miss Dalzell is Speech teacher and dramatic coach. The plays already all school entertainment in the auditorium. Besides the work full a school play entitled "Romeo and Juliet" was presented by Junior Dramatic, one of our new English teachers.

Following is a list of new teachers in the high school as of September 1927 -- Junior Beach, commercial subjects; Lori Burnsbrow, social science; Dorothy Montgomery, instrumental music; Pauline Dunlap, commercial subjects; Ruth Church, English; Helen Dunlap, Latin; Wilhelmina Greenhow, History; Virginia Hearn, girls physical instructor; Louise Gardner, Junior Secretary; Ruth Levell, English; Katherine Cunningham, commercial subjects; John Jones, Social Studies; John Guthrie, mathematics; Esther Kimbrell, Junior Secretary; Alfred Hutchins, Social Studies; Jessie Small, English; Martha Dawson, English.

I should like to close as I have many times previously the following -- the education of foreign youth is a joint effort between parents and the school. Report cards are issued four times a year. Three reports are for the express purpose of helping students to realize the progress or failure, or lack of failure, of their efforts in school. A letter accompanies this card when parents have questions which need to be answered.

Anna L. V. Jones
Principal

Report of the Junior High School Principal

The problems of adjustment from the elementary school to the seventh grade are very often the most difficult that children encounter along their educational path. Mindful of this fact, we reorganized our grade seven schedule this fall so that each child would have more subjects with the same teacher and, accordingly, would have fewer teachers. For example, the home-room teacher also has his or her pupils in one or more classes, and, whenever possible, the teacher of English teaches spelling and literature to the same pupils, and the mathematics teacher has the same pupils in science. In several instances the social studies teacher also has the same pupils in English or science.

Although this schedule is not, strictly speaking, an implementation of the much-heralded core curriculum, it does have some of the desirable characteristics of the latter. The advantages are first, that children find the change to junior high school not so formidable as there are not too many teacher personality adjustments to make; secondly, the teachers get to know and understand each of their pupils much better; and thirdly, they can correlate subject matter more readily for more interesting and effective teaching.

In keeping with modern practice, we increased our seventh grade science offering from two to three periods a week and reduced the number of literature periods from four to three. It is our intention to make the same adjustment in our eighth grade science course next year.

From time to time we hear speculative rumors regarding the educational standards of our Saugus schools. Apparently, it is not generally known that all eighth grade pupils in the system are given standardized tests in several subjects. This has been the practice for many years. The results of these tests are useful in several ways, one of which is in counseling pupils in choosing their grade nine subjects. The tests also help us measure the achievements of our educational program in relation to those of other communities throughout the country.

Impact of the junior high school movement

The problems of articulation from the elementary school to the secondary grade are very often the most difficult that confront secondary school administrators. Although at high level, we recognized the fact that we should be this fact so that each child would have some contacts with the home teacher and, accordingly, would have fewer teachers. For example, the home-room teacher also has his or her pupils for one or more classes, and, wherever possible, the teacher of English teaches English and literature to the same pupils, and the mathematics teacher and the shop teacher to the same pupils. In several instances the social studies teacher also teaches English or science.

Although this scheme is not, strictly speaking, an improvement or the much-vaunted core curriculum, it does have some of the desirable characteristics of the latter. The advantages are clear, that outweigh the change to junior high school not so formidable as there are not too many teachers personally delivering to many records, the teacher not so know and understand each of their pupils both between and outside, they are correlate subject matter more readily for more interesting and effective teaching.

In keeping with modern practice, we introduced our seventh grade students starting from two to three periods a week and reduced the number of elementary periods from four to three. It is our intention to make the same adjustment in our eighth grade science course next year.

From time to time we must experimentation review critically the curricular standards of our junior schools. Accordingly, it is not generally known that all eighth grade pupils in the system are given standardized tests in several subjects. This has been the practice for many years. The results of these tests are useful in several ways, one of which is in counseling pupils in choosing their grade nine subjects. The tests also help us measure the achievements of our educational programs in relation to those of other communities throughout the country.

Last spring the Stanford Achievement Tests were, according to our custom, administered under the supervision of Mr. John Leahy, director of guidance and testing at the high school. The complete list of subjects in which the eighth grade pupils were tested and the average (median) scores follow:

Subject	Grade level
Reading (paragraph meaning)	9.3
Reading (word meaning)	9.8
Spelling	9.8
Language	9.5
Arithmetic (computation)	9.0
Arithmetic (reasoning)	9.0

Interpreted, this means that in relation to the national norm our pupils collectively tested at least three months above average (8.7 at the time of testing) in all subjects, that they were a half year advanced in paragraph meaning, that they were nearly a year advanced in language and over a full year advanced in vocabulary and spelling. As far as I know, this is the only objective basis we have for establishing our scholastic rating in the junior high school.

To maintain this relatively high achievement requires continual diligence on the part of all of us, as there are always forces at hand that can impair a school system. One of these forces, which was of much concern to us this year, was the high ratio of teacher turnover. Of the twenty-three full time teachers in the junior high school, ten were new to our school this fall. Unless we can retain an experienced staff, it will be difficult to hold our curricular standards, and most certainly our extra-curricular program will begin to suffer.

It is common knowledge, I believe, that, with the exception of the 1932 annex, our physical plant is in need of numerous repairs and that some very necessary facilities are inadequate or entirely lacking. Such matters as several poorly heated rooms, some insufficiently lighted areas, the lack

Last spring the Electron Laboratory began their sophomore to see working knowledge under the supervision of the usual lecture, discussion of guidance and keeping in the high school. The complete list of students in which the average grade results were based on the criterion involved, should follows:

Students	Grade Index
Smalley (percentage measure)	0.0
Smalley (level measure)	0.1
Spalding	0.7
Jackman	1.1
Arlington (correlation)	0.0
Arlington (measure)	0.0

Interpretation. This means that in relation to the individual group the results qualitatively better as Smalley where within above average (0.7 in the of measure) in all subjects, also that they were slightly above average in experimental measure, that they were merely a shade necessary to indicate the work a full year experiment in reconstructing the curriculum. In the 4-1 group, this is the only correlation found on which the evaluation of the curriculum is the junior high school.

To indicate this relatively high correlation considerable conditions obtained on the part of all of us, in some cases change lessons in order to make our lights a model system. Our of course certainly should not or that measure in a 1924 year, but the data result of learning outcomes. I can indicate three full time teachers in the junior high school, but were not in the school without full. Indeed we can report an improvement, it will be difficult to hold our curriculum changes, and need adjusting our curriculum process will hold be matter.

In the science curriculum, a beginner book, what the experiment of the 1925 course, our physical plant is in need of immediate repairs and the very necessary facilities are inadequate or entirely lacking. The laboratory is already specific lesson room, some inconsiderable library space, the

of acoustical treatment, the absence of showers and lockers, the need for general repairs and redecorating, an unreliable clock and bell system, and the lack of enough yard space - all aggravate our problems. I mention these conditions, not by way of complaint, but rather as a reminder that when such matters become serious, they are a detriment to the educational opportunities afforded by a school.

On the bright side, we are pleased to report that nine of our eighth grade classrooms have been furnished with new, movable tubular chairs and plastic-top desks. We also received this fall eight new teachers' desks and 120 chairs for the cafeteria. As a safety precaution the shop machinery has been entirely rewired.

I should like to submit the following recommendations:

1. Appointment of an assistant principal to the junior high school.
2. Appointment of a guidance counselor.
3. Expansion of the shop and household arts program so that seventh grade children will have a full year of these courses instead of a half year.
4. Establishment of an ungraded class in the junior high school.

I am taking this opportunity to express my appreciation to our Parent-Teacher Association for its many kindnesses and particularly to Mrs. Ralph DeFronzo, the president until last June, and to Mr. William Robinson, the new president, for their untiring efforts on behalf of the school and their capable leadership. To Mr. and Mrs. Ralph DeFronzo I extend the thanks of the pupils and faculty for the beautiful mobile book unit made by Mr. DeFronzo and presented to the library last June. As always I am most grateful to Miss Doris Lennox for her loyalty and able assistance in the administration of the elementary school.

Ashton F. Davis

of educational development, the wonder of science and language, the love for general reading and conversation, an appreciation of art and music, and the task of adequate play space - all accounts for problems. I describe these conditions, not by way of complaint, but rather as a reminder that when such matters become serious, they are a deterrent to the educational opportunities afforded by a school.

On the bright side, we are pleased to report that nine of our eight grade classrooms have been furnished with new, movable tubular metal and plastic-top tables. We also received this fall eight new teachers' desks and 120 chairs for the cafeteria. In a safety precaution the stage curtain has been entirely replaced.

I should like to submit the following recommendations:

1. Installation of an overhead projector in the junior high school.
2. Appointment of a janitress assistant.
3. Expansion of the stage and backstage area preparatory to that several grade children will have a full year of band instead of a half year.
4. Installation of an enclosed class in the junior high school.

I am taking this opportunity to express my appreciation to our faithful teacher association for its very attentive and particularly to Mrs. Ralph Patterson, the president until last June, and to Mr. William Hoffman, our new president. For their untiring efforts on behalf of the school and their capable leadership. To Mr. and Mrs. Julian Pritchard I extend the thanks of the public and faculty for the beautiful mantle clock which was by Mrs. Patterson and presented to the library last June. In closing I am most grateful to Miss Doris Dawson for her loyalty and role assistance in the administration of the elementary school.

Respectfully,

Report of the Director of Guidance

The objectives of the Department are to maintain the services which aid the individual pupils in meeting various problems of personal, social, vocational, and educational nature, to assist them in their self-analysis, and to assist them in the acquisition of occupational and educational information to the end that they make wise occupational and educational choices.

To meet these objectives during the year we have maintained our testing program which includes: mental ability testing in grades seven and nine; achievement testing in grade eight and testing in the subject areas in the high school; the administration of the Boston University Battery of Psychological Tests; the Ohio State Psychological Test to seniors planning post-high school education; and the General Aptitude Test Battery administered to the seniors by the State of Massachusetts Division of Employment Security personel.

Career conferences arranged in cooperation with Northeastern University were presented on a bi-monthly basis for juniors and seniors. An additional service rendered by this University was a two part assembly program on occupational and educational planning for boys and girls of the freshman class.

Individual conferences were scheduled with pupils by Mr. Abbott and the director as their counseling needs arose. These conferences were initiated by the pupils or referred by the subject teachers.

Conferences were held with many parents in reference to pupil progress and planning.

Conferences with representatives of various schools and businesses have been held and meetings with the appropriate pupils arranged.

Plans for the future are to maintain the existing services as much as possible. It is only simple logic that as the numbers enrolled in our school increase that the proportionate amount of time allowed to individuals must be reduced. The only solution to our problem is to add to the guidance staff either one or more full time counselors and/or teacher counselers. The core of any good guidance program is individual counseling.

Report of the Director of Guidance

The objectives of the Department are to stimulate the maximum growth of the individual pupils in meeting various problems of personal, social, educational, and vocational nature, to assist them in their adjustments, and to assist them in the acquisition of educational and vocational information so the one who may make wise educational and vocational choices.

To meet these objectives during the year we have maintained our existing programs which included mental ability testing in grades seven and eight, achievement testing in grade eight and testing in the English course in the high school; the administration of the Kuder Vocational Interest Inventory, Psychological Inventory and Test Interpretation Test to junior and post-high school students; and the Science Interest Inventory and Test Interpretation to the students in the Science of Mathematics division of secondary school personnel.

Career conferences arranged in conjunction with Guidance were directly provided as a bimonthly basis for junior and senior, and additional services rendered by this Department had a big part in successfully planning for educational and educational planning for both and girls of the graduating class.

Individual conferences were arranged with pupils by the Director and the director as their counselling need arose. Group conferences were initiated by the pupils or referred by the subject teachers.

Conferences were held with many parents in relation to pupil problems and planning.

Conferences with representatives of various schools and institutions were held and meetings with the appropriate public agencies.

Plans for the future are to maintain the existing programs as well as possible. It is only simply logic that as the number enrolled in the school increases that the guidance needs of the student in individuals must be assumed. The only solution to our problem is by aid in the number staff either one or more full time counselors and/or teacher counselors. The cons of any good guidance program is educational counselling.

My sincere thanks go to the administrators and the faculty of Saugus High School and Saugus Junior High School for their assistance in making the guidance program a success. Without their assistance no worthwhile program can exist.

The following is a numerical account of the fifty-eight members of the class of 1957 who have gone on to institutions of higher learning or training.

Salem Teachers College	4
Boston College	3
Wentworth Institute	5
Northeastern University	5
Jackson College	1
Merrimack College	1
Bridgeton Academy	1
Nursing School	9
Franklin Technical Institute	1
Lowell Technical Institute	1
Massachusetts College of Pharmacy	1
Simmons College	1
University of Massachusetts	4
University of Maine	1
Brown University	1
Dartmouth College	1
Boston University	4
Chandler Business School	2
Bentley School of Accounting	2
Fisher Junior College	2
Burdett College	1
General Electric Apprentice School	2
Malden Commercial School	1
Katherine Gibbs Secretarial School	1
Museum of Fine Arts	1
Fanny Farmer Dietitic School	1

John B. Leahy

My sincere thanks go to the administration and the faculty of Lenoir High School and Energy Senior High School for their assistance in making the pilotage project a success. Without their participation no substantial pilotage can exist.

The following is a numerical account of the participating students of the class of 1957 who have gone on to institutions of higher learning or training.

Bethel Teachers College	1
Boston College	1
Bridgewater Institute	2
Northeastern University	2
Radcliffe College	1
Merrimack College	1
Brighton Training	1
Nursing School	1
Franklin Technical Institute	1
Lowell Technical Institute	1
Massachusetts College of Pharmacy	1
Simmons College	1
University of Massachusetts	1
University of Maine	1
Brown University	1
Dartmouth College	1
Boston University	4
Bentley Business School	1
Bentley School of Accounting	1
Fisher Junior College	1
Berkeley College	1
General Electric Apprentice School	1
Boston Commercial School	1
Katherine Gibbs Secretarial School	1
Museum of Fine Arts	1
Fanny Farmer Dietetic School	1

John E. Lang

Report of the Head of the Department of Physical Education-Secondary Schools

During 1957 another successful year of physical education activities and intramural sports were enjoyed by the boys and girls of the Senior and Junior High Schools. At the conclusion of this our second year of physical education it is felt that definite steps have been made to fulfill five important specific goals:

1. The developing and maintaining of physical fitness.
2. Developing useful skills.
3. Developing desirable standards of social efficiency.
4. Developing ability to enjoy wholesome recreation.
5. Developing desirable health and safety habits.

In the Saugus Secondary School we have not as yet a well rounded and varied physical education program. It is suitable and acceptable by the students but it does not quite measure up to the physical education programs as found in the high schools of adjoining towns. Further progress in the attainment of the complete goals and objectives of physical education can be expected when additional instructors and equipment have been provided.

John C. Janusas

Report of the Head of the Department of Physical Education-Recreation

During 1957 another successful year of physical recreation activities and intramural sports was enjoyed by the boys and girls of the Senior and Junior High Schools. As the culmination of this our second year of planned education it is fair that mention above have been made to foster five important specific goals:

1. The development and maintenance of physical fitness.
2. Developing useful skills.
3. Developing desirable elements of social efficiency.
4. Developing ability to enjoy worthwhile recreation.
5. Developing desirable health and safety habits.

In the Senior Secondary School we have had an job a well rounded and varied physical education program. It is evident are enjoyable by the students but it does not quite measure up to the physical education program as found in the high schools of adjoining towns. Further progress in the attainment of the complete goals and objectives of physical education can be expected when additional instructors and equipment have been provided.

John C. Jenkins

Report of The Elementary Supervisor

This year's report is an amplification of last year's report.

The large school population has had an impact upon my work. As the number of children to be served has increased there has been a dilution of my attention to individual pupils; ~~administrative details have usurped some of the time formerly devoted to classroom activities.~~ a large amount of supervisory time has been usurped by clerical duties.

The work of the elementary supervisor entails, among other duties, the observation of teachers in their classrooms for the specific purposes of planning, developing and evaluating the elementary school instructional program.

The specific duties are:

A. Planning meetings, conferences, and workshops for purposes of curriculum revision and in-service growth of staff.

B. Directing the testing program with a view toward analyzing, studying and improving pupil progress.

C. Maintaining and issuing of bulletins and directives of professional materials.

D. Delivering books and materials. Keeping an inventory of books used.

E. Working with the visual aids director in setting up a library of materials for classroom work.

F. Supervising the referral of special class children.

G. Supervising the use of elementary supplies and curriculum materials relating them to the program of studies.

H. Visiting the classrooms and directing the instructional methods and continuity of content teaching to determine sequence both horizontally within grades and vertically between the grades.

I. Interviewing applicants for teaching positions in the elementary grades.

J. Guiding the development of new and inexperienced teachers.

K. Conferring with parents about children.

Curriculum Studies

Social Studies Committee

This Committee voted to adopt a textbook published by the Follet Publishing Company that presents a unified social studies (geography and

Report of the Elementary Supervisor

This year's report is an modification of last year's report.

The large school population has had an impact upon my work. As the number of children to be served has increased there has been a diminution of my attention to individual pupils, [illegible] a large amount of supervision time has been assumed by clerical duties.

The work of the elementary supervisor entails, among other duties, the observation of teachers in their classrooms for the specific purposes of planning, assisting and evaluating the elementary school instructional program.

The specific duties are:

1. Planning meetings, conferences, and workshops for personnel of curriculum revision and in-service growth of staff.

2. Directing the testing program with a view toward analyzing, studying and improving pupil progress.

3. Maintaining and issuing of bulletins and circulars of professional materials.

4. Delivering books and materials, keeping an inventory of books used.

5. Working with the visual aids director in setting up a library of materials for classroom use.

6. Supervising the referral of special class children.

7. Supervising the use of elementary supplies and materials including those to the program of music.

8. Visiting the classrooms and directing the instructional program and continuity of course content, by providing programs both horizontally within grades and vertically across the grades.

9. Interpreting guidelines for keeping problems in the elementary grades.

10. Making the development of new and improvement instruction.

11. Conferring with parents upon children.

Curriculum Focus

Social Studies Committee

This committee voted to adopt a textbook published by the Follet Publishing Company that presents a unified social studies (geography and

history) program for the elementary school grades. Prior to the recommendation for adoption of this series, conferences were held with junior and senior high school principals and department heads. The purpose of the conferences was to ascertain whether or not a unified social studies program in the elementary school grades constituted a suitable background for continuing study in the social studies field.

Members of the Social Studies Committee are:

Armitage - Grade 4 - Mrs. Elizabeth Enright
Ballard - Grade 3 - Miss Irene Markowski
Central Elementary - Grade 5 - Mrs. Marion Emmett
Cliftondale - Grade 2 - Miss Marleah Graves
Felton - Grade 6 - Mr. Richard Lynch
North Saugus - Grades 3 & 4 - Mrs. Phyllis Wheeler
Roby - Grade 3 - Miss Frances Berry
Sweetser - Grade 6 - Mrs. Elenora Rice
Veterans Memorial - Grade 6 - Mrs. Althea Adelhelm
Veterans Memorial - Grade 4 - Miss Helen Long, Chairman
Consultant - Helen R. Brownrigg

Spelling

The new spelling series with teachers manuals was supplied all second grades this year.

Reading

The new Scott, Foresman & Company reading program is the basal program for the first six grades. These books are not in use in all the grades. In order to have a continuity in the teaching of reading the books and materials necessary to carry out this program effectively must be supplied to all the grades 1 through 3 during the next year. Group teaching is the method employed to insure provision for individual differences. For the most part children are receiving instruction on the levels at which they can achieve the best. A supplementary reading program provides for additional instruction to children who cannot keep up to the regular reading requirements in the basal program. All children in the first three grades are required to meet standards of the basal reading program and read in the basal books during the first four years.

Program for Extra Help in Reading

Under the direction of the reading teacher who rotates one day a week

history) program for the elementary school grades. Prior to the preparation for adoption of this study, conferences were held with parent and teacher group school principals and department heads. The purpose of the conferences was to ascertain whether or not a medical social worker program in the elementary school could contribute materials pertaining to the overlapping fields in the social studies field.

Members of the social studies committee were:

Anderson - Grade 1 - Mrs. Elizabeth Morgan
Ballard - Grade 2 - Miss Irene Hammond
Central Elementary - Grade 3 - Mrs. Marion Jones
Eldredge - Grade 4 - Miss Barbara Greene
Fulton - Grade 5 - Mr. Gilbert Lynch
North Tampa - Grades 3 & 4 - Mrs. Phyllis Wheeler
Tony - Grade 3 - Miss Frances Berry
Westbury - Grade 6 - Mr. Jerome Cline
Veterans Memorial - Grade 6 - Mrs. Irene Jenkins
Veterans Memorial - Grade 4 - Mrs. Helen Long, Chairman
Consultant - Helen G. Greenberg

Spelling

The new spelling series with hardcover workbooks was supplied all schools during this year.

Reading

The new Scott, Foresman & Company reading program is the basal program for the first six grades. These books are not in use in all the grades. It could be here a consistency in the teaching of reading the basic and supplementary to every one who uses program effectively must be supplied to all the grades 1 through 3 during the next year. Every teacher in the grades employed the phonic approaches for individual instruction. The slow-reading children are receiving instruction in the levels at which they can achieve the best. A supplementary reading program provides for additional instruction to children who cannot keep up to the regular reading requirements in the basal program. All children in the first three grades are provided in most classrooms of the basal reading program and more in the upper grades during the first four years.

Programs for Negro only in reading

Under the direction of the reading teacher the children can get a good

throughout the system children having difficulty in keeping up with the regular reading program are given some extra help. This program operates in grades 2 through 4. Children are sent for this extra help for a period of one half hour. The teachers in the room make the selection and the program varies as to the number of children who participate in the program.

English

In its second year of use, the McKee Language Program has proved itself to be well suited to our pupils. Unfortunately these books are not yet supplied throughout the system; consequently many of our pupils are suffering from a lack of continuity in our language program.

Unit or Project Work

A selected number of units for stimulating teachers and children were suggested and followed during the year. These projects coordinated the programs of Art, Music and Visual Aids. This program was effective and the teachers carried out these ideas independently.

Special Classes

The enrollment in the special class for educable children is nineteen. Three children were referred to this class during the year. Two children entered from other school systems. There is now a waiting list of children who would profit from special class instruction; four of these children have been tested. State regulations limit the enrollment in special classes to eighteen children. There should be at least one more special class which might well be located in the junior high school.

The enrollment of the trainable special class is six. One child entered from another school system during the year.

Testing Program

Date	Test	Grade	Administrator
January	Lorge-Thorndike Intelligence Tests Form A & B Verbal	5	Elem. Supervisor
March	Metropolitan Achievement Tests Form T	3, 4, & 6	Classroom Teachers
September	Metropolitan Readiness Test	1	Classroom Teachers

unemployed, the system continues another extraordinary be working by which the regular reading programs for lower ones only. The pupils spend half in grades 2 through 6. Children are sent for only some hour for a period of one half week. The question is how does one determine and the program varies as to the number of minutes one participates in the programs.

Conclusion

In the second year of may the Sabine Indians Project has proved itself to be well placed in our society. Continuously since some are now are supplied throughout the system, necessarily many of our people are suffering from a lack of sensitivity to our language problems.

Role of Program Aide

A selected number of Indian aide scholarship students for children were assigned and followed during the year. These programs conditions the programs of art, music and dance. This program was effective and the teachers carried out these items successfully.

Special Items

The enrollment in the special class for mentally retarded in elementary. Three children were referred to this class during the year. Two children entered from other school systems. There is now a waiting list of children who would benefit from special class instruction; four of these children have been tested. State regulations limit the enrollment in special classes to eighteen children. There should be at least one more special class which might well be located in the junior high school.

The enrollment of the trainable special class is six. One child entered from another school system during the year.

Testing Programs

Date	Test	Grade	Participants
January	Lorge-Thorndike Intelligence Test Form A & B Verbal	5	Class Supervisor
March	Metropolitan Achievement Test Form E	3, 4, & 5	Children Teachers
October	Intermediate Achievement Test	4	Classroom

Special tests are administered where needed. The Stanford-Binet Form L (individual intelligence test) is given upon request of the principal. Thirty of these were administered during the year.

The test results presented here probably have little meaning for the unitiated reader. However, these test results do supply considerable information about the pupil body and about instructional attainments here in Saugus. A detailed explanation of all these figures in this report would require several pages. Every interested reader who seeks information should consult Miss Brownrigg, a principal or a teacher.

Testing Results — Metropolitan Achievement Tests

Grades 3, 4, 6, - Form T

Grade	Number tested	Subject	25th %tile (Sequoia)	25th %tile (National)	50th %tile (Sequoia)	50th %tile (National)	75th %tile (Sequoia)	75th %tile (National)
3.8 of grade 3	419	Reading	3.4	3.4	4.0	4.0	4.7	4.7
		Vocabulary	3.6	3.3	4.2	4.0	5.0	4.8
		Arith. Fundamentals	3.3	3.5	4.1	3.9	4.9	4.2
		Arith. Problems	3.6	3.5	4.2	4.0	4.8	4.4
		Lang. Usage	3.5	3.2	4.3	4.1	5.3	5.0
		Spelling	3.6	3.3	4.4	3.9	6.1	4.7
4.8 of grade 4	386	Reading	4.0	4.2	4.8	5.0	5.4	6.0
		Vocabulary	4.4	4.3	5.3	5.2	6.4	6.2
		Arith. Fundamentals	4.6	4.4	5.1	4.7	5.4	5.3
		Arith. Problems	4.6	4.4	5.3	4.9	5.7	5.5
		Lang. Usage	4.5	4.2	5.5	5.1	6.4	6.0
		Spelling	4.2	4.3	5.1	5.0	5.8	5.7
6.8 of grade 6	331	Reading	5.8	6.1	6.9	7.1	8.4	8.5
		Vocabulary	6.0	6.1	7.3	7.3	8.7	8.7
		Arith. Fundamentals	6.2	6.3	6.9	6.9	7.4	7.5
		Arith. Problems	5.9	6.0	6.8	7.1	8.3	8.3
		English	6.0	6.1	7.2	7.2	8.8	8.5
		Spelling	5.8	6.1	6.9	7.0	7.8	8.1

[illegible]

[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

This summary table gives an over all picture of the achievement of grades 3, 4, and 6 as compared to the national norm. If the 50th percentile (over middle score) for each grade in each subject is compared with the national norm, it can be seen that the children of Saugus achieve on or above the national norm.

Grade 6 - 2 months above
Grade 4 - 3 months above
Grade 3 - 3 months above.

Greater improvement or accomplishment can be expected with a change in materials used, teacher motivation, and parental interest in elementary school achievement. Along with the mental ability of the children these factors contribute to his progress.

Extension Courses

The elementary supervisor arranged for two courses during the year. The first course was given from January through May, in "Science in the Elementary School" by Dr. Pearl Nelson and the second course, "The Education of the Exceptional Child" by Dr. Albert T. Murphy, from September through December. Both these courses were well attended by the teachers of the elementary school. These courses were offered by the Harvard-Boston University Extension Office.

Orientation of New Teachers

During the year beginning teachers were given help through conferences and visitation. In September the teachers were scheduled to visit in a classroom of the same grade in which they were teaching. Wherever it was necessary, the elementary supervisor substituted in the beginning teacher's classroom to release her for this visitation. There was less time spent with the new teachers because of the need to transport books and provide books in rooms that had shortages.

Recommendations

There is a need to provide books to replace worn out copies and a need to put into use the recommended books of the committees that have been working on the selections. This is imperative if the curriculum and

This summary would serve as one all grades of the introduction of grades 1, 2, and 3 as described in the national norms. If the term "middle" (grade middle school) for each grade is used, according to equivalent with the national norms, it can be read that the curriculum [illegible] in the above the national norms.

Grade 6 - 2 months slows
Grade 5 - 3 months slows
Grade 3 - 3 months slows.

Teacher improvement or accomplishment can be expected with a change in authentic work, teacher motivation, and personal attention in elementary school activities. Along with the moral ability of the children these factors contribute to the programs.

Education Centers

The elementary supervisor arranged for two courses during the year. The first course was given from elementary through [illegible], in "Lessons in the Elementary School" by [illegible]. Prof. [illegible] the second course, "The Curriculum of the Elementary Unit" by [illegible] Alberta I. [illegible], from [illegible] through December. Both these courses were well attended by the teachers of the elementary school. These courses were attended by the participation [illegible] activities.

Orientation of the Teachers

During the year beginning teachers were given help during several activities and activities. In [illegible] the teachers were accompanied to visit in a classroom of the [illegible] in which they were teaching. However it was necessary, the elementary supervisor [illegible] in the beginning teachers directness to [illegible] for the [illegible]. There are two [illegible] with the [illegible] teachers of the need to [illegible] and [illegible] in [illegible] that [illegible].

Conclusion

There is a need to provide helpful to [illegible] teachers and a need to put into use the recommended [illegible] of the [illegible] that have been [illegible] on the [illegible]. This is important in the [illegible]

the instructional program is to have full value in preparing children for the upper grades.

Books are needed in:

Grades 1, 2, & 3 - Reading
Grade 3 - Spelling
Grade 4 - English
Grade 6 - Arithmetic
Grades 1-6 - Science

Some of the above mentioned classrooms have the required books, but all grade levels should have a uniformity of material available to provide a continuity in the instructional program.

There must be provision for shortages in:

Grades 1 - 3 - Supplementary Readers
Grades 3 & 4 - Social Studies and English
Grades 5 & 6 - Social Studies and Arithmetic
Grades 1 - 4 - Health Series.

The present testing program should be continued in the grades that are using tests now. The New Basic Scott, Foresman & Company Reading materials should be provided for the improvement of the reading program. In addition to the present program a skills test should be given in the month of September in Grades 4, 5 and 6. This test would give the teacher an evaluation of pupil's ability.

Helen R. Brownrigg

the instructional program is to make full value in supporting children the upper grades.

Tools are needed for:

Grades 1, 2, & 3 - Reading
Grade 3 - Spelling
Grade 4 - English
Grade 6 - Arithmetic
Grades 1-6 - Science

Some of the above mentioned elementary have the remedial needs, but all grade levels should have a sufficient of material available to improve a condition in the instructional program.

There must be provision for courses for:

Grades 1 - 3 - supplementary reading
Grades 3 & 4 - Social Studies and English
Grades 5 & 6 - Social Studies and Arithmetic
Grades 1 - 4 - Health Series.

The present testing program should be continued in the grades that are using basic tests. The new State Tests, increase a larger testing program should be provided for the improvement of the reading program. In addition to the present program a skills test should be given in the areas of language in Grades 4, 5 and 6. This test would give the teacher an evaluation of pupil's ability.

Helen G. Somerday

Report of the Art Supervisor

The continued growth and expansion of the elementary classes has necessitated a revision of the schedule for the Art supervisor. With the addition of three more rooms at the Emerson School in September there are now eighty elementary classes which are visited every five weeks. The daily schedule of the Art supervisor is so planned that three days each week are spent with elementary grade classes, and two days each week are required to conduct craft classes at the senior high school.

Miss Josephine DiMauro, a recent graduate of the Massachusetts School of Art, was appointed to the position of Art teacher previously held by Miss Angela Restivo. Miss DiMauro conducts the Art classes for two and one-half days each week at the junior high school and the same amount of time at the senior high school.

Specific Art work is planned and guidance is given to the established class groups for retarded children according to their capabilities and interests.

Assistance has been offered to the Junior Red Cross Council as an extra-curricula activity in compliance with requests of the Lynn Chapter of the American Red Cross for use in their program.

The Art Department has endeavored to assist in all schools whenever there was need for display material related to the school program such as: Parent-Teacher Associations functions, community organizations, Open House programs, and extra-curricula activities of the senior high school.

Pupil participation in arranging exhibitions in the display cases of the senior high school has been a feature sponsored by the Art Department. Each month exhibitions representing the accomplishments of the different departments have been planned and arranged with faculty guidance. In this way not only the students but also the public may gain an appreciation of the endeavors as offered by the school curriculum.

It is recommended:

The continued growth and expansion of the elementary classes has necessitated a revision of the schedule for the art department. With the addition of three more rooms at the Everson School in September there are now eighty elementary classes which are visited every five weeks. The daily schedule of the art supervisor is so planned that three days each week are spent with elementary grade children, and one day each week devoted to secondary art classes at the senior high school.

This department, a recent graduate of the commercial course of art, was appointed to the position of art teacher previously held by Miss Angela Martino. Miss Gilmore commenced the art classes for six and one-half days each week at the Junior high school and has used Monday of this at the senior high school.

Specific art work is planned and guidance is given to the associated class groups for returned soldiers according to their capabilities and interests.

Assistance has been offered to the Junior and Senior Council as an extra-curricula activity in connection with members of the Girl Reserves of the American Red Cross for use in their program.

The art department has endeavored to assist in all school activities. There was need for display material related to the school campaign and Parent-Teacher Association functions, community activities, open house programs, and extra-curricula activities of the senior high school.

Full participation in extracurricular activities in the leading cause of the senior high school has been a feature considered by the art department. Each month exhibitions representing the accomplishments of the different departments have been planned and arranged with leading questions. In this way not only the students but also the public are made to understand the endeavors in efforts of the school curriculum.

that another Art teacher be appointed.

that in the Craft Room of the senior high school the polishing buffer have an exhaust unit or a complete polishing unit and dust collector.

that additional textbooks and reference materials be provided for the Art department of the junior and senior high schools.

that the Art Room at the senior high school be provided with a display case for two and three dimensional work and added bulletin boards so that art and craft accomplishments may be displayed effectively.

that the program for furnishing bulletin boards and easels be completed in the elementary grade classes.

The Art program in all classes throughout the town "accepts and values the personal expression of each child regardless of the work of other children and of adult standards". It is planned to build up student confidence in his own creative abilities, and awaken an interest in his art talents as well as a respect for the work of others.

It is most gratifying through the appointment of Mr. Eddy as superintendent that he displays an active interest and an appreciation for the Art Program which is being presented in the Saugus Schools.

Anstrice C. Kellogg

that another art teacher be appointed.

That is the first time of the senior high school the position has an academic rank or a complete qualifying such the same qualifications.

Such additional textbooks and reference materials be provided for the art department of the junior and senior high schools.

That the art room of the senior high school be provided with a display case for the art there (inventoried work can easily vanish so that art and craft accomplishments may be displayed effectively.

That the program for functional relative design can be completed in the elementary grade classes.

The art program in all classes improves the keen "sensing and values the personal expressions of each child regardless of the lack of other children and of adult standards". It is planned to build on children contributes in his own creative abilities, and assess as interest in his art talents as well as a respect for the work of others.

It is most gratifying through the development of Mr. Ray as supervisor that he displays an active interest and an appreciation for the art program which is being presented in the Canton Schools.

Respectfully C. Kelley

Report of Music Supervisor

The vocal music department was again led by Miss Elaine Grillo and her assistant, Mrs. Lerlean Johnson.

The program was revised this year to allow Mrs. Johnson to spend all of her time in the grades. This was imperative for our school population not only continues to increase, but the turnover of teachers has been so rapid that the customary in-service training program for grade school teachers has had to be augmented by many extra visits to the classroom teacher.

While Mrs. Johnson's chief concern is to demonstrate music teaching in the classroom, she does handle three special choirs. These choirs were established to provide further music experiences for the talented child at the fifth and sixth grade levels. The children from the Felton and Veterans schools are combined into one choir which meets at the Veterans School; another, is located in the Central Elementary School and a new choir has been started at the Emerson.

Early in 1957 the regular junior high school music program was enlarged to develop a group of girls' voices and a group of boys' voices; both of these groups were handled by the music supervisor and met once a week before school. The already established, mixed choir was directed by Mrs. Johnson. The results obtained by separating girls voices from boys, led to a request for a revision of the junior high school music program. This was done for the fall of '57 through the earnest and untiring cooperation of the principal, Mr. Ashton Davis. We now have groups of boys gathered into a glee club and groups of girls grouped into choirs.

The eighth grade girls' choir has performed for the Armistice Day and Christmas Day Assemblies as well as the P.T.A. The boys and girls performed for the annual town carol sing.

The year 1957 was a busy one for the high school glee club. The second Ham Supper was held in February. This time the cooking was done by the girls in the homemaking department under the direction of Mrs. Shuff, head of the

The vocal music department was again led by Miss Blanche Willis and her assistant, Mrs. Carleton Johnson.

The program was revised this year to allow Mrs. Johnson to spend all of her time in the grades. This has improved the school population not only available to listeners, but the supervisor of music, who was thus the musicians to-service training program for grade school teachers has had to be augmented by some extra vocal work in the classroom teacher.

While Mrs. Johnson's chief concern is to demonstrate music teaching in the classroom, she does handle these special duties. Three units were established to provide further music experiences for the talented child of the first and eighth grade levels. The children from the fifteen and twenty schools are combined into one choir which meets at the Intermediate School, which is located in the Central Elementary School and a new choir has been started at the Junior.

Early in 1957 the regular Junior high school music program was enlarged to develop a group of girls' voices and a group of boys' voices with of these groups were handled by the music supervisor and met once a week before school. The already established, mixed choir was directed by Mrs. Johnson. The results obtained by separating girls voices from boys, led to a request for a revision of the Junior High school music program. This was done for the fall of '57 through the earnest and untiring cooperation of the principal, Mr. Ashton Davis. We now have groups of boys changing voice a glee club and groups of girls grouped into choirs.

The eighth grade girls' choir has performed for the assembly day and Christmas Day assemblies in hall or the P.T.A. The boys and girls performed for the annual town band stag.

The year 1957 was a busy one for the high school glee club. The annual Glee Concert was held in February. This time the meeting was done by the girls in the Homemaking department under the direction of Mrs. Shutt, head of the

department. The serving and business matters were handled by the glee club.

Saugus High School being a new and beautiful building with ample accomodations - played host many times for conventions. The vocal music department provided the music for two of the largest conventions held. First for the spring meeting of the Student Council and later for the Massachusetts Association of School Cafeterias. We again took part in the annual Style Show put on by the Hommmaking Department. The music department allied with the dramatic department to make the music an integral part of the action.

Early in May we auditioned at the N. E. Music Festival which was held in Concord. Our group came to the attention of the local newspaper; we were commended for our selection of music and interpretation. Immediately after, we put on our first Festival of Song which included students from the junior high school. This year we hope to include students from the grades as well as junior high so that the vocal music department will be represented on all three levels.

Elaine G. Grillo

department. The service and particular instrument have boosted by the glee club.

Bayne High School being a new and beautiful building with ample accommodations - played host many times for conventions. The vocal music department presented the music for one of the largest conventions being first for the spring meeting of the Student Council and later for the Massachusetts Association of Student Councils. We played both days in the second night time was put on by the Commercial department. The music department aided with the overnight arrangement to make the music an integral part of the action.

Lastly in May we participated at the B. C. Music festival which was held in Lowell. Our group came to the attention of the local newspapers and were commended for our selection of music and interpretation. Consequently also, we put on our first Festival of Song which included students from the Junior high school. This year we hope to include students from the grammar as well as Junior high as that the vocal music department will be represented on all three levels.

Helen S. Quinn

Report of Supervisor of Elementary Physical Education

There are now eighty elementary classes which are visited every three weeks. Demonstrations of the lessons are presented with a definite outline for each grade.

The years spent in the elementary school are years of rapid growth and development, when strength and stamina are acquired to form a healthy body. These are the years when posture habits are being formed, and fundamental motor skills are beinglearned to give the individual poise, grace and bodily efficiency. In these years basic skills are acquired that will give the individual wholesome recreational habits throughout his lifetime.

The many purposes of physical education are not all achieved at one time. Some appear to be served almost daily, while others have a more remote quality. The immediate outcomes to which progress toward fulfillment may be expected are those relating to the development of motor skills, bodily efficiency, leadership and followership, the status of the individual within the group and creativity in motion.

The program of physical education today provides a variety of activities which will insure the full and complete development of all youth. Such a program not only provides for the needs and interests of boys and girls today, but also helps them to maintain physical fitness, achieve social maturity, and meet with satisfaction the adult problem of leisure time.

New hard top surfaces were laid at the Roby, Center, Emerson and Felton Schools this year. Soon afterwards circles and court lines were permanently marked on these playing areas.

Catherine M. Griffin

There are now eighty elementary classes which are children every three weeks. Demonstrations of the lessons are presented with a definite outline for each grade.

The tests about in the elementary school are years of rapid growth and development, when strength and stamina are acquired in fact a healthy body. These are the years when posture habits are being formed, and fundamental motor skills are beginning to give the individual poise, grace and motor efficiency. In these years basic skills are acquired that will give the individual abundant recreational habits throughout his lifetime.

The many purposes of physical education are not all achieved at one time. Some appear to be served almost daily, while others have a more remote quality. The immediate purposes to which performance should contribute may be expected are those relating to the development of motor skills, motor efficiency, leadership and followership, the growth of the individual within the group and creativity in motion.

The program of physical education must provide a variety of activities which will insure the full and complete development of all youth. Such a program not only provides for the needs and interests of boys and girls today, but also helps them to maintain physical fitness, acquire social maturity, and meet with satisfaction the daily problems of future life.

New basic sup equipment was laid at the Duff, Garner, Darrow and Tilton Schools this year. Some alterations studies and court lines were permanently painted on these playing areas.

Catherine S. Griffin

Report Of The Director Of Instrumental Music

Pupils who participate in the Saugus Public Schools Instrumental Music Program begin their musical instruction in grade four and continue on up through grade twelve. During the course of his instrumental music training, the pupil passes through four phases of learning. These are:

A. Preparatory Band (Beginners)
B. Grade School Band (Elementary)
C. Junior High School Band (Intermediate)
D. Senior High School Band (Advanced)

As each group advances from the lower to the next high level it encounters a more advanced phase of the program. These phases are:

A. Beginners' Instruction
Basic concepts of music-Playing and reading rudimental music and rhythm patterns-Gaining rudimental knowledge of musical instruments.

B. Elementary Instruction
Oral recitation and notation of elementary grade music-Playing and reading elementary grade music and grade rhythm patterns-Elementary melodic dictation and testing.

C. Intermediate Instruction
As in B., but on the intermediate level. At this level the group gives performances at school assemblies, at 'Workshops' and Festivals.

D. Advanced Instruction
Oral recitation and discussion of advanced music theory-Playing and sight reading of music of an advanced grade-Sectional rehearsals of instruments of the same family-Demonstrations and discussions of band instruments-Performances at games, concerts, parades, assemblies, etc.

During the past school year, the pupils in the Instrumental Music Program have participated in the following activities.

Group	Date	Function
High School Band	January 18	"Workshop in Instrumental Music"
	February 4	"Greater Lynn High School Band Festival", Swampscott, Massachusetts
	March 23	Exchange Concert, South Portland, Maine
	April 6	22nd Annual Spring Concert
	May 4	Middlesex Music Festival, Concord, Massachusetts
	May 18	Exchange "Pops" Concert with South Portland, Maine, and Saugus, Massachusetts
	May 30	Memorial Day Parades, Saugus and Lynn, Massachusetts
	June 9, 10	Senior High School Baccalaureate and Graduation
	September October November	Football games

Music was participated in two ways with regards instructional music program begin their music instructions in grade one and continue on up through grade twelve. During the course of our instructional music training, the music passes through four phases of learning. These are:

a. Pre-elementary band (Beginners)
b. Grade school band (Elementary)
c. Junior high school band (Intermediate)
d. Senior high school band (Advanced)

As each group advances from the lower to the next higher level it encounters a more advanced phase of the program. These phases are:

A. Beginners' Instruction
Basic course in music-fundamentals and reading rudimentary music and rhythm patterns-Group instrumental instruction of general instruments.

B. Elementary Instruction
Oral recitation and notation of elementary scale study-playing and reading elementary grade music and grade rhythm patterns-Elementary melodic direction and reading.

C. Intermediate Instruction
As in B., but on the intermediate level. In this level the group plays performances on school assemblies, at 'cocktailes' and recitals.

D. Advanced Instruction
Oral recitation and discussion of advanced music theory-playing and sight reading of music of an advanced grade-Sectional rehearsals of instrumental ensembles-Preparations and discussion of band instruments-Performances at games, concerts, parades, assemblies, etc.

During the past school year, the music in the instructional music program have participated in the following activities.

Group	Date	Occasion
High School band	January 15	Rehearsal in instructional music
	February 2	Tournament with Glen Ridge (Pa)
	March 23	Festival, Newspaper, Sweepstakes
	April 6	Spring concert, Grade recital, Home
	May 1	Film sound Spring concert
	May 11	Memorial Day Field festival, Concert, Baccalaureate
	May 20	Junior "Prom" Senior arts and crafts exhibition, and dinner, Baccalaureate, Memorial day "Parade, Sports and Lawn, Graduation exercises
	June 3, 10	Senior high school Baccalaureate and graduation
	September	
	October	
	November	Football game

Group	Date	Function
	October 17	Premier, Astor Theatre, Boston, Massachusetts
	December 20	Christmas Assembly
Junior High Band	January 18	"Worksop in Instrumental Music"
	April 6	22nd Annual Spring Concert
	April 24	Central P.T.A., Open House
	May 4	Middlesex Music Festival, Concord, Massachusetts
	June 18	Junior High School and Graduation
	December 18	Christmas Assembly
Elementary Band	January 18	"Workshop in Instrumental Music"

The instrumentation of the high school band is nearly complete. However, there are still many old instruments that need to be replaced.

In conclusion, the need for social-musical groups satisfy the adolescent. With these musical groups, a sense of ego support as well as social, peer prestige is engendered while offering an opportunity for the individuals self-expression.

The cooperative interest of the school officials, band parents, parents and pupils in the development of the program is sincerely appreciated.

Jerome J. Mitchell

Grade	Date	Function
Senior High School	September 12	Orientation, Group Dynamics, Student Handbook
	September 13	Individual Conferences
	January 30	Teachers in Instructional Group
	April 2	Guest Speaker Monday Morning
	April 23	Counsel Faculty, Open House
	May 2	Evaluation Tests (Individual, Group, Achievement)
	June 12	Advisor with Seniors and Graduation Committee
	December 13	Individual Conferences
Elementary Schools	January 12	Meeting in Individual Groups

The Guidance Division of the High School Level is fairly successful. However, there are still some old inconsistencies that need to be resolved.

In conclusion, the need for overlapping jurisdiction within the Guidance with other Medical problems, a lack of one director as well as policy, and greater in experienced skills effective as operations for the individual self-awareness.

The cooperative interest of the School Officials, Head Teachers, Parents and Pupils in the development of the program is extremely encouraging.

Donna J. Tindall

Speech Therapy Program

The speech therapy program is progressing smoothly along the same lines as those of previous years.

Testing Program

Testing is an integral part of any therapy program as it is necessary in determining:

1. the number of children in need of therapy,
2. the types of cases,
3. the scheduling of therapy in each school.

To date all children in grades two and three have been examined by the therapist. Testing is still being carried on in grade one.

In aiming for the ultimate goal of having each child in the elementary grades examined by the therapist, all children in the first grades are tested each year. To date, all children in grades two and three have been examined by the therapist plus many in grade one and all of those children in grades four through six referred by their teachers as requiring therapy.

Through the use of standard articulation tests, reading, and conversation, the therapist tests for articulatory speech defects, voice difficulties and stuttering.

Therapy Scheduling

The block system of scheduling is being continued. This type of scheduling means that the therapist visits half of the schools twice each week for a period of eight weeks, then the remaining schools for the next block of eight weeks and so on through the school year.

Preference is given to those cases in grade six, then grade five and so on down through the first grade in selecting the cases for therapy.

Children who cannot be included in the program because of the time factor are placed on a waiting list and receive therapy as soon as there is room in the schedule.

Approximately 135 children receive therapy during a school year. The number fluctuates constantly as children are dismissed and others added.

Speech Therapy Program

The speech therapy program is progressively successfully along the same lines as those of previous years.

Testing Program

Testing is an integral part of any therapy program as it is necessary in determining:

1. the number of children in need of therapy,
2. the types of cases,
3. the necessitating of therapy in each school.

To date all children in grades one and three have been examined in the department. Testing is still being carried on in grade two.

In making for the children need of having each child in the therapeutic program examined by the therapist, all children in the entire primary are tested each year. To date, all children in grades one and three have been examined by the therapist plus many in grade two and all of these children in grades four through six referred by their teachers as requiring therapy.

Through the use of standard articulation tests, reading, and conversation, the therapist tests for articulatory speech defects, voice difficulties and stuttering.

Therapy Scheduling

The block system of scheduling is being continued. This type of scheduling means that the therapists visits half of the schools twice each week for a period of eight weeks, then the remaining schools for the next block of eight weeks and so on throughout the school year.

Preference is given to those cases in grade six, then grade five, then on down through the first grade in carrying the cases for therapy.

Children who cannot be included in the regular therapy program of the last factor are placed in a waiting list and private therapy is sought if such is the preference.

Immediately the children receive therapy under a school program, the

Therapy

Therapy is carried on generally in a group situation. Some children receive therapy individually, however, depending on the type of problem and the severity of it.

Those children rated as having severe speech problems receive a continual program of therapy. At the present time, thirteen children are rated as having severe speech defects.

The usual program of a therapy period is:

1. review of previous work,
2. introduction of new sounds (instruction in production of sound, practice in auditory discrimination)
3. practice through the use of pictures, games, reading, conversation, etc.

A somewhat different procedure is used with those children who stutter, but through the use of games, workbooks, conversations, etc., they work for the control of their stuttering.

Dismissals

As soon as a child has mastered his speech problem, he is dismissed from the program. Teachers and parents are solicitated for help in checking the child's progress in speech.

Hearing Aid

During the summer a portable Maico hearing aid was purchased. This machine is providing to be of inestimable value in working with those children with hearing losses.

Service

The therapist has spoken at two of the Parent-Teacher groups in town. Plans are to attend more of the PTA group meetings so that parents will have an opportunity to consult with the therapist about their children's problems.

The therapist thanks the teachers, principals and the elementary supervisor for the excellent cooperation in the speech therapy program.

Jean McKinney

Therapy

Therapy is carried on generally in a group situation. Some children receive therapy individually, however, depending on the type of problem and the severity of it.

Some children need or having learned speech problems require a continued course of therapy. At the present time, children seldom are referred as having severe speech defects.

The usual programs of a therapy period is:

1. review of previous work,
2. introduction of new sounds (introduction is determined by sound, preceding in auditory discrimination),
3. practice through the use of pictures, games, puzzles, conversation, etc.

A somewhat different procedure is used with those children who receive, but through the use of games, ecologism, conversations, etc., they need for the control or study stuttering.

Psychologist

As soon as a child has completed the speech problem, he is dismissed from the program. Problems and problems are solicited for help in choosing the child's programs in speech.

Nursing Aid

During the summer a portable table testing aid was purchased. This enables it providing to be of considerable value in working with those children with serious losses.

Nurse

The therapist has spoken at two of the Parent-Teacher groups in town. Plans are to attend some of the 4-H group meetings or some interest will have an opportunity to operate with the counselors since their relationship problems.

The therapist shares the academic, administrative and the elementary supervisor for the evaluation conversation in the speech therapy program.

Report of Supervising School Nurse

From the records and accomplishments of the health services in the past year, the following information was compiled:

Subject	Census	Failure Notice
Mass. Vision Test	3989	287
Mass. Hearing Test	3929	25
Physical Examination	1988	21
Height & Weight	4018	0

Pupils presenting special health considerations:

Cerebral palsy	3	Diabetes	5
Rheumatic Fever(diagnosed)	4	Epilepsy	5
Vision Problems(serious)	15	Cardiac(serious)	2
Artificial eye	2	Cystic Fibrosis	2
Post-polio(diagnosed)	12	Hemophelia	1
Asthma(serious)	4	Cleft Palate	4
Hearing loss(marked)	6	Braces(cause other than polio)	5
Hearing aid	2		

Congenital defects:

Arm	3
Feet	8
Spine	2(one in wheelchair)

Accidents taken from school to hospital 12
Home calls 186
Home teachers 6
Referrals to clinics 28
Pre-school registrants 398

The Lions Club generously sponsored tonsilectomies and purchased needed glasses, where indicated, as in previous years.

Recommendations:

For the physical examination required by law we encourage and strongly advise parents to take child to his own physician, who is in a better position to evaluate this individual whom he has known since infancy. The Mass. Department of Public Health advocates this trend. In the doctor's office or school, the parent should be present for this health appraisal.

Advise parents to bring up to date the immunization program of the teen-ager; especially Polio and Diptheria. Since State and local facilities, apparently, are not available, the parent should assume this responsibility. Public Health authorities repeatedly emphasize the fact that diptheria is on the increase in this age group, and the pre-school immunization is no longer

Report of Inspectorate School Nurse

From the records and report-listings of the health supervisor in the past year, the following information was compiled:

Subject	Cases	Subject Cases
Exam. Vision Test	1,000	400
Exam. Hearing Test	300	20
Physical Examination	1,000	32
Delight & Weight	1,000	0

Public Preventive Special Health Consultations:

General Pediatrics	3	Diarrhoea
Domestic Fever(diagnosed)	4	Jaundice
Vision Problem(medical)	25	Dermatoses(rashes)
Artificial eye	2	Cardiac Thrombosis
Foot-pain(diagnosed)	12	Bronchitis
Asthma(serious)	2	Gonorrhoea
Hearing loss(serious)	0	Gall bladder
Hearing aid	2	Tumors (some other than polyps)

Commercial Defects:

Eye	3
Feet	8
Spine	3(one in moderately)

Accidents taken from school to hospital: 12

Home calls	206
Home teachers	0
Referrals to clinics	25
Pre-school registrants	398

The Home Club successfully sponsored beautification and preparedness needed classes, among initiating in its growing years.

Recommendations:

For the physical consultation required by law be scheduled and carefully during promises to work called in the job operating and be in a better position to evaluate the individual case on the same alone basis. The Nurse, Inspectorate of Public Health Investigation Unit Dental, in the Director's office or School, the process should be closed for this matter equitable.

Advise parents in order to make the immunization series of the non-sport medically fitted and diagnosis. Also when one land availability, apparently, and not available, the parent should have best responsibility.

effective.

Suggest revision of policy requiring examination by school physician after a seven consecutive day absence, if pupil did not receive same from private physician. Under supervision of the school doctor, the school nurse could adequately provide this service thereby eliminating valuable time for all concerned.

We are proudly displaying a new portable audiometer (ear machine) purchased by the School Committee, and a beautiful New York Ortho-rater (eye machine) donated by the Lions Club. The school optometrists, the nurses and the pupils are enjoying the efficient, accurate screening tests which result from this equipment.

Frances R. McLaughlin

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Another revision of policy requiring association by school principals after a school conservation day concerning if pupil did not receive some form private physician. Under supervision of the school doctor, the school nurse could conveniently provide this service thereby eliminating problems this for all concerned.

We are proudly displaying a new portable audiometer (ear machine) purchased by the School Committee, and a beautiful new Dick Orthopedic (eye machine) donated by the Lions Club. The school nurse, the nurses and the pupils are enjoying the "efficient", accurate screening tests which resulted from this equipment.

Respect to Schools

Report of Supervisor of Secondary Attendance

Throughout the year a careful check has been made daily of pupils absent from Saugus High School except for a short period in October when the large number of absentees due to respiratory infections made it impracticable. Pupils absent for 7 consecutive school days have been required to present a doctor's certificate to be readmitted to school.

The annual check was made in September to see that all pupils under 16 years of age returned to school. The usual home calls have been made for Saugus High and Junior High Schools. Pupils transferring from other communities have been checked to see that they reported within a reasonable time after taking up new residence in Saugus.

Truancy will always be a problem with us. Detection of truancy is a major part of an attendance supervisor's work. Subsequent interviews are aimed at preventing a reoccurrence. Full cooperation of parents is necessary to reduce truancy and to ensure good school attendance. Parents should realize that good school achievement depends in a large measure on good school attendance. Our school enrollments continue to increase rapidly each year while the number of cases of truancy has remained fairly constant. Fortunately our more serious truancy problems arise from a comparatively small percentage of our student population.

In closing I wish to express appreciation for the cooperation of local officials, parents, and teachers who have assisted me in my work.

Harold E. Haley

Report of Supervisor of Attendance

Throughout the year a partial close has been made daily of pupils absent from Langua due. Lateral except for a short period in summer when the large number of absences due to respiratory infections made it impossible, pupils absent for 7 consecutive school days have been required to present a doctor's certificate to be readmitted to school.

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Truancy will always be a problem with us. Prevention of truancy is a major part of an attendance supervisor's work. Consequent interviews are aimed at preventing a recurrence. Full cooperation of parents is necessary to reduce truancy and to ensure good school attendance. Parents should realize that good school achievement depends in a large measure on good school attendance. The school authorities continue to improve yearly each year while the number of cases of truancy has remained fairly constant. Fortunately our more serious truancy problems arise from a comparatively small percentage of our student population.

In closing I wish to express appreciation for the cooperation of local officials, parents, and teachers who have assisted me in my work.

Respd. E. Daly

Report of Instructor in Driver Education

It is the objective of the Driver education Program to make the youthful driver aware of the laws of driving, his responsibilities to other drivers, and to himself.

Because of the program initiated in March of 1957, whereby classroom instruction was offered to the junior class, we were able to start our Behind-the-Wheel training with the first half of the senior class, in September 1957. At the same time, we were conducting classroom instruction for the second half of the senior class. This second group will receive their Behind-the-Wheel training from January to June, 1958.

With three instructors available, we are now offering classroom instruction to the entire junior class at the same time. Classroom instruction for this group will start in January, and will end in June, 1958.

This new program will enable the instructors to start, in September 1958, with the Behind-the-Wheel training for the entire senior class.

E. W. Falzarano

Report on Instructor in Driver Education

It is the objective of the driver-education course to make the youthful driver aware of the laws of driving, his responsibilities to other drivers, and to himself.

Because of the program initiated in March of 1971, without driver instruction was offered in the junior class, we were able to start our ride-the-2 training with the first half of the senior class, in September 1971. At the same time, we were conducting classroom instruction for the second half of the senior class. This second group will receive their ride-the-wheel training from January to June, 1972.

With three instructors available, we are able to classroom instruction to the entire junior class in the spring. Classroom instruction for this group will start in March, and end in June, 1972.

This new program will enable the instructors to start, in September 1972, with the ride-the-wheel training, for the entire junior class.

R. R. Falkenrod

Vivid learning experiences cannot be provided through words alone. The audio-visual department has tried to select and put into use integrated materials that will help to develop understanding and stimulate thinking.

Ten Encyclopaedia Brittanica 16mm sound films were purchased for use in the elementary grades. These were carefully selected for correlation with reading and social studies curriculum.

Time was spent in the technical study of new equipment. Durability, simplicity, weight, ease of operation, and maintenance as well as cost were guides in the evaluation of equipment for purchase.

Re-evaluation of equipment already in use was made and necessary servicing and repairs recommended. In a few instances, worn-out and obsolete pieces of equipment were replaced.

Some aid was given the Saugus Junior High and Elementary Schools in the purchase of filmstrip projectors, a tape recorder, and record player, the balance being paid by student organizations and P. T. A.

A new 16mm sound projector replaced a worn-out model at the Saugus High School. The Lynnhurst Parent-Teacher Association replaced an obsolete filmstrip projector with a 500 watt air-cooled model.

An outstanding contribution to the visual aids program was made by the Daily Evening Item in giving to the schools, free of charge, filmstrips on contemporary affairs, produced by Current Affairs Films. The filmstrips are of particular value in the Junior and Senior High Schools.

To keep informed of the latest developments in the area of Audio-Visual education I have continued as an active and participating member of the Massachusetts Department of Audio-Visual Instruction. In March I attended the National Convention in Washington D. C. with other officers of the Massachusetts organization. In-school educational television and related problems were discussed extensively through the convention.

Recommendations:

Vital learning experiences cannot be provided through words alone. The audio-visual department has tried to relate and put into integrated materials that will help to develop understanding and attitudes desired.

Ten Independent Educational Film Sound films were produced for use in the elementary grades. These were carefully selected for correlation with reading and social studies curriculum.

Time was given in the technical study of new equipment. Durability, adaptability, weight, ease of operation, and performance as well as cost were points in the evaluation of equipment for purchase.

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Here all was given the Bronx Junior High Sch Elementary Schools in the purchase of filmstrip projectors, a tape recorder, and record player, the balance being paid by school appropriations and P. T. A.

A new 16mm sound projector replaced a worn-out model at the Bronx High School. The Department Parent-Teacher Association replaced an obsolete filmstrip projector with a 500 watt lib-cooled model.

An outstanding contribution to the visual aids program was made by the Daily Learning Line in giving to the schools, free of charge, illustrations on contemporary affairs, produced by current affairs films. The illustration was of particular value in the Junior and Senior High Schools.

To keep informed of the latest developments in the area of audio-visual education I have continued to do review and prescriptive reading of the Encyclopedia Yearbooks of Audio-Visual Instruction. In March I attended the Regional Conventions in Washington D. C. with other officers of the Massachusetts organization. In-school educational exhibition and related problems were discussed extensively during the conventions.

Recommendations

1. A study of educational television as it applies to in-school viewing, to determine whether or not it would be advisable to participate in the program rapidly developing in Massachusetts.

2. The purchase of an additional 16mm sound projector for the Saugus Junior High and Elementary School.

3. The addition of some 16mm science films to our film library.

4. The purchase of a light weight tape recorder for the use of supervisors and special teachers.

Visual aids are of inestimable value in promoting good comprehension and interpration. Because of their high interest to children, they serve as natural springboards to greater learning.

Mary M. Walsh

2. A study of educational objectives as it applies to homebound students, to determine whether or not it would be advisable to participate in the program regularly conducted in Hammondsport.

3. The question of an individual tape recorder for the visually handicapped and Elementary School.

4. The relation of these item patterns (tape) to our film library.

5. The question of a light switch that would enable the use of lamps where and special assistance.

Final note was to emphasize value in providing good communication and transportation. Because of their high mobility in children, they stress an national investigation in junior libraries.

Mary E. Allen

Report of Director of Cafeterias

Lunch Sales	$81,103.16	
Subsidy	33,766.39	
Total Receipts:		$114,869.55
Total Expenditures:		113,116.21
Cash Balance - December 31,1957		1,753.34
Number lunches served	260,100	

The Oaklanvale Lunch Program opened in March of this year. An excellent pupil participation of 85% - 93% prevailed throughout the school year.

Plans for Armitage School are underway and we hope to be operating in a few weeks.

Lillian S. Poderstrom

Lunch sales	$81,103.14	
Salaries	31,796.39	
Total Receipts		$112,899.53
Total Expenditures		111,119.21
Cash Balance - December 31,1957		1,780.32
Number lunches served	260,120	

The Cooperative Lunch Program opened in March of this year, we anticipate great participation of our - CSC laboratory elementary school school year.

Plans for Medicare School are moving and we hope to be operating in a few weeks.

William T. Wolstenholme

Report of Rinehart Functional Handwriting System

Once again I am pleased to report on the operation of the handwriting program for the past year.

Your teachers have continued to give us the splendid cooperation which has become traditional in your schools and for the many courtesies extended to me and my personnel I am most grateful.

Our records show at the conclusion of June 1957 that 97% of the papers scored were Excellent or Good. It is reasonable to conclude, therefore, that 97% of the papers were eminently satisfactory. Only 3% of the papers were rated Fair or Unsatisfactory.

During the past school year we graded and diagnosed approximately 56,700 samples of handwriting for your pupils. A formal test was administered at four teaching-week intervals and a report was furnished each teacher in writing giving a careful diagnosis of the handwriting of each pupil in the room. We supplied the following instructional and motivational materials to your pupils and teachers: teacher outlines and folders, pupil folders, motivation graphs, individual certificates to pupils who qualified, diagnostic charts, handedness tests, envelopes, seals, etc.

Our primary objective is to teach your students to read and write both cursive handwriting and hand lettering in order that they may have these two tools as efficient aids in school, business, and social correspondence. At each grade level we attempt to achieve the standard norm in speed and never lose sight of the fact that the concomitants of neatness, accuracy, and attention to detail in doing work are desirable characteristics that need to be developed along with technical skill.

W. L. Rinehart

Report of Guidance Department Remedial Reading Program

Once again I am pleased to report on the operation of the remedial reading program for the past year.

Our problems have continued to give us the opportunity cooperation which has become traditional in your schools and for the many courtesies extended to me and my personnel I am most grateful.

Our records show at the conclusion of June 1957 that 72% of the pupils scored were deficient or less. It is reasonable to conclude, however, that 72% of the pupils were totally satisfactory. Only 3% of the pupils were rated fair or unsatisfactory.

During the past school year we graded and distributed approximately 3,700 samples of handwriting for your pupils. A formal test was administered at four teacher-pupil interviews and a report was furnished each teacher in writing giving a careful diagnosis of the reading ability of each pupil in her room. We supplied the following instructional and motivational materials to your pupils and teachers: teacher guidance and follow, pupil folders, motivation graphs, individual certificates to pupils and qualified, congressional charts, personnel tests, envelopes, seals, etc.

Our primary objective is to teach your students to read and write both orally handwriting and have interest in order that they may have these two tools as efficient aids in school, business, and social relationships. At each grade level we attempt to achieve the standard norm in speed and never lose sight of the fact that the accomplishments of teachers, focusing, and attention to detail in doing work are desirable characteristics that need to be developed along with technical skill.

F. L. Hamburg

Report on Evening School

The Evening School Adult Program, put into operation by a vote of the School Board, was started October 1, 1957.

Under the direction of Miss Louise Solomita, registration took place September 17, 18, and 19. The following courses resulted from the registration:

Sewing (beginners - 3 classes)
Sewing (advanced - 2 classes)
Weaving
Leather tooling
Rug Hooking
Rug Braiding
Decorated Ware
Furniture Refinishing
Foods
Typewriting
Shorthand

Each course was made up of twenty sessions of three hours each. Teachers and courses were certified by the State Department of Education which allowed Saugus a reimbursement of approximately one half of the operational cost.

The citizens advisory board was made up of:

Mrs. Malcolm Bisbee
Mrs. Paul Haley
Mr. L. W. Macomber
Mrs. Edward Witozen

Miss Solomita found the assistance and co-operation of the School Board, the Superintendent of Schools, and the Advisory Board most helpful in making this one of the outstanding programs in the State.

Open house to be held on March 20, 1958 will include an exhibition and demonstration of work accomplished by the evening students during the year.

Louise Solomita

The Evening School Adult Program, put into operation by a vote of the School Board, was started October 1, 1957.

Under the direction of Miss Louise Goldsmith, registration took place September 17, 18, and 19. The following courses resulted from the registration:

Sewing (beginners - 3 classes)
Sewing (advanced - 2 classes)
Weaving
Leather tooling
Log Cabin
Car Repairing
Decorated Ware
Practical Reading
Foods
Typewriting
Shorthand

Each course was made up of twenty sessions of three hours each. Teachers and courses were certified by the State Department of Education which allowed Langlade a reimbursement of approximately one half of the operational cost.

The citizens advisory board was made up of:

Mrs. Malcolm Blades
Mrs. Paul Haley
Mr. L. V. Kaczmarek
Mrs. Howard Nitosen

May Salomons found the assistance and co-operation of the School Board, the Superintendent of Schools, and the Advisory Board most helpful in making this one of the outstanding programs in the State.

Open house to be held on March 20, 1958 will include an exhibition and demonstration of work accomplished by the evening students during the year.

Louise Salomons

APPENDIX B

Table I

ENROLLMENT BY SCHOOLS--AS OF OCTOBER 1, 1957

SCHOOLS	GRADES 1	2	3	4	5	6	7	8	9	10	11	12	Specs.	Totals
Armitage-6 Rooms	36	28	35	39	28	38								204
Ballard-8 Rooms	25 32	22 22	28 27	32 33										221
*Central Elementary-9 Rooms					107	186								293
**Saugus Junior High-20 H. R.							343	331						674
Cliftondale-4 Rooms	38	24	37	31										130
Emerson-4 Rooms					25 26	33								84
Felton-6 Rooms	35	28	31	38	32	28								192
Lynnhurst-3 Rooms	19	(11 - 7)	(7 - 17)											61
North Saugus-4 Rooms	(20 - 6)	(7 - 23)		26	26									108
Oaklandvale-4 Rooms	36	32	33	28										129
Roby-8 Rooms	35 35	25 25	33 34	37 38										262
Centre-4 Rooms	29	21			32								6	88
Sweetser-8 Rooms	33	21	33	39	25 26	31 30								238
Veterans Memorial-13 Rooms	33 33	30 29	28 28	33 35	33 34	30 29							18	393
High School-42 H. R.									370	296	259	211		1136
Total	439	331	384	426	394	405	343	331	370	296	259	211	24	4213

* 3 - 5th grade rooms
8 - 6th " "
**10 - 7th " "
10 - 8th " "

APPENDIX B
Table II

Age - Grade Table

October 1, 1957

Ages	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21 & Over	Totals
Grade 1	89	341	9															439
2		76	235	16	4													331
3			85	275	22	2												384
4				98	287	37	2											426
5					79	273	35	7										394
6						147	221	31	5	1								405
7							93	201	40	7	2							343
8							1	100	182	33	14	1						331
9									106	199	43	20	1		1			370
10									1	121	145	20	9					296
11											87	148	17	7				259
12												77	105	25	2	2		211
P.G.																		
Spec.				1	4		2	5	4	4	3	1						24
Totals	89	417	329	390	396	462	353	344	338	365	294	267	132	32	3	2		4213

APPENDIX B
Table III

Schools	Grades 1	2	3	4	5	6	7	8	Spec.	Total New	Rooms Old
Armitage	N	N	N	N	N	N				6	0
Ballard	2-N	2-N	2-N	2-N	2-N	2-N				8	0
Centre	N	N			N				N	4	0
Cliftondale	N	N	N	0						3	1
Emerson					2-N	N				3	0
Felton	N	N	N	N	N	N				6	0
Lynnhurst	N	N - N	N - N	N						3	0
Memorial	2-N	2-N	2-N	2-N	2-N	2-N			N	13	0
North Saugus	N - N	N - N		0	N					3	1
Oaklandvale	N	N	N	0						3	1
Roby	2-N	2-N	2-0	1-N 1-0						5	3
Sweetser	N	N	N	N	2-0	2-0				4	4
Junior High School					2-0 1-N	5-0 1-N	6-0 3-N 1-$\frac{1}{2}$+$\frac{1}{2}$	1-0 9-N		$14\frac{1}{2}$	$14\frac{1}{2}$
Saugus High School	All new except Mechanical Drawing.										
Totals Elementary:										61	10
Totals Junior High School:										$14\frac{1}{2}$	$14\frac{1}{2}$

APPENDIX C
GRADUATES --- 1957

Jane Beverly Adams
Heather Ellen Anderson
Suzanne Margret Babcock
Donald Robert Ballard
Richard Barrows
Pearl Ann Bates
Philip Thomas Beauchesne
Nan Elizabeth Bell
John James Benson
Atiglio John Bertorelli
Robert Loring Bertram
Paulette Patricia Bevilacqua
Beverly Ann Billington
Ronald Gordon Blaisdell
Judith Norma Blatchford
Donna Lee Boyd
Robert Warren Bruns
Thomas Loton Bryant
Maureen Ann Carter
Nancy Ann Casey
Joanne Olga Caso
Donald Harvey Chapman, Jr.
Jane Davis Churchard
Richard Elliot Clark
Sara Joanne Cogliano
Camella Rosalie Colanton
Sandra Lois Comstock
Nancy Grace Craik
Geraldine Gladys Cronin
Maurice Francis Cunningham
James Ward Currier
Thornton Gladstone Dakin, Jr.
James Louis D'Amico
Carol Ann Danahy
Susan Louise Davey
Donald Jonathan Davis
Lorna Marie Dawson
Shirley Ann Demers
Madeleyne Claire DeSimone
Carol Ann Deveau
Nancy Follett Devitt
Dolores Ann DeVlaminck
Norman Edward Devonshire
Robert Erminio DiNocco
Judith Ann Doherty
Patricia Edith Domey
Patricia Ann Donovan
Clyde Robert Draper
Lawrence John Duffy
Michael John Duffy
Evelyn Lorraine Dykens
Robert Munroe Eisenhaur
Joanne Frances Emma
Phyllis Mary Essery
Glenn Russell Evans
Elliot Richard Everitt
John Patrick Ferreira
Carl Joseph Ferri
Joanne Alice Firth
William Joseph Flanagan
Frederick Louis Forni
Dorothy Amelia Forward
William Alfred Gage
John Robert Gannon
Herbert Charles Gaudet
Jeanette Marie Girard
Donald Wayne Patrick Gorham
Jane Katherine Greene
Thomas Peter Grella
Linda Joan Grey
Christine Mary Hagen
Eileen Mae Harvey
Sylvia Frances Hatch
Ann Marie Hickey
John Roland Hill
James Frank Hohmann
Martha Eleanor Horgan
Shirley Louise Hover
Leslie Joseph Hubbard
James Edward Hughes
John Patrick Hurley
Nancy Louise Jameson
Rosemary Veronica Keefe
Patricia Ann Kelley
Patricia Ann Kelly
Arthur Leroy King
Robert Gerard Kodzis
Herbert Donald Kroitzsh
Dorothy Elaine Kyle
Marion Lillian Lambert
Marian Angela Lamitola
Carolyn Ruth Layden
Mary Frances Leahy
Karlene Ruth Lee
Frances Marion Leggett
Jeanne Anne Leonowert
Leger Bruce Little
Stephen Bruce London
Sandra Jean Losano
Viva Elizabeth Ludwig
Theodore Henry MacMillan
Bruce Riddell MacQuarrie

Paul Robert Maguire
Karen Jean Mahoney
Rita Agnes Maillet
Joseph William Malio
Susan Mathews
Robert Edward McEachern
Philip Peter McKeever
Carolyn Mae McLean
Catherine Mary Merenda
Susan Batchelder Merrill
Eleanor Metcalf
Richard Duncan Mills
Nina Joan Moody
Elizabeth Frances Morrill
Sandra Mae Moss
Donald Lee Murray
Lorraine Gail Murray
Arthur George Nichols
Ernest Deloraine Nyman
Sheila Marie O'Donnell
Judith Ann Oljey
John Erle O'Neal
Peter Joseph Orlando
James Charles O'Shea
Carl Thomas Paltrineri
Patricia Ann Panico
Robert Charles Parent
William Joseph Pasquina
Mary Anne Patti
Nancy Myrtle Paynter
Kenneth Lee Penney
Carol Elaine Perry
Sandra Jean Peterson
Margaret Irene Petrie
Carolyn Marie Pindari
Margery Allene Pitman
Bruce Harry Platt
Robert Joseph Poaletta
Edmund Carl Poole
Carolyn Ruth Porter
Gloria Betty Provenzano
Lois Marian Prusak
Peter Michael Quinn
Janet Priscilla Quirk
Richard Edward Rainford
Lawrence Prescott Ramsdell
Lorraine Ruth Reed
Arthur Colin Rees
Kenneth Anthony Reilly
David Bartlett Rice
Doris Sally Richards
Alan Roberts
Bernice Irene Roberts
Edward Charles James Roby
Donald David Rochefort
Peter Crosby Roy
Joan Sacca
Dianne Gayle Sampson
Patricia Katherine Schneider
John Ralph Secor
Walter Paul Sellenberg
Helen Jane Sheehan
Judith Elaine Simmons
Lester Marion Simmons
Gary Anthony Singer
Bruce James Smith
Carol May Smith
Dana Lee Smith
Robert John Smith
David Roy Soper
Leonard Spadafora
Ruth Blair Spencer
Beverly Sproul
Judith Anne Starrett
Joseph Anthony Stazinski
Arthur William Stead
Robert Stead
Richard Stead
Charlene Anne Stowe
Victoria Mary Sullo
David Fred Swallow
Geraldine Louise Swanson
Ralph Everett Swenson
Barbara Jean Teague
Rosalie Amanda Termini
Robert John Terpstra
Marilyn Mary Thibault
Lillian Lorraine Trefry
Robert Albert Turcotte
Priscilla Margaret Turner
David Marshall Walsh
Ronald Warren Walsh
Bruce Miller White
Robert Raymond Whittredge
Lee Russell Willson
Herbert Charles Wing, Jr.
William Frank Wing
Bruce Roy Wolfe
Lewis Adrienne Young
Louann Datha Young
Carol Ann Zulkowski

Name	Position	Preparation	Years of service in Saugus
ADMINISTRATIVE			
Rhoden B. Eddy	Superintendent	Colby College, B.S., Harvard University, Ed. M.	½
Anna V. Jacobs	Administrative Assistant	Burdett College	31
Betty M. Chamberlain	Senior Clerk	Saugus High School	6½
Anna Naples	Junior Clerk	Saugus High School	1
HEALTH STAFF			
Frances R. McLaughlin, R.N.	Head Nurse	Carney Hospital	9
Myrtle Neth, R.N.	Assistant Nurse	Bellvue Hospital, Boston University, B. S.	2
SAUGUS HIGH SCHOOL			
John A. W. Pearce	Principal	Brown University, A.B., Harvard University, Ed. M.	22
Leon C. Young	Vice Principal	Boston University, A.B., A.M.	31
Gertrude Hazel	Principal Clerk	Saugus High School	5½
Miriam C. Peschier	Junior Clerk	Medford High School	1
Kenneth G. Abbott	English, Guidance	Boston University, B.S.	1
Mary E. Anderson	Speech, Dramatics	Washington State, A.B.	7½
**Janice Beach	Commercial Subjects	Simmons College, B.S.	0
Isabelle G. Beauchesne	English	Salem Teachers College, B.S.	10
Madeleine Beaulieu	Mathematics	University of Maine, B.S.	1
**Dominic Beninati	Metal Shop	Boston State Teachers College, B.S.	0
**Carl F. Bergstrom	Social Studies	Colby College, B.S.	0
Walter D. Blossom	Commercial Subjects	Northeastern University, B.B.A.	27
Belden G. Bly, Jr.	Social Studies	Northeastern University, A.B., Boston University, Ed. M.	16
**Priscilla Bradford	Commercial Subjects	Salem Teachers College, B.S.	2
*John J. Burns	English	Boston College, A.B., Ed. M.	19
**Judith C. Church	English	University of New Hampshire, B.A.	0
**Robert H. Ciullo	Biology, Science	Boston College, B.S., M.S.	0
Patricia S. Dillon	Homemaking	University of New Hampshire, B.S.	1
Elmo Falzarano	Commercial Subjects	Boston University, B.S., Ed. M.	2
Christine Fazzi	Physical Education	Boston University, B.S. (Began February 28, 1957)	½
**Edmond J. Gautreau	Latin, English	Assumption College, B.A.	0
Harold E. Haley	Algebra, Geometry	University of New Hampshire, A.B. Harvard University, Ed. M.	28
Louise Hayes	English	Salem Teachers College, B.S., Boston College, M.A.	13
*Bernice L. Hayward	Languages	Boston University, A.B., A.M.	28
Carolyn Inman	French, Latin	Colby College, B.A.	1
*John Janusas	Physical Education	Boston College, B.S., Boston University, Ed. M.	11

Eileen Johnson	English	Wellesley College, B.A.	
Hubert G. Kelley	Chemistry, Science	Boston College, B.S., Boston University, Ed. M.	8
Phoebe Korn	English	Boston University, A.B., Harvard University, A.M.T.	1
Anne R. Larsen	Homemaking	Framingham Teachers College, B.S.	1
John B. Leahy	Director of Guidance	DePauw University, B.S.	24
**Marie J. Levell	English	Boston University, B.S.	0
*Hazel C. Marison	Commercial Subjects	Bay Path Institute	37
**Patricia A. McCormick	Commercial Subjects	Salem Teachers College, B.S.	0
*Welcome W. McCullough	Social Studies	Bates College, A.B.	27
George H. McKay	Mathematics	Colby College, B.A., Calvin Coolidge College, Ed. M.	8
Jerome J. Mitchell	Dir. Instrumental Music	Boston University	8
Carmine C. Moschella, Jr.	Industrial Arts	Fitchburg Teachers College, B.S.	1
Albert J. Moylan	Librarian	Harvard University, A.B., M.A.	15½
**Helen Nowak	Social Studies	Boston University, B.A., M.A.	0
Elinor O'Brien	Biology, Science	Emmanuel College, A.B.	1
**Walter J. Pickett	Industrial Arts	Fitchburg Teachers College	0
Abraham Pinciss	Commercial Subjects	Boston University, B.B.A., M.B.A.	28
Marcia Poole	Homemaking	Framingham Teachers College, B.S.	1
John Quinlan	Mathematics	Boston College, B.S.	4
Elinor Ravesi	Science, Mathematics	Michigan State University, B.S.	1
John A. Scarborough	Mathematics	East Texas State, B.S.	9
**Alfred E. Seifert	Social Studies	Suffolk University, B.S., M.A.	0
*Corinne M. Shuff	Homemaking	Keene Teachers College, B.S.	4
**Mary E. Small	English	Boston University, A.B.	0
Louise Solomita	Social Studies	Portia Law, B.A.	15
Ralph C. Steeves	Social Studies	Boston University, B.S.	2
*Arthur H. Strout	Industrial Arts	Technical Training	12
*Anthony A. Struzziero	Science	Boston College, B.S., M.A.	6
**Marion B. Sweeney	English	University of Illinois, B.S., Boston University, Ed. M.	0
Helen F. Towle	Spanish, Latin	Emmanuel College, A.B.	30
*Elmer H. Watson	Mathematics	Bates College, B.S., M.A.	31

SAUGUS JUNIOR HIGH SCHOOL

Ashton F. Davis	Principal	Harvard University, A.B., Ed. M.	27
Violet I. Chapman	Junior Clerk	Saugus High School	2
Pearl E. Belonga	Geography, Literature	Oswego Teachers College	25
**Grey A. Bowden	Social Studies, Science	Salem Teachers College, B.S.	0
**John J. Capomaccio	Mathematics, Science	Salem Teachers College, B.S.	0
Mary R. Cataldo	English, Literature	Boston University, B.A.	3
**Christine M. Curran	Mathematics, Science	Salem Teachers College, B.S.	0
Joseph A. Curran, Jr.	History, Science	Salem Teachers College, B.S.	2
Louise M. DiBlasi	Literature, English	Salem Teachers College, B.S.	12
Donald L. Dodge	Physical Education	Boston University, B.S.	2
Ruth E. Farris	Sewing	Garland School	28

Ruth E. Kelley	[illegible]	[illegible]	[illegible]
James McLoughlin	Shop	Technical Training	2
**Lorna P. Miller	English, Literature	Radcliffe College, A.B., Harvard University, Ed. M.	0
Paul E. O'Brien	English, Social Studies	Boston College, A.B., M.A.	3
**Robert D. Perry	English, Literature	Salem Teachers College, B.S.	0
M. Pearl Peterson	Social Studies, Spelling	Salem Teachers College	38
Ruth Schlager	English, Literature	Boston University, B. of Music	2
**Margaret M. Seymour	Mathematics, Science	Fitchburg Teachers College	0
**Clinton E. Small	English, Literature	Ricker College, B.A.	0
Harry Surabian	Geography, Science	Boston Conservatory of Music, B. of Music	1
**Frank M. Tapley	Mathematics, Science	University of Maine, B.S.	0
Gwendolyn Walters	Mathematics, Spelling	Salem Teachers College	31
**Dewanne M. White	Literature, Science	University of New Hampshire, B.S.	0
ARMITAGE SCHOOL			
William J. Flanagan	Principal, Grade VI	Holy Cross College, A.B.	5
Elizabeth Enright	Grade IV	Lowell Teachers College, B.S.	24
Leonora G. Jervis	Grade II	Perry Kindergarten	10
**Frances L. Mader	Grade I	Salem Teachers College, B.S.	0
Helen E. Pendergast	Grade III	Lowell Teachers College, B.S.	8
Ronald W. Warren	Grade V	Salem Teachers College, B.S.	1
BALLARD SCHOOL			
Marjorie E. Wiggin	Principal, Grade I	Gorham Teachers College	30
Alice M. Bennett	Grade I	Fitchburg Teachers College	3
Edith H. Cook	Grade IV	Farmington Teachers College	10
Concetta M. Garrano	Grade III	Salem Teachers College, B.S.	2
Irene T. Markowski	Grade III	Salem Teachers College, B.S.	3
Sophie M. Melewski	Grade II	Salem Teachers College, B.S.	19
Selma D. Rosenfield	Grade IV	Bridgewater Teachers College, B.S., Boston Univ., Ed. M.	11
Francena W. Smith	Grade II	Bridgewater Teachers College, B.S.	2
CENTRAL ELEMENTARY SCHOOL			
Doris M. Lennox	Teacher in Charge-Grade VI	Salem Teachers College, B.S. Boston University, Ed. M.	18
Elizabeth Dixon	Grade V	Salem Teachers College	9
Ethel Dorr	Grade VI	Washington State Normal	28
Marion F. Emmett	Grade V	Salem Teachers College	18
Viola MacLaren	Grade VI	Aroostook State Normal	10
Ivaloo MacVicar	Grade VI	Tufts College, A.B.	4
Ralph M. Merry, Jr.	Grade VI	Salem Teachers College, B.S.	1
Leonard N. Rosenberg	Grade VI	Suffolk University, A.B.	1
Edith L. Sheehan	Grade V	Plymouth Teachers College,	6

Myra W. Beckman	Principal, Grade IV	Farmington Normal	43
Marleah E. Graves	Grade II	North Adams Teachers College	29
Dorothy E. Hart	Grade III	Salem Teachers College, B.S.	3
Norinne M. Maloney	Grade I	Salem Teachers College, B.S.	1
EMERSON SCHOOL			
**Grace M. Cubie	Teacher in Charge-Grade V	Bridgewater Teachers College	0
**John J. Naso	Grade VI	Salem Teachers College, B.S.	0
Miriam R. Ries	Grade V	Salem Teachers College, B.S.	1
FELTON SCHOOL			
Miriam Stephens	Teacher in Charge-Grade VI	Salem Teachers College, B.S.	5
Mary T. Lavin	Grade I	Lowell Teachers College, B.S.	19
Esther C. McCarrier	Grade II	Aroostook State Normal	34
Joanne Nugent	Grade III	Salem Teachers College, B.S.	1
LYNNHURST SCHOOL			
Marie Reynolds	Principal, Grade I	Fisher Normal School	36
Mary G. Nelson	Grades III & IV	Salem Teachers College	11
Bertha A. Schaefer	Grades II & III	Salem Teachers College, B.S.	11½
NORTH SAUGUS SCHOOL			
Clara V. Clark	Principal, Grade V	University of Washington	12
Muriel C. Bacon	Grades II & III	Salem Teachers College	11
**Rochelle R. Mezoff	Grade IV	Brandeis University, B.A.	0
M. Pauline Smith	Grades I & II	Salem Teachers College	11
OAKLANDVALE SCHOOL			
Grace L. Myers	Principal, Grade IV	Slippery Rock Normal, Calvin Cooledge College, B.S.	7
Helen Rippon	Grade II	Framingham Teachers College	8
Florence Sullivan	(Military leave - November 1944)		17
Viola G. Wilson	Grade I	Salem Teachers College	11
Gertrude R. Wirling	Grade III	Bridgewater Teachers College, B.S. Calvin Coolidge College, Ed. M.	8
ROBY AND CENTRE SCHOOLS			
Mary H. Walsh	Principal	Salem Teachers College	29
Frances L. Barry	Grade III	Salem Teachers College, B.S.	3
Agnes I. Conley	Grade I	Lesley College	3
**Garnet Cox	Grade II	Salem Teachers College, B.S.	0
Gloria Innes	Special Class	Staley College, B.A.O.	1
Mae W. Johnson	Grade II	Salem Teachers College	21
L. Elizabeth Loeffler	Grade III	Farmington Teachers College	7½

Marjorie P. Smart	Grade V	Bridgewater Teachers College, B.S.	3
Elva Thorne	Grade II	Salem Teachers College	11
Anna Vontzalides	Grade I	Salem Teachers College, B.S.	1
**Eleanor Burbank	Grade IV	Farmington State Teachers, B.S.	0
SWEETSER SCHOOL			
Mildred A. Willard	Principal	Neil Normal School	40
Iona Britt	Grade II	Gorham Teachers College	14
**Joan J. Hanlon	Grade V	Newton College of the Sacred Heart, B.A.	0
Clara M. Hinckley	Grade III	Eastern State Normal	9
Hazel V. Lindsey	Grade I	Washington State Normal	32
**Joan Mercandante	Grade IV	Salem Teachers College, B.S.	0
Vida E. Norton	Grade V	Washington State Normal	30
Elenora Rice	Grade VI	Farmington Teachers College	19
Marjorie P. Walkey	Grade VI	Framingham Teachers College	9
VETERANS MEMORIAL SCHOOL			
Horace E. Shuff	Principal	Keene Teachers College	15
Althea Adelhelm	Grade VI	Bates College, A.B.	4
Josephine Chadbourne	Grade IV	Farmington Teachers College	31
Lillian C. Chickering	Grade I	Salem Teachers College	12
**Christine F. Cucinotta	Grade I	Salem Teachers College, B.S.	0
Dorothea B. Hawkins	Grade III	Salem Teachers College, B.S.	6
Joan A. Kennedy	Grade II	Emmanuel College, B.A.	1
Dorothy Levy	Grade V	Brandeis University, B.A., Boston University, Ed. M.	2
Helen C. Long	Grade IV	Salem Teachers College, Boston University, B.S., Ed. M.	20
Mary P. Mullins	Special Class	Worcester Teachers College	28
Marilyn E. Orth	Grade II	Framingham Teachers College, B.S. Boston University, Ed. M.	4
Gloria Solomita	Grade V	Portia Law School, University of Massachusetts, A.B.	11
Bruce W. Waybright	Grade VI	Arizona State College, B.A. (Began March 4, 1957)	½
Marion Wells	Grade III	Salem Teachers College	23
SUPERVISORS AND SPECIAL			
Helen R. Brownrigg	Elementary Supervisor	Salem Teachers College, B.S., Boston University, Ed. M.	5
**Josephine DiMauro	Art Teacher	Massachusetts School of Art, B.S.	0
Catherine R. Griffin	Physical Education	Posse-Nissen School, Calvin Cooledge College, B.S.	27
Elaine Grillo	Music Supervisor	Boston University, B. of Music, Ed. M.	9
Lerlean R. Johnson	Music Teacher	Lowell Teachers College, B.S.	2
Anstrice C. Kellogg	Art Supervisor	Mass. School of Art, B.S., Boston University, Ed. M.	35
Ina R. MacNeill	Remedial Reading	Salem Teachers College	12
Jean McKinney	Speech Therapist	University of Maine, B.A., Boston University, Ed. M.	2
Lillian S. Soderstrom	Cafeteria Director	Plymouth Teachers College	6

* Head of Department ** New Personnel

Name	School	Years of Service
SENIOR BUILDING CUSTODIAN & SUPERVISOR		
Erwin Bowley		13
JUNIOR BUILDING CUSTODIANS		
Edmund L. Gibbons	Rotating	7
Fred Erlandsen	High School	2
John Horton	High School	2
Karl Johnson	High School	7
Andrew Keech	High School	5½
Melville J. Sellers	High School	7½
Alfred R. Diotte	High School	1½
Carl Metzler	Junior High School	5
Herbert C. Hamilton	Junior High School	12
Alphonse Skroupski	Junior High School	1½
George P. McCabe	Junior High School	0
Richard Curra	Armitage School	9
Thomas McDonough	Ballard School	11
Ludovico Sullo	Centre School	6½
Norman LeBlanc	Cliftondale School	3
Morrin E. Hazel	Emerson School	1
Benjamin J. Obdens	Felton School	7
Ernest J. Dascoli	Lynnhurst School	3
Ernest Coy	North Saugus School	5
Benoit R. Lecaroz	Oaklandvale School	1
Richard Nickerson	Roby School	2
Robert Bertrand	Sweetser School	7
Arthur E. Leighton	Veterans Memorial School	3
CLEANERS		
Beatrice Taylor	High School	2
Luiza L. Black	Junior High School	0
Pearl Blacknell	Veterans Memorial School	14

Retirements

Alice M. Willis	Saugus Junior High	June
Blanche M. Love	Felton School	November 30
Vera C. Wentworth	Sweetser	June

Resignations

Name	School	Date
Iva L. Adlington	Saugus High School	June
Ralph L. Davis, Jr.	Saugus High School	June
Richard J. Evans	Saugus High School	June
Kent W. Frederickson	Saugus High School	June
Lorraine B. Hennigar	Saugus High School	June
Robert J. McTigue	Saugus High School	June
Emil G. Sirois	Saugus High School	June
Barbara J. Wentworth	Saugus High School	March 1
Adrienne S. Wilson	Saugus High School	October 1
William W. Burger	Saugus Junior High	June
Marion L. Clark	Saugus Junior High	June
John W. DeAngelis	Saugus Junior High	January 2
Henry F. Dunn, Jr.	Saugus Junior High	June
Robert Dunn	Saugus Junior High	June
Helen Leyland	Saugus Junior High	June
James McLoughlin	Saugus Junior High	January 3, 1958
William A. Nagle	Saugus Junior High	March 6
Chester S. Zqonik	Saugus Junior High	June
Ann M. Floyd	Saugus Junior High	June
Joan D'Alfonso	Armitage School	June
Richard J. Lynch	Felton School	October 18
Phyllis J. Wheeler	North Saugus School	June
Harriet B. Pfuntner	Roby School	November 1
Joanne Mahoney	Sweetser School	June
Jean Sullivan	Veterans Memorial	June
Angela Restivo	Art Teacher	June
Iva McGray	Cleaning Lady	June

Leave of Absence

Donald Peirce	Military Service	June

Personnel Transferred 1957

Name	From	To	Date
Morrin E. Hazel	High School-Shop	Custodian-Emerson	September
Ruth E. Kelley	Saugus High School	Saugus Junior High	September
John Quinlan	Saugus Junior High	Saugus High School	September
Miriam R. Ries	Centre School	Emerson School	September
Miriam Stephens	Felton, Grade 5	Felton, Grade 6 & Teacher in Charge	October 21
Mildred A. Willard	Sweetser, Grade 5	Principal of Sweetser	September
Ann Floyd	Veterans Memorial	Saugus Junior High	March 4

New Personnel

Name	School	Date
Janice Beach	Saugus High School	September
Dominic Beninati	Saugus High School	September
Carl F. Bergstrom	Saugus High School	September
Priscilla Bradford	Saugus High School	September 30
Judith C. Church	Saugus High School	September
Robert H. Ciullo	Saugus High School	September
Edmond J. Gautreau	Saugus High School	September
Marie J. Levell	Saugus High School	September
Patricia A. McCormick	Saugus High School	September
Helen Nowak	Saugus High School	September
Walter J. Pickett	Saugus High School	September
Alfred E. Seifert	Saugus High School	September
Mary E. Small	Saugus High School	September
Marion B. Sweeney	Saugus High School	September
Grey A. Bowden	Saugus Junior High	September
John J. Capomaccio	Saugus Junior High	September
Christine M. Curran	Saugus Junior High	September
Lorna P. Miller	Saugus Junior High	September
Robert D. Perry	Saugus Junior High	September
Margaret M. Seymour	Saugus Junior High	September
Clinton Small	Saugus Junior High	September
Frank Tapley	Saugus Junior High	September
Dewanne M. White	Saugus Junior High	September
Frances L. Mader	Armitage School	September
Grace M. Cubie	Emerson School	September
John Naso	Emerson School	September
Rochelle R. Mezoff	North Saugus School	September
Garnet Cox	Centre School	September
Eleanor Burbank	Roby School	October 30
Joan J. Hanlon	Sweetser School	September
Joan Mercandante	Sweetser School	September
Christine F. Cucinotta	Veterans Memorial School	September
Josephine DiMauro	Art Teacher	September

To the Town Manager:

The Saugus Board of Public Welfare herewith submits its Annual Report for the year 1957.

In view of the fact that monthly reports summarizing the operations of the department are submitted this report will not be a lengthy one.

Although our general activity and purpose to assist and care for persons in need, in the community, within the framework of the four categories of public assistance has remained unchanged, because of dynamic economy and legislative changes in payments and program the year has been a busy one. Our caseload has decreased slightly on Old Age Assistance but has increased on Aid to Dependent Children and Disability Assistance.

For the first time, the department has had five full time employees throughout the year. The staff consisted of one Agent, two Social Workers, one Principal Clerk and one Senior Clerk. During the course of the year we did have some turnover in the Social Workers. The department is still in need of a Junior Clerk in order to reach the goals that we set three years ago and that is to administer the public assistance programs with sufficient adequately trained personnel with the greatest possible service to the people in the Town at the lowest possible cost.

On Old Age Assistance, our principal activity, we had an average caseload of 203 with a high in April of 208 and a low in December of 195 and carried over to 1958 200 cases still active. Total expenditure for the year $217,765.03 which includes payment to other cities and towns for Saugus cases. Average payment per case for the last month in which figures are available is $90.04. The slight increase in the total expenditures, despite drop in caseload, is due to 5.7% cost of living increase given to all cases and an increase of $8.00 per month in the fuel allowance.

On this category there was beginning to be noticeable activity in the area of collections under liens on real property of clients. We recovered a total of $21,000.00 approximately 45% of this is returned to surplus revenue and the balance is credited to our Federal accounts.

The Aid to Dependent Children category had an average of 18 cases with a low of 15 in June and a high of 19 in October and November and there will be carried over until January 1958 18 active cases. Total expenditures for the year, in this category were $22,724.82. Average payment per case for the last month in which figures are available is $105.15. Increased expenditures in this category were also affected by the cost of living increase and change in fuel allowance. Although the caseload remains fairly constant there is a never ending variety

of social problems that create the dependency in the first place. Good case work practice seeks as its goal solution to these problems and prevention of their repetition during the adult life of the children involved. Since the family is the basis of society something should be done in the way of stricter legislation concerning divorce and remarriage in order to prevent community being saddled with responsibilities that properly belong elsewhere.

The Disability Assistance category had an average caseload of 17 with a high of 18 in February and December, 17 cases being carried to January 1958. Total expenditures for the year were $19,555.51. Average payment per case for the last month in which figures are available is $93.58. Expenses for this type of aid included increased cost of living and fuel allowance. This caseload remains static inasmuch as the client usually leaves the rolls only through death or removal from the community. Attempts at rehabilitation have been made but results are difficult to assess.

On the General Relief category the average caseload was 8 with a high of 12 in March and a low of 5 in September and October; 5 cases being carried over to January 1958. Total expenditures for the year, in this category, were $16,527.41. Our activity in this category was just about the

same as last year although there was a greater turnover in cases due to short term unemployment. The principal reason for increase in total expenditures was due to hospitalization of one patient that cost over $1,500.00.

We still are holding, in abeyance, bills for 1956 and 1957 for the care of Saugus settled children in the care of the State, because the Attorney General has not ruled whether or not communities are still liable after the most recent amendments to the Child Protection Laws. Should we ultimately, be required to pay this expense it will amount to $2,800.00.

Total operating expenses for the department in 1957 were as follows:

Administration (salaries and expenses)			$22,121.27
Aid			276,572.77
Expenditures for Admin. - O.A.A.	Salaries -	$14,784.65	
	Expenses	1,451.74	
		16,236.39	
Receipts		7,893.37	
Net Cost to the Town			8,343.02
Expenditures for Admin. - A.D.C.	Salaries-	$ 3,022.58	
	Expenses	284.37	
		3,306.95	
Receipts		2,260.20	
Net Cost to the Town			1,046.75
Expenditures for Admin. - D.A.	Salaries -	$ 1,111.72	
	Expenses	377.02	
		1,488.74	
Receipts		570.17	
Net Cost to the Town			918.57
Expenditures for Admin. - G.R.	Salaries -	$ 941.51	
	Expenses	147.68	
Net Cost to the Town			1,089.19

TOTAL NET COST TO TOWN OF SAUGUS FOR ADMINISTRATION = $11,397.53

Expenditures - Aid - O.A.A.	$217,765.03	
Receipts	186,485.58	
Net Cost to the Town		$31,279.45
Expenditures - Aid - A.D.C.	22,724.82	
Receipts	17,648.83	
Net Cost to the Town		5,075.99
Expenditures - Aid - D.A.	19,555.51	
Receipts	14,792.04	
Net Cost to the Town		4,763.47
Expenditures - Aid - G.R.	16,527.41	
Receipts	2,459.44	
Net Cost to the Town		14,067.97

TOTAL NET COST TO TOWN OF SAUGUS FOR AID =$55,186.88

In conclusion Saugus Board of Public Welfare wishes to express its appreciation to the Manager and several other department heads who, during the course of the year, were instrumental in finding employment for some of our cases and to all other officials and employees for their cooperation.

Respectfully submitted,

JOHN F. KEANE, Agent

Approved by the Board of Public Welfare:

Ernest M. Hatch, Chairman
Walter T. Brander, Secretary
George A. Anderson

In accordance with the request of the Town Manager, I herewith submit my annual report of expenditures for the year 1957.

Each year there has been a slight increase in the number of active cases handled through this department. The past year there were one Spanish War, 16 World War I, 35 World War II and 5 Korean War cases covering a total of 115 persons benefiting. The total costs in cash covering the year amounting to $17,178.75 compared to $14,850.00 for the previous year shows a net increase in cost of $2328.75. The rising costs to the department is due mostly to increased medical and hospital bills.

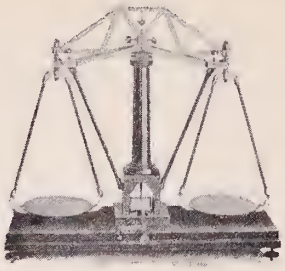
Late in September it was noted that resources for the department had dwindled considerably and it was necessary that a request for additional funds be transferred to carry through to the end of the year.

In view of the above and the possibilities of an economic recession, I have asked for a slight increase in the appropriation for the year 1958 in order that the work of the department can be covered in a fair and impartial manner.

My thanks and appreciation are extended to the other departments for their help and cooperation in carrying on the work.

Newell V. Bartlett
Agent, Veterans' Benefits

TOWN OF SAUGUS
MASSACHUSETTS



SLEY W. GAGE
SEALER OF
IGHTS AND MEASURES

December 31, 1957

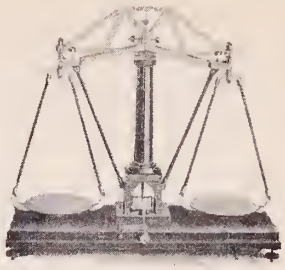
To The Town Manager:

The following is the annual report of your Sealer of Weights and Measures which lists the number of gasoline pumps, oil trucks, scales and other weighing and measuring devices tested, sealed and inspected by me from January 1, 1957 to December 31, 1957.

Included is a list of true weighings and other tests made during the course of the year: --

SCALES	SEALED	NOT SEALED	ADJUSTED
Over 10,000 lbs.	4		
100 to 5,000 lbs.	17		
Under 100 lbs.	116	1	1
Avoirdupois Weights	31		
AUTOMATIC LIQUID MEASURING DEVICES			
Gasoline	128	1	
Oil and Grease	30	2	
Vehicle Tanks	40		1
Other Automatic Measuring Devices			
Cloth	1		
LINEAR MEASURES			
Yardsticks	5		

TOWN OF SAUGUS
MASSACHUSETTS



ESLEY W. GAGE
SEALER OF
EIGHTS AND MEASURES

TRIAL WEIGHINGS

Commodity	Total No. Tested	No. Correct	Incorrect	
			Under	Over
Bread	240	228	3	9
Butter	63	57		6
Confectionary (sugar & candy)	33	31	2	
Dry Commodities	128	110	9	9
Flour	22	17	4	1
Fruits & Vegetable	198	160	1	37
Grain & Feed	4	4		
Lard	23	19		4
Meats & Provisions	222	201	3	18
Potatoes	44	35		9
Lobster Meat	15	15		

INSPECTED

Bread-240 loafs, Food packages-988, Clinical thermometers-15, Junk scales-2, Pedler's scales-2, Pedler's licenses-21.

A total of 62 retests were made on gasoline meters sealed.

The sum of $377.60 was turned in as Sealing Fees to our Town Treasurer.

Respectfully submitted,

Wesley W. Gage

Sealer of Weights & Measures